



## INTER OFFICE MEMORANDUM

**TO:** Mi-Kyung Lew, ELD

**FROM:** Deborah Barnes, Director, *Shelley Darenburg for*  
Contracts and Compliance

**THROUGH:** Shelley Darenburg,  
Contract Compliance Supervisor

**PREPARED BY:** Sophany Hang,  
Contract Compliance Officer *Sophany Hang*

**SUBJECT: Compliance Analysis  
Request for Proposals (RFP) for New Fire Station 4**

**DATE:** May 11, 2020 Revised

The City Administrator's Office, Contracts and Compliance Unit conducted a compliance review of four (4) proposals in response to the above referenced project. Below is the outcome of the compliance evaluation for the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement. In addition, firms are reviewed for compliance with the Equal Benefits Ordinance (EBO).

Responsive to EBO and L/SLBE Policies	Proposed Participation					Earned Credits and Discounts				EBO Compliant? Y/N
	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points	Oakland Workforce Preference Points	Total Participation Points	
Loving Campos Associates, Architects, Inc.	74.00%	70.00%	1.00%	0.00%	74.00%	4.0 pts.	0.0 pts.	1.0 pts.	5.0 pts	Y
Shah Kawasaki Architects	85.30%	25.70%	63.20%	0.00%	85.30%	5.0 pts.	0.0 pts.	2.0 pts.	7.0 pts	Y
K2A Architecture-Mary McGrath Architects (JV)	19.00%	19.00%	62.00%	0.00%	81.00%	5.0 pts.	0.0 pts.	1.0 pts.	6.0 pts	N

**Comments:** As noted above, all firms exceeded the minimum 50% SLBE participation requirement. K2A Architecture- Mary McGrath Architects (JV) is not EBO compliant. They will have to come into compliance prior to contract execution.

Non-Responsive to EBO and L/SLBE Policies	Proposed Participation					Earned Credits and Discounts				EBO Compliant? Y/N
Company Name	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points	Oakland Workforce Preference Points	Total Participation Points	EBO Compliant? Y/N
WLC Architects, Inc.	39.00%	22.00%	17.00%	0.00%	0.00%	0.0 pts.	0.0 pts.	0.0 pts.	0.0 pts	N

**Comments:** As noted above, WLC Architects, Inc. failed to meet the minimum 50% L/SLBE participation requirement. Therefore, they are non-responsive with L/SLBE requirement.

Should you have any questions you may contact Sophany Hang, Contract Compliance Officer at (510) 238-3723.

**CONTRACTS AND COMPLIANCE**

**Compliance Division**



**PROJECT COMPLIANCE EVALUATION FOR :**

**RE:**

**Request for Proposals (RFP) for New Fire Station 4**

**CONSULTANT/CONTRACTOR: Loving Campos Associates, Architects, Inc.**

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>	<u>Preference Points:</u>	
N/A	4	

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation **70.00%**
  - b) % of SLBE participation **4.00%**
  - c) % of VSLBE participation **0.00%**
3. Did the contractor receive bid discount/preference points? **YES**  
(If yes, list the points received) **4 points**

4. Additional Comments.

[Empty box for additional comments]

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/1/2020

Date

**Reviewing Officer:**

[Signature]

**Date:** 5/1/2020

**Approved By:**

[Signature]

**Date:** 5/1/2020

# LBE/SLBE Participation Loving Campos Associates, Architects, Inc.

Project Name: Request for Proposals (RFP) for New Fire Station 4

Project No.:	NA		Engineer's Estimate				Under/Over Engineers Estimate:				
	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	Ethn	For Tracking Only MBE	WBE
<b>PRIME</b>	Loving Campos Associates, Architects, Inc.	Oakland	CB	40.00%			40.00%	40.00%	H	40.00%	
Structural Engineer	ZFA	SF	UB					20.00%	C		
MEP, Green, Tele	Integral Group	Oakland	CB	25.00%			25.00%	25.00%	C		
Civil, Survey	BKF	Oakland	CB	5.00%			5.00%	5.00%	C		
Landscape	Keller Mitchell	Oakland	CB		3.00%		3.00%	3.00%	C		3.00%
Geo/Environ/Hazmat	Terracon	Emeryville	UB					2.00%	C		2.00%
Security, Acoustics	Guidepost	Oakland	UB					1.00%	C		
Community Outreach	L. Luster Associates	Oakland	CB		1.00%		1.00%	1.00%	AA		1.00%
Dry Utilities	Lighthouse Design	Antioch	UB					1.00%	C		
Cost Estimating	MicroEstimating	San Leandro	UB					2.00%	C		
<b>Project Totals</b>				70.00%	4.00%	0.00%	74.00%	100.00%		40.00%	6.00%
<p><b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.</p>											
<p><b>Legend</b></p> <p>LBE = Local Business Enterprise  SLBE = Small Local Business Enterprise  Total LBE/SLBE = All Certified Local and Small Local Businesses  NPLBE = NonProfit Local Business Enterprise  NPSLBE = NonProfit Small Local Business Enterprise</p> <p>UB = Uncertified Business  CB = Certified Business  MBE = Minority Business Enterprise  WBE = Women Business Enterprise</p>											
<p><b>Ethnicity</b></p> <p>AA = African American  A = Asian  C = Caucasian  H = Hispanic  NA = Native American  O = Other  NL = Not Listed</p>											

**CONTRACTS AND COMPLIANCE**

**Compliance Division**



**PROJECT COMPLIANCE EVALUATION FOR :**

RE: Request for Proposals (RFP) for New Fire Station 4

**CONSULTANT/CONTRACTOR:** Shah Kawasaki Architects

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>	<u>Preference Points:</u>	
N/A	5	

1. Did the 50% local/small local requirement apply: YES
  
2. Did the contractor meet the 50% requirement YES
  - a) % of LBE participation 25.70%
  - b) % of SLBE participation 63.20%
  - c) % of VSLBE participation \*0.00% 0.00% (double counted value)
  
3. Did the contractor receive bid discount/preference points? YES

(If yes, list the points received) 5 points

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/1/2020  
Date

**Reviewing Officer:**

*[Signature]*

**Date:** 5/1/2020

**Approved By:**

*[Signature]*

**Date:** 5/1/2020

# LBE/SLBE Participation Shah Kawasaki Architects

Project Name: Request for Proposals (RFP) for New Fire Station 4

Project No.:	Engineer's Estimate		Under/Over Engineers Estimate:				For Tracking Only					
	NA	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	Ethn.	MBE	WBE
Prime	Shah Kawasaki Architects	Oakland	CB			61.90%		61.90%	61.90%	AI	61.90%	
Structural Engineer	KPW Structural Eng.	Oakland	CB	6.50%				6.50%	6.50%	AI	6.50%	
Mechanical Engineer	SJ Engineers	Oakland	UB					5.20%	5.20%	AP	5.20%	
Electrical Engineer	FW Associates	Oakland	CB	5.20%				5.20%	5.20%	AP	5.20%	
Civil/Survey Engineer	BKF Engineers	Oakland	CB	6.20%				6.20%	6.20%	C		
Landscape Architect	PGA Design	Oakland	CB		1.30%			1.30%	1.30%	C		1.30%
CEQA	David Powers Associates	Oakland	CB	3.60%				3.60%	3.60%	C		3.60%
Geotechnical & Env.	ENGO	Oakland	CB	4.20%				4.20%	4.20%	C		
Cost Estimator	Cumming	Oakland	UB					2.60%	2.60%	C		
LEED Consultant	AR Green	SF	UB					2.00%	2.00%	H		2.00%
Energy Modeling	BASE Energy	SF	UB					1.30%	1.30%	AP	1.30%	
<b>Project Totals</b>					25.70%	63.20%	0.00%	85.30%	100.00%		80.10%	6.90%

**Requirements:**  
The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.

**Legend**  
LBE = Local Business Enterprise  
SLBE = Small Local Business Enterprise  
Total LBE/SLBE = All Certified Local and Small Local Businesses  
NPLBE = NonProfit Local Business Enterprise  
NPSLBE = NonProfit Small Local Business Enterprise

UB = Uncertified Business  
CB = Certified Business  
MBE = Minority Business Enterprise  
WBE = Women Business Enterprise

**Ethnicity**

- AA = African American
- A = Asian
- C = Caucasian
- H = Hispanic
- NA = Native American
- O = Other
- NL = Not Listed

**CONTRACTS AND COMPLIANCE**

**Compliance Division**



**PROJECT COMPLIANCE EVALUATION FOR :**

**RE:** Request for Proposals (RFP) for RFP Fire Station 29 with a Training, Resiliency, Education and Community Complex (TREC COM) Master Plan

**CONSULTANT/CONTRACTOR: K2A Architecture- Mary McGrath Architects (JV)**

<b><u>Engineer's Estimate:</u></b>	<b><u>Contractors' Bid Amount</u></b>	<b><u>Over/Under Engineer's Estimate</u></b>
NA	NA	NA
<b><u>Bid discounted amount:</u></b>	<b><u>Preference Points:</u></b>	
N/A	5	

1. Did the 50% local/small local requirement apply: **YES**
2. Did the contractor meet the 50% requirement **YES**
  - a) % of LBE participation **19.00%**
  - b) % of SLBE participation **62.00%**
  - c) % of VSLBE participation **\*0.00%** **0.00%** (double counted value)
3. Did the contractor receive bid discount/preference points? **YES**

(If yes, list the points received) **5 points**
4. Additional Comments.
5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/11/2020

Date

**Reviewing Officer:**

**Date:** 5/11/2020

**Approved By:**

Shelley Qarensburg

**Date:** 5/11/2020

# LBE/SLBE Participation K2A Architecture- Mary McGrath Architects (JV)

Project Name: Request for Proposals (RFP) for New Fire Station 4

Project No.: NA		Under/Over Engineers Estimate:										
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only			
									Ethn.	MBE	WBE	
<b>PRIME</b>	K2A Architecture- Mary McGrath Architects (JV)	Oakland	CB		62.00%		62.00%	62.00%	AA	62.00%		
Structural Engineering	Biggs Cardosa Associates	Oakland	CB	10.00%			10.00%	10.00%	C			
Civil Engineering & Surveying	Sandis	Oakland	CB	6.00%			6.00%	6.00%	C			
Electrical Engineering	Thoma Engineering	San Luis Obispo	UB				8.00%	8.00%	C			
Mechanical Engineering	3C Engineering	San Luis Obispo	UB				7.00%	7.00%	C			
Landscape Architecture	Merrill Morris Partners	Oakland	CB	3.00%			3.00%	3.00%	C			3.00%
Cost Estimating	Leland Saylor Associates	Oakland	UB				1.00%	1.00%	C			
LEED Consulting	UL Verification Services	Oakland	UB				1.00%	1.00%	C			
Geotechnical Engineering	State Geotechnical Consultants	Oakland	UB				2.00%	2.00%	C			1%
<b>Project Totals</b>							81.00%	100.00%		62.00%		4.00%
<b>Requirements:</b> The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.												
<b>Legend</b> LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise												
<b>Ethnicity</b> AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed												





**CONTRACTS AND COMPLIANCE**

**Compliance Division**

**PROJECT COMPLIANCE EVALUATION FOR :**

RE: Request for Proposals (RFP) for New Fire Station 4

**CONSULTANT/CONTRACTOR:** WLC Architects, Inc.

<b><u>Engineer's Estimate:</u></b> NA	<b><u>Contractors' Bid Amount</u></b> NA	<b><u>Over/Under Engineer's Estimate</u></b> NA
<b><u>Bid discounted amount:</u></b> N/A	<b><u>Preference Points:</u></b> 0	

1. Did the 50% local/small local requirement apply: YES
2. Did the contractor meet the 50% requirement NO
  - a) % of LBE participation 22.00%
  - b) % of SLBE participation 17.00%
  - c) % of VSLBE participation 0.00% (double counted value)
3. Did the contractor receive bid discount/preference points? NO  
(If yes, list the points received) 0 points

4. Additional Comments.

Firm failed to list meet the minimum 50% L/SLBE participation requirement. Therefore, are non-responsive.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

5/1/2020  
Date

**Reviewing Officer:** Stephany Harg **Date:** 5/1/2020

**Approved By:** Shelley Darenburg **Date:** 5/1/2020

# LBE/SLBE Participation WLC Architects, Inc.

Project Name: Request for Proposals (RFP) for New Fire Station 4

Project No.: NA		Under/Over Engineers Estimate:										
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total		For Tracking Only			
							LBE/SLBE %	Percentages	Ethn	NBE	WBE	
<b>PRIME</b>	WLC Architects, Inc.	Berkeley	UB				50.00%		AP	50.00%		
Civil Engineer	BKF	Oakland	CB	9.00%			9.00%		C			
Structural Engineer	IDA Structural Engineers, Inc.	Oakland	CB		9.00%		9.00%		AI	9.00%		
Mechanical Engineer	YEI Engineers	Oakland	CB		8.00%		8.00%		AP	8.00%		
Electrical Engineer	FW Associates, Inc.	SF	UB				8.00%		AP	8.00%		
Geotechnical/Survey	Kleinfelder	Oakland	CB	4.00%			4.00%		C			
Landscape Architect	Keller Mitchell	Oakland	CB	5.00%			5.00%		C			5.00%
LEED Consultant	EDesignC	Oakland	CB	4.00%			4.00%		C			
Cost Estimating	Leland Saylor	Oakland	UB				3.00%		C			
<b>Project Totals</b>							100.00%	39.00%	75.00%	5.00%		

**Requirements:**  
The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.

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**Ethnicity**  
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