

CITY OF OAKLAND  
MEMORANDUM

FILED *gmb*  
OFFICE OF THE CITY CLERK  
OAKLAND

2003 DEC -3 PM 1:54

TO: Rules & Legislation Committee  
ATTN: Assistant to the City Manager  
FROM: Name: Councilmember Henry Chang, Jr.  
Phone No.: 238-7008  
Address/Agency/Dept: At-Large Council Office  
DATE: December 2, 2003

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: A RESOLUTION HONORING THE OAKLAND YOUTH ORCHESTRA

SCHEDULING RECOMMENDATION:

- A. Committee \_\_\_\_\_  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)
- City Council \_\_\_\_\_ Redevelopment Agency  
(Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)
- B. Meeting Date: **December 16, 2003**

Is there a statutory, regulatory, financial or grant deadline? No  
Is a staff report required/requested? No

What is the fiscal impact on the City/Agency? None

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- Item requires immediate action relating to federal or state legislation;
- Item requires immediate action relating to eligibility for a grant or gift; OR
- Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

03-0358

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by **6:00 p.m.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.  
Attach any supporting documentation.