

2011 JUN -2 PM 5:57

**CITY OF OAKLAND**  
**AGENDA REPORT**

TO: Office of the City Administrator  
ATTN: P. Lamont Ewell  
FROM: Department of Human Resources Management  
DATE: June 14, 2011

RE: **A Quarterly Report on Citywide Vacancies and a Status Update on Positions Vacated Under the 2009 CalPERS Two Years Additional Service Credit Retirement Incentive Program ("Golden Handshake")**

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**SUMMARY**

This is an informational report that provides an update on vacant positions throughout the City organization and an update on the positions vacated through the 2009 CalPERS Retirement Incentive Program ("Golden Handshake"). Also provided is a list of positions that have been filled during the last six months.

- **Vacancies:** The chart on page 2 provides a summary and *Attachment A* provides a list of the vacancies citywide, broken out by department or agency, including the primary fund associated with the position and whether or not it is slated for elimination in the Fiscal Year 2011-2012 budget.
- **Hiring Since December 1, 2010:** Staff was asked to provide data on hiring in the last several months. *Attachment B* provides a list of all positions that were filled since December 1, 2010 (past six months).
- **Golden Handshake:** Page 3 of this report provides a chart detailing the positions vacated through the 2009 CalPERS Retirement Incentive Program. Of the 105 positions vacated, 38 were in the General Fund; of those, 9 have been filled.

**FISCAL IMPACT**

Leaving positions vacant and freezing certain positions provides some support of the budgeted assumptions for the vacancy rate in departments. Further reductions to vacancies may impact departments' ability to meet the vacancy rate assumption in their budgets. The Golden Handshake program met the savings projections budgeted for the program.

**BACKGROUND**

The CalPERS Retirement Incentive Program was implemented to reduce spending in the City's General Purpose Fund. Some of the positions vacated through the CalPERS Retirement Incentive Program were filled due to operational necessity. The Department of Human Resources

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Management has processed recruitments and hiring only for positions that were properly authorized to be filled.

On June 30, 2009 the City Council adopted Resolution No. 82104 C.M.S., authorizing the California Employees' Retirement System (CalPERS) Two Years Additional Service Credit Retirement Incentive Program. The program was open to miscellaneous employees in 489 positions across 161 classifications City-wide. Eligible employees were offered the opportunity to participate in the program between July 1 and September 30, 2009. Staff has been directed to provide regular updates on the activities of the retirement incentive program.

## KEY IMPACTS

### A. Citywide Vacancies

The lists of vacancies provided below and in *Attachment A* capture "true" vacancies citywide. True vacancies are those that are not fiscally encumbered in any other way. Positions may be encumbered because: the position is linked to an incumbent in a different classification (underfill, temporary, or part time), the vacancy funds multiple part-time positions, the position is frozen because the funding is being used for other personnel expenses (OT, backfilling, or acting pay), or the position is frozen as a result of the Golden Handshake and so no funding is available for the position.

In September 2009, there were 446.10 FTE vacant positions; as of May 4, 2011, there were 214.05 FTE positions vacant citywide. The reduction in vacancies is due primarily to the elimination of vacant positions for budget balancing.

FUND	TYPE	VACANT	ALL POSITIONS	% VACANT
GPF (1010)	Sworn (Fire)	38.00	498.00	7.63%
	Sworn (Police)	19.00	658.00	2.88%
	Civilian	49.83	1115.42	4.46%
Total GPF (1010)		106.83	2271.42	4.70%
Non-GPF	Sworn (Fire)	0.00	1.00	0.00%
	Sworn (Police)	3.00	50.00	6.00%
	Civilian	104.22	1678.09	6.21%
Total Non-GPF		107.22	1729.09	6.20%
All Funds	Sworn (OPD & OFD)	60.00	1207.00	4.97%
	Civilian	154.04	2793.51	5.51%
Citywide Total		214.05	4000.51	5.35%

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**B. Hiring Since December 1, 2010**

The list of positions provided in *Attachment B* captures all of the new hires since December 1, 2010. Resolution No. 82532 C.M.S., adopted on February 16, 2010, required that General Fund positions exempted from the hiring freeze meet one of four criteria:

- 1) the position is required to meet federal, state, or local mandates;
- 2) the position is already budgeted and is necessary to ensure provision of critical City services or operations;
- 3) the position is part of a program or activity that is revenue-generating and fully cost-covering; or
- 4) the position is necessary to carry out programs supported by the American Reinvestment & Recovery Act (ARRA or Stimulus Program) or other grants.

Additionally, positions for which funding comes from a non-General Fund source may only be filled if the appointment does not increase a negative balance in the fund.

Since December 1, 2010, 175 positions have been filled and all of the appointments met the criteria above. The majority (107 positions) are part time and more than half of those are either grant-funded or revenue-generating.

**C. Status of Positions Vacated through the 2009 Retirement Incentive Program**

The following table provides the status of vacancies created through the CalPERS Retirement Incentive Program implemented in July 2009.

Of the 105 positions vacated by retirements under the CalPERS Retirement Incentive Program, 32 have been filled with 9 of those being positions in the General Fund. Of the remaining vacancies, 33 are frozen, 9 are vacant with no action pending, and 31 have since been deleted as part of budget reductions.

**POSITIONS VACATED BY THE 2009 RETIREMENT INCENTIVE PROGRAM**

	DEPT	STATUS OF POSITIONS				TOTAL RETIRED
		FILLED	FROZEN	VACANT	DELETED	
GENERAL FUND	CITY ATTORNEY		1			1
	CITY ADMINISTRATOR	1				1
	CONTRACTING & PURCHASING	1				1
	DEPT OF HUMAN RESOURCES	1			1	2
	DEPT OF HUMAN SERVICES	1				1
	DEPT OF INFO TECHNOLOGY		3	1	2	6
	FINANCE & MANAGEMENT	5	2	1	3	11
	MAYOR			1		1
	MUSEUM				1	1
	FIRE				1	1
	POLICE		8	3		11
	PARKS & RECREATION		1			1
GPF - FUND 1010 Total		9	15	6	8	38

OTHER FUNDS	CITY ATTORNEY	1			1	2
	CEDA	6	1		8	15
	CONTRACTING & PURCHASING	1				1
	DEPT OF HUMAN SERVICES	1			1	2
	DEPT OF INFO TECHNOLOGY	1				1
	FINANCE & MANAGEMENT	1	1		2	4
	LIBRARY	1	10			11
	POLICE				1	1
	PARKS & RECREATION		2		1	3
	PUBLIC WORKS	11	4	3	9	27
OTHER FUNDS Total	23	18	3	23	67	

GRAND TOTALS		32	33	9	31	105
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**SUSTAINABLE OPPORTUNITIES**

No economic, environmental, or social equity opportunities have been identified in connection with the subject of this report.

**DISABILITY AND SENIOR CITIZEN ACCESS**

There are no direct disability or senior citizen access issues associated with this report.

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**ACTION REQUESTED OF THE CITY COUNCIL**

Staff requests that City Council accept this informational report.

Respectfully submitted,



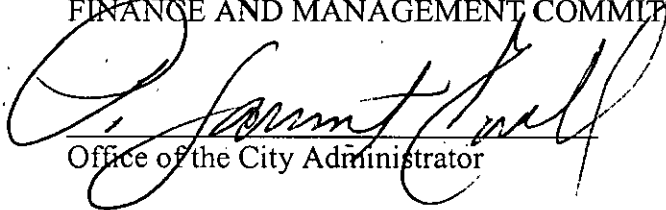
Andrea Gourdine, Director  
Department of Human Resources Management

Prepared by:  
Kip Walsh, Human Resources Manager  
Recruitment and Classification

ATTACHMENT A – Vacancies by Department

ATTACHMENT B – New Hires December 1, 2010 to May 4, 2011

APPROVED AND FORWARDED TO THE  
FINANCE AND MANAGEMENT COMMITTEE:



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DEPT	ORG#	PRIMARY FUND	CLASSIFICATION	CLASS#	REP	FTE	PROPOSED FY 11-12 CUT
MAYOR	01111	2251	Mayor's PSE 14	SS143	TW1	1.00	Y
MAYOR Total						1.00	
CITY ADMIN	02811	1010	Financial Analyst	AF033	UM2	1.00	
CITY ADMIN	02811	7760	Financial Analyst, Principal	AF041	U31	1.00	
CITY ADMIN	02111	1010	Mayor's PSE 14	55143	TW1	1.00	Y
CITY ADMIN	02111	2251	Program Analyst I	AP292	TW1	1.00	
CITY ADMIN	02511	1010	Program Analyst II	AP293	TW1	1.00	Y
CITY ADMIN Total						5.00	
CITY CLERK	03121	1010	City Clerk, Assistant	EM127	UM1	1.00	
CITY CLERK Total						1.00	
FINANCE	08911	1010	Account Clerk III	AF030	UH1	1.00	Y
FINANCE	08222	1010	Accountant III	AF031	UH1	1.00	
FINANCE	08721	1010	Accountant III	AF031	UH1	1.00	
FINANCE	08241	1010	Accounting Technician	AF049	SD1	1.00	Y
FINANCE	08911	1010	Administrative Services Manager II	EM100	UM1	1.00	
FINANCE	08441	1700	Collections Officer	AF032	SD1	1.00	Y
FINANCE	08222	7780	Financial Analyst	AF033	UM2	1.00	
FINANCE	08211	1010	Financial Analyst, Principal	AF041	UM1	1.00	Y
FINANCE	08111	1010	Manager, Agency Administrative	EM171	UM1	1.00	
FINANCE	08941	1010	Parking Control Technician	TR164	SC1	1.00	
FINANCE	08941	1010	Parking Enforcement Supervisor I	TR165	UH1	1.00	Y
FINANCE	08931	1010	Parking Meter Repair Worker	TR168	SB1	1.00	
FINANCE	08741	1010	Payroll Personnel Clerk III	SS163	UH1	1.00	Option A only
FINANCE	08431	1010	Revenue Assistant	AP321	SD1	1.00	Y
FINANCE Total						14.00	
POLICE	106510	2411	Account Clerk II	AF020	SD1	1.00	
POLICE	102340	1010	Administrative Analyst II	AP106	TW1	1.00	
POLICE	107710	1010	Administrative Analyst II	AP106	TW1	1.00	
POLICE	103130	1010	Animal Control Officer	PS100	SC1	1.00	
POLICE	103130	1010	Animal Control Officer	PS100	SC1	1.00	
POLICE	103130	1010	Animal Control Officer	PS100	SC1	1.00	
POLICE	103130	1010	Animal Control Officer, PPT	PS195	SC1	0.50	
POLICE	103130	1010	Animal Control Officer, PPT	PS195	SC1	0.50	
POLICE	103130	1010	Animal Control Supervisor	SC103	UH1	1.00	
POLICE	107210	1010	Captain of Police (PERS)	PS107	UN2	1.00	
POLICE	102610	1010	Criminalist II	PS112	TW1	1.00	
POLICE	107510	2416	Crossing Guard, PPT	PS115	SC1	1.00	
POLICE	107510	2416	Crossing Guard, PPT	PS115	SC1	1.00	
POLICE	107510	2416	Crossing Guard, PPT	PS115	SC1	1.00	
POLICE	107510	2416	Crossing Guard, PPT	PS115	SC1	1.00	
POLICE	103110	1010	Deputy Chief of Police (PERS)	EM135	UN2	1.00	Y
POLICE	101110	1010	Exec Asst to Agency Director	SS124	UM1	1.00	
POLICE	106510	2112	Grants Coordinator	AP405	UM2	1.00	
POLICE	107110	1010	Lieutenant of Police (PERS)	PS152	PP1	1.00	
POLICE	107110	1010	Lieutenant of Police (PERS)	PS194	PP1	1.00	
POLICE	107110	1010	Lieutenant of Police (PERS)	PS194	PP1	1.00	
POLICE	107210	1010	Lieutenant of Police (PERS)	PS194	PP1	1.00	
POLICE	106510	1010	Payroll Personnel Clerk II	SS161	SD1	1.00	Y
POLICE	103310	1010	Police Communications Dispatcher	PS162	SC1	1.00	
POLICE	103310	1010	Police Communications Dispatcher	PS162	SC1	1.00	
POLICE	107110	1010	Police Evidence Technician	PS165	SC1	1.00	
POLICE	107210	1010	Police Evidence Technician	PS165	SC1	1.00	
POLICE	107310	1010	Police Evidence Technician	PS165	SC1	1.00	
POLICE	101120	1010	Police Officer (PERS)	PS168	PP1	1.00	
POLICE	102350	1010	Police Officer (PERS)	PS168	PP1	1.00	
POLICE	107110	1010	Police Officer (PERS)	PS190	PP1	1.00	
POLICE	107210	2607	Police Officer (PERS)	PS168	PP1	1.00	
POLICE	107310	1010	Police Officer (PERS)	PS190	PP1	1.00	

DEPT	ORG#	PRIMARY FUND	CLASSIFICATION	CLASS#	REP	FTE	PROPOSED FY 11-12 CUT
POLICE	107310	2607	Police Officer (PERS)	PS168	PP1	1.00	
POLICE	107310	2607	Police Officer (PERS)	PS168	PP1	1.00	
POLICE	107310	2607	Police Officer (PERS)	PS168	PP1	1.00	
POLICE	107310	2607	Police Officer (PERS)	PS190	PP1	1.00	
POLICE	107310	2607	Police Officer (PERS)	PS190	PP1	1.00	
POLICE	107710	1010	Police Officer (PERS)	PS168	PP1	1.00	
POLICE	107710	7780	Police Officer (PERS)	PS168	PP1	1.00	
POLICE	102340	1010	Police Records Specialist	SS165	SD1	1.00	
POLICE	107510	1010	Police Records Specialist	SS165	SD1	1.00	
POLICE	102510	1010	Police Records Specialist	SS165	SD1	1.00	
POLICE	103242	1010	Police Records Supervisor	PS171	UH1	1.00	
POLICE	103240	1010	Police Services Manager I	MA152	UM1	1.00	
POLICE	102130	1010	Police Services Technician II	PS173	SC1	1.00	
POLICE	102130	1010	Police Services Technician II	PS173	SC1	1.00	
POLICE	107510	1010	Police Services Technician II	PS173	SC1	1.00	
POLICE	102320	1010	Sergeant of Police (PERS)	PS179	PP1	1.00	
POLICE	102330	1010	Sergeant of Police (PERS)	PS179	PP1	1.00	
POLICE	102330	1010	Sergeant of Police (PERS)	PS179	PP1	1.00	
POLICE	102340	1010	Sergeant of Police (PERS)	PS179	PP1	1.00	
POLICE	102350	1010	Sergeant of Police (PERS)	PS179	PP1	1.00	
POLICE	102510	1010	Sergeant of Police (PERS)	PS179	PP1	1.00	
POLICE	103310	1010	Sergeant of Police (PERS)	PS179	PP1	1.00	
POLICE	107210	1010	Sergeant of Police (PERS)	PS192	PP1	1.00	Y
POLICE	107210	1010	Sergeant of Police (PERS)	PS192	PP1	1.00	Y
POLICE	107510	1010	Sergeant of Police (PERS)	PS179	PP1	1.00	
POLICE (Sworn & Non-Sworn) Total						57.00	
FIRE	20711	2123	Emer Serv Manager, Assistant	MA120	UM1	1.00	
FIRE	20711	1010	Emergency Planning Coordinator, PPT	SC139	TW1	0.60	Y
FIRE	20241	1010	Fire Communications Dispatcher, Sr	PS124	UH1	1.00	
FIRE	20241	1010	Fire Communications Dispatcher, Sr	PS124	UH1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20411	1010	Fire Fighter Paramedic	PS184	FQ1	1.00	
FIRE	20321	1740	Hazardous Materials Inspect, Senior	IS113	SD1	1.00	
FIRE	20371	1720	Heavy Equipment Operator	TR146	SB1	1.00	
FIRE (Sworn & Non-Sworn) Total						21.60	
PUBLIC WORKS	30121	4100	Account Clerk III	AF030	UH1	1.00	
PUBLIC WORKS	30211	7760	Account Clerk III	AF030	UH1	1.00	
PUBLIC WORKS	30211	7760	Accountant III	AF031	UH1	1.00	
PUBLIC WORKS	30611	7760	Administrative Assistant II	SS104	TW1	1.00	
PUBLIC WORKS	30541	4100	Auto Equipment Mechanic	TR100	SB1	1.00	
PUBLIC WORKS	30541	4100	Auto Equipment Service Worker	TR102	SC1	1.00	Y
PUBLIC WORKS	30234	5510	Capital Improvement Project Coor	SC112	UM2	1.00	
PUBLIC WORKS	30235	3100	Chief of Party	TR114	UH1	1.00	
PUBLIC WORKS	30235	3100	Chief of Party	TR114	UH1	1.00	
PUBLIC WORKS	30232	3100	Construction Coordinator	SC251	TF1	1.00	Y

DEPT	ORG#	PRIMARY FUND	CLASSIFICATION	CLASS#	REP	FTE	PROPOSED FY 11-12 CUT
PUBLIC WORKS	30232	3100	Construction Coordinator	SC251	TF1	1.00	
PUBLIC WORKS	30232	3100	Construction Coordinator	SC251	TF1	1.00	
PUBLIC WORKS	30232	3100	Construction Coordinator	SC251	TF1	1.00	
PUBLIC WORKS	30232	3100	Construction Coordinator	SC251	TF1	1.00	
PUBLIC WORKS	30232	3100	Construction Inspector, Sr (Field)	IS107	SC1	0.20	Y
PUBLIC WORKS	30243	3100	Construction Inspector, Sr (Field)	IS107	SC1	1.00	
PUBLIC WORKS	30243	3100	Construction Inspector, Sr (Field)	IS107	SC1	1.00	
PUBLIC WORKS	30232	3100	Construction Inspector, Sup II	SC244	UH1	1.00	
PUBLIC WORKS	30632	4400	Custodian	TR120	SC1	1.00	
PUBLIC WORKS	30633	4400	Custodian	TR120	SC1	1.00	
PUBLIC WORKS	30635	2310	Custodian	TR120	SC1	1.00	
PUBLIC WORKS	30635	4400	Custodian	TR120	SC1	1.00	
PUBLIC WORKS	30632	4400	Custodian, PPT	TR121	SC1	0.89	
PUBLIC WORKS	30632	4400	Custodian, PPT	TR121	SC1	1.00	
PUBLIC WORKS	30244	3100	Drafting Technician, Int (Office)	ET110	SD1	1.00	
PUBLIC WORKS	30242	2211	Drafting/Design Technician, Sr	ET109	SD1	1.00	
PUBLIC WORKS	30244	3100	Drafting/Design Technician, Sr	ET109	SD1	1.00	
PUBLIC WORKS	30533	3100	Electrical Const & Maint Planner	TR124	TF1	1.00	
PUBLIC WORKS	30689	4450	Electrical Engineer II	TR125	TF1	1.00	
PUBLIC WORKS	30232	3100	Engineer, Assistant II (Field)	ET112	TF1	1.00	
PUBLIC WORKS	30265	2416	Engineer, Assistant II (Office)	ET113	TF1	1.00	
PUBLIC WORKS	30244	3100	Engineer, Transportation Assistant	ET120	TF1	1.00	Y
PUBLIC WORKS	30265	1750	Engineering Technician II (Office)	ET125	SD1	1.00	
PUBLIC WORKS	30541	4100	Equipment Parts Technician	SS201	SC1	1.00	
PUBLIC WORKS	30631	4400	Facilities Complex Manager	MA110	UM2	1.00	
PUBLIC WORKS	30652	1720	Gardener Crew Leader	TR140	SC1	1.00	
PUBLIC WORKS	30652	1720	Gardener Crew Leader	TR140	SC1	1.00	
PUBLIC WORKS	30652	1720	Gardener Crew Leader	TR140	SC1	1.00	
PUBLIC WORKS	30541	4100	Heavy Equipment Mechanic	TR148	SB1	1.00	
PUBLIC WORKS	30532	3100	Heavy Equipment Operator	TR146	SB1	1.00	
PUBLIC WORKS	30534	3100	Heavy Equipment Operator	TR146	SB1	1.00	
PUBLIC WORKS	30541	4100	Heavy Equipment Service Worker	TR147	SC1	1.00	Y
PUBLIC WORKS	30541	4100	Heavy Equipment Service Worker	TR147	SC1	1.00	
PUBLIC WORKS	30541	4100	Heavy Equipment Service Worker	TR147	SC1	1.00	
PUBLIC WORKS	30658	4400	Maintenance Mechanic	TR156	SB1	1.00	Option A only
PUBLIC WORKS	30634	4400	Maintenance Mechanic, PPT	TR204	SB1	0.50	
PUBLIC WORKS	30211	7760	Management Intern	SS142	TA1	1.00	
PUBLIC WORKS	30234	5510	Manager, Capital Improvement Pgrm	MA107	UM1	1.00	
PUBLIC WORKS	30541	4100	Manager, Equipment Services	EM183	UM1	1.00	
PUBLIC WORKS	30211	7760	Office Assistant II	SS153	SD1	1.00	Y
PUBLIC WORKS	30652	1720	Park Attendant, PPT	SS157	SC1	1.00	
PUBLIC WORKS	30676	1720	Program Analyst II	AP293	TW1	1.00	
PUBLIC WORKS	30671	1720	Public Service Representative	SS169	SD1	1.00	Y
PUBLIC WORKS	30671	1720	Public Service Representative	SS169	SD1	1.00	
PUBLIC WORKS	30534	2141	Public Works Maintenance Worker	TR174	SC1	1.00	
PUBLIC WORKS	30534	2230	Public Works Maintenance Worker	TR174	SC1	1.00	
PUBLIC WORKS	30672	1720	Public Works Maintenance Worker	TR174	SC1	1.00	
PUBLIC WORKS	30672	1720	Public Works Maintenance Worker	TR174	SC1	1.00	
PUBLIC WORKS	30674	1720	Public Works Maintenance Worker	TR174	SC1	1.00	
PUBLIC WORKS	30674	1720	Public Works Maintenance Worker	TR174	SC1	1.00	
PUBLIC WORKS	30674	1720	Public Works Maintenance Worker	TR174	SC1	1.00	
PUBLIC WORKS	30674	1720	Public Works Maintenance Worker	TR174	SC1	1.00	
PUBLIC WORKS	30671	1720	Public Works Operations Manager	MA137	UM1	1.00	
PUBLIC WORKS	30533	2230	Public Works Supervisor I	SC206	UH1	1.00	
PUBLIC WORKS	30533	3100	Sewer Maintenance Leader	TR175	SC1	1.00	
PUBLIC WORKS	30533	3100	Sewer Maintenance Worker	TR176	SC1	1.00	
PUBLIC WORKS	30633	4400	Stationary Engineer	TR178	SB1	1.00	
PUBLIC WORKS	30672	1720	Street Sweeper Operator	TR181	SC1	1.00	
PUBLIC WORKS	30672	1720	Street Sweeper Operator	TR181	SC1	1.00	
PUBLIC WORKS	30235	3100	Surveying Technician, Sr (Field)	ET133	SC1	1.00	Y



DEPT	ORG#	PRIMARY FUND	CLASSIFICATION	CLASS#	REP	FTE	PROPOSED FY 11-12 CUT
PUBUC WORKS	30673	7780	Traffic Painter	TR185	SB1	1.00	
PUBUC WORKS	30262	2211	Transportation Planner, Senior	TR187	UM2	1.00	
PUBLIC WORKS	30535	2310	Tree Trimmer	TR189	SC1	1.00	
<b>PUBLIC WORKS Total</b>						<b>70.59</b>	
DCP	41411	1010	Admin Analyst II, PPT (CONF)	AP107	TA1	0.50	Y
DCP	41311	4550	Buyer	55193	TW1	0.50	
<b>DCP Total</b>						<b>1.00</b>	
DIT	46341	1010	City Administrator Analyst	MA109	U31	1.00	
DIT	46111	4200	Director of Info Technology	EM238	UK1	1.00	
DIT	46211	1010	Operations Support Specialist	AP265	SD1	1.00	Y
DIT	46121	4300	Reproduction Offset Supervisor	SS181	TW1	1.00	Y
DIT	46271	1010	Telephone Services Specialist	AP340	IE1	1.00	Y
DIT	46251	1010	Manager, Information Systems	EM187	UM1	1.00	Y
<b>DIT Total</b>						<b>6.00</b>	
PARKS & REC	509237	1010	Recreation Leader II, PPT	PP133	SC1	0.75	
PARKS & REC	509330	1010	Recreation Leader II, PPT	PP133	SC1	0.75	
PARKS & REC	502331	1010	Recreation Program Director	PP135	SC1	0.50	
PARKS & REC	502350	1010	Recreation Program Director	PP135	SC1	1.00	
PARKS & REC	504410	1010	Recreation Program Director	PP135	SC1	1.00	
PARKS & REC	505810	1010	Recreation Program Director	PP135	SC1	1.00	
PARKS & REC	502235	1820	Recreation Specialist II, PPT	PP138	SC1	1.00	
<b>PARKS &amp; REC Total</b>						<b>6.00</b>	
MUSEUM	62211	1010	Account Clerk III	AF030	UH1	1.00	
MUSEUM	62411	1010	Curator of Art, Senior, PPT	AP160	TF1	0.50	
MUSEUM	62711	1010	Museum Interp Spec, Nat Sc	AP255	TW1	0.63	
<b>MUSEUM Total</b>						<b>2.13</b>	
DHS	78231	2128	Early Childhood Center Director	PP113	SD1	0.80	
DHS	78231	2128	Early Childhood Instructor	PP114	SD1	0.80	
DHS	78231	2128	Early Childhood Instructor	PP114	SD1	0.80	
DHS	78231	2128	Early Childhood Instructor	PP114	SD1	0.80	
DHS	78231	2128	Early Childhood Instructor	PP114	SD1	0.90	
DHS	78231	2128	Early Childhood Instructor	PP114	SD1	0.90	
DHS	78231	2605	Early Childhood Instructor	PP114	SD1	1.00	
DHS	78231	2605	Early Childhood Instructor	PP114	SD1	1.00	
DHS	78231	2128	Early Childhood Instructor, PT	PP157	SD1	6.13	
DHS	78241	2102	Food Program Coordinator, PPT	SC152	SD1	1.00	
DHS	78231	2128	Headstart Program Coordinator	PP128	TW1	1.00	
DHS	78231	2605	Health & Human Svcs Prgm Planner	AP195	UM2	1.00	
DHS	78251	1780	Health & Human Svcs Prgm Planner	AP196	UM2	1.00	
DHS	78111	1010	Office Assistant I, PPT	SS151	SD1	0.60	
DHS	78111	1010	Program Analyst I	AP292	TW1	1.00	
<b>DHS Total</b>						<b>18.73</b>	
CEDA	88559	7780	Administrative Analyst I	AP103	TW1	1.00	Y
CEDA	88949	2108	Administrative Assistant II	SS104	TW1	1.00	
CEDA	88431	2415	Engineer, Civil (Office)	ET116	TF1	1.00	
CEDA	88529	7780	Management Assistant	AP235	UM2	1.00	Y
CEDA	88451	2415	Paralegal	AP212	TW1	1.00	Y
CEDA	88732	5321	Program Analyst II, PPT	AP358	TW1	0.50	Y
CEDA	88742	1010	Program Analyst II, PPT	AP358	TW1	0.50	Y
CEDA	88939	2108	Rehabilitation Paint Technician	AP315	SC1	1.00	Y
CEDA	88659	7780	Urban Economic Analyst III	AP348	TW1	1.00	
CEDA	88689	7780	Urban Economic Analyst III	AP348	TW1	1.00	
CEDA	88559	7780	Urban Economic Coordinator	SC231	UM2	1.00	
<b>CEDA Total</b>						<b>10.00</b>	
<b>Total Vacancies</b>						<b>214.05</b>	

DEPT	FTE	PPT	PT	Reason
<b>AUDITOR</b>				
Temp Contract Svcs Employee, PT			1	Operations
<b>CEDA</b>				
Program Analyst II	1			Revenue
Project Manager III (WIB Manager)	1			Legal Req
Graphic Delineator (ELDE)	1			Revenue
Planning Intern, PT			1	Revenue
Administrative Assistant I (WIB)	1			Legal Req.
Exempt Limited Duration Employee (WIB)	1			Legal Req.
Exempt Limited Duration Employee	1			Operations
Temp Contract Svcs Employee, PT			2	Revenue
<b>CLERK</b>				
Legislative Recorder	2			Operations
<b>CONTRACTING &amp; PURCHASING</b>				
Temp Contract Svcs Employee, PT			1	Operations
<b>COUNCIL</b>				
City Council PSE-14	1		6	Operations
City Council PSE-51	2			Operations
Council Member	1			Legal Req
<b>DHRM</b>				
Benefits Representative	1			Operations
<b>DHS</b>				
Administrative Assistant I	1			Grant
Administrative Assistant I, PPT		1		Grant
Custodian, PT			1	Grant
Early Childhood Instructor	1			Grant
Exempt Limited Duration Employee	1			Grant
Food Program Driver, PT			1	Grant
Food Service Worker	2			Grant
Program Analyst I, PPT		1		Grant
Student Trainee, PT			8	Grant
Temp Contract Svcs Employee, PT			2	Grant
<b>DIT</b>				
Microcomputer Systems Specialist II	4			Ops/Non-1010
<b>FIRE</b>				
Emergency Planning Coordinator, Sr	1			Ops/Grant
Exempt Limited Duration Employee	1			Operations
Student Trainee, PT			5	Grant
<b>FMA</b>				
Parking Control Technician, PT			16	Revenue
Tax Auditor II	1			Revenue
Temp Contract Svcs Employee, PT			1	Operations
<b>KTOP</b>				
Cable TV Production Assistant, PPT		1		Operations
<b>LIBRARY</b>				
Custodian, PT			2	Operations
Librarian I, PT			4	Non-1010
Librarian II	1			Non-1010
Librarian, Senior	1			Non-1010
Library Aide, PT			10	Ops/Non-1010
Library Assistant, PT			4	Ops/Non-1010

DEPT	FTE	PPT	PT	Reason
MAYOR Special Assistant to the Mayor	5			Operations
MUSEUM Museum Guard, PT			7	Operations
Temp Contract Svcs Employee, PT			1	Operations

DEPT	FTE	PPT	PT	Reason
<b>OPR</b>				
Recreation Attendant I, PT			5	Revenue
Recreation Leader I, PT			7	Revenue
Recreation Program Director (Tennis)	1			Revenue
Recreation Specialist I, PT			1	Revenue
Sports Official, PT			1	Revenue
Temp Contract Svcs Employee, PT			4	Revenue
<b>POLICE</b>				
Animal Care Attendant, PT			1	Operations
Criminalist II	1			Operations
Exempt Limited Duration Employee	1			Operations
Police Cadet, PT			5	Operations
Police Communications Dispatcher	10			Operations
Police Officer (PERS)	10			Operations
Temp Contract Svcs Employee, PT			5	Operations
Volunteer Program Specialist II	1			Operations
<b>PWA</b>				
Engineer, Assistant II (Office)	1			Non-1010
Engineering Technician II (Office)	1			Non-1010
Heavy Equipment Mechanic	1			Non-1010
Public Service Representative	1			Non-1010
Public Works Maintenance Worker	2			Non-1010
Public Works Operations Manager	1			Non-1010
Sewer Maintenance Leader	2			Non-1010
Student Trainee, PT			2	Non-1010
Temp Contract Svcs Employee, PT			3	Non-1010
<b>TOTALS</b>	<b>65</b>	<b>3</b>	<b>107</b>	
<b>GRAND TOTAL</b>	<b>175</b>			