

CITY OF OAKLAND
MEMORANDUM

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TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name Estelle Clemons
Phone No. 238-3597
Address/Agency/Dept 150 FOP, 4th Floor/DHS/CAA
DATE: January 6, 2004

CITY OF OAKLAND
OFFICE OF THE CITY CLERK
04 JAN -6 PM 12:03

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Resolution authorizing the application, acceptance, and appropriation of a two year grant from the State of California Department of Community Services and Development in the amount of \$174,939 for the Oakland Community Action Agency for calendar years 2004-2005

SCHEDULING RECOMMENDATION:

- A. Committee Life Enrichment Committee
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)

 City Council Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: January 27, 2004

FILED
OFFICE OF THE CITY CLERK
OAKLAND
2004 JAN -7 AM 10:06

Is there a statutory, regulatory, financial or grant deadline? Specify: **Yes, the California Department of Community Services and Development requires public agencies to return a completed contract packed including a signed board resolution within 45 days of receipt of contract.**

Is a staff report required/requested? **Yes**

What is the fiscal impact on the City/Agency? **None**

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
 - Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
 - Item requires immediate action relating to federal or state legislation;
 - Item requires immediate action relating to eligibility for a grant or gift; OR
 - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by **6:00 p.m.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting. Attach any supporting documentation.

64-0045