

CITY OF OAKLAND

MEMORANDUM FILED
OFFICE OF THE CITY CLERK
OAKLAND

4.1.2

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager 2004 JUN -2 PM 12: 06
FROM: Name Joseph T. YEW, Treasury Manager
Phone No. 510-238-6735
Address/Agency/Dept Finance & Management Agency
DATE: June 3, 2004

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Resolutions Adopting the City of Oakland and Oakland Redevelopment Agency's Fiscal Year 2004-2005 Debt Management Policy

SCHEDULING RECOMMENDATION:

- A. Committee: Finance and Management
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)

City Council _____ Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: June 22, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify: **No**

Is a staff report required/requested? **YES**

What is the fiscal impact on the City/Agency? **No fiscal impact on the City**

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- ___ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- ___ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
 - ___ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
 - ___ Item requires immediate action relating to federal or state legislation;
 - ___ Item requires immediate action relating to eligibility for a grant or gift; OR
 - ___ Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by **6:00 P.M.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.

04-0512