



City of Oakland

Office of the City Clerk
Oakland City Hall
1 Frank H. Ogawa Plaza
Oakland, California 94612
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Meeting Minutes - DRAFT *Special Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza,
Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

Tuesday, May 23, 2017

9:00 AM

Sgt. Mark Dunakin Room - 1st Floor

The Oakland City Council Special Finance And Management Committee convened at 9:02 a.m., with President Pro Tempore Abel J. Guillén presiding as Chairperson.

Roll Call / Call To Order

Present 4 - Annie Campbell Washington, Abel J. Guillén, Noel Gallo, and Dan Kalb

- 1 Approval Of The Draft Minutes From The Committee Meeting Held On May 9, 2017
[16-1097](#)

Attachments: [View Report](#)

A motion was made by Noel Gallo, seconded by Annie Campbell Washington, that this matter be Approved. The motion carried by the following vote:

Aye 3 - Campbell Washington Guillén, Gallo

Absent 1 - Kalb

- 2 Determination Of Schedule Of Outstanding Committee Items
[16-1100](#)

Attachments: [View Report](#)

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A motion was made by Annie Campbell Washington, seconded by Noel Gallo, that this matter be Accepted as Amended. The motion carried by the following vote:

Aye 3 - Campbell Washington Guillén, Gallo

Absent 1 - Kalb

Subject: Update On The Status Of The Paper Form Free City Efforts
From: Office Of The City Administrator
Recommendation: Receive An Informational Report Regarding Efforts In Progress
Towards A Paper Form Free City

16-1173

**This Informational Report be Scheduled.to go before the *Finance & Management
Committee to be heard 9/12/2017**

Subject: Status Of Negative Funds
From: Office Of The City Administrator
Recommendation: Receive A Status Report On Citywide Efforts To Research And
Correct Negative Fund Balances

16-1175

**This Report and Recommendation be Scheduled.to go before the *Finance &
Management Committee to be heard 9/12/2017**

- 3** Subject: Federal And State Budgetary Actions Standing Report
From: Office Of The City Administrator
Recommendation: Receive An Informational Report Regarding The Status Of The
State And Federal Budget Development And Its Potential Impacts On The City Of
Oakland

[16-1123](#)

Attachments: [View Report](#)

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There was 1 speaker on this item.

**A motion was made by Noel Gallo, seconded by Dan Kalb, that this matter be
Received and Filed. The motion carried by the following vote:**

Aye 4 - Campbell Washington Guillén Gallo, Kalb

- 4 Subject: FY 2016-17 3rd Quarter Revenue And Expenditure Report
From: Finance Department
Recommendation: Receive An Informational Report On The Projected Fiscal Year (FY) 2016-17 Third Quarter Revenue and Expenditure Results And Year-End Summaries For Six Selected Funds- General Purpose Fund (GPF, 1010), Multipurpose Reserve Fund (1750), State Gas Tax Fund (2230), State Gas Tax Proposition 42 Replacement Fund (2231), Landscape & Lighting Assessment District Fund (LLAD, 231 0), And Facilities Fund (4400); And Overtime Analysis For The General Purpose Fund (1010) And All Funds.

[16-1115](#)

Attachments: [View Report](#)

Committee Request That Staff Provide A Memo With The Breakdown Of Police Overtime Expenditures Be Provided With Answers To The Budget Questions.

There was 1 speaker on this item.

A motion was made by Annie Campbell Washington, seconded by Dan Kalb, that this matter be Received and Forwarded to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 5/30/2017. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

- 5 Subject: Amending The Master Fee Schedule
From: Revenue Management Bureau
Recommendation: Adopt An Ordinance Amending Ordinance No. 13363 C.M.S. (The Fiscal Year 2016-17 Master Fee Schedule, Or "MFS"), To Establish, Modify And Delete Fees And Penalties Assessed By Offices, Departments, Bureaus, And Agencies Of The City Of Oakland, Referenced Herein.

[16-1075](#)

Attachments: [View Report](#)

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Committee raised multiple questions of staff concerning the transfer of Campaign Finance late fee to The Ethics Commission, review the parks and recreation fee special events fee under , the rationale of the City Clerk's cost recovery initiative and review the Public Works excess liter fee's adequacy and rationale.

There were 3 speakers on this item.

A motion was made by Abel J. Guillén, seconded by Dan Kalb, that this matter be Forwarded with No Recommendation to go before the Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council, to be heard 5/30/2017. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

- 6 Subject: Award Of Contract To Mason Tillman For Race And Gender Disparity Study
From: Office Of The Administrator
Recommendation: Adopt A Resolution Authorizing The City Administrator To Negotiate And Execute A Contract With Mason Tillman Associates LTD, In An Amount Not-To-Exceed Four Hundred Ninety Thousand Eight Hundred Seventy-Five Dollars (\$490,875.00) To Complete The Race And Gender Disparity Study For The City Of Oakland
[16-0994](#)

Attachments: [View Report](#)

There was 1 speaker on this item.

A motion was made by Noel Gallo, seconded by Dan Kalb, that this matter be Approve the Recommendation of Staff, and Forward to go before the Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/6/2017. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

- 7 Subject: Salary Ordinance Amendment And Exemption Resolution
From: Human Resources Management
Recommendation: Adopt The Following Pieces Of Legislation:

1) A Resolution Recommending To The Civil Service Board The Exemption Of The Classification Of Special Counsel - Labor And Employment From The Operation Of Civil Service; And

[16-1064](#)

Attachments: [View Report](#)

A motion was made by Noel Gallo, seconded by Annie Campbell Washington, that this matter be Approve the Recommendation of Staff, and Forward to go before the Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/6/2017. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

Subject: Salary Ordinance Amendment And Exemption Resolution
From: Human Resources Management
Recommendation: Adopt An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. ("Salary Ordinance") To Add The Classification Of Special Counsel - Labor And Employment
[16-1096](#)

Attachments: [View Report](#)

A motion was made by Noel Gallo, seconded by Dan Kalb, that this matter be Approve the Recommendation of Staff, and Forward to go before the Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/6/2017. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

8 Subject: Salary Ordinance Amendment
From: Human Resources Management
Recommendation: Adopt An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. ("Salary Ordinance") To Add The Full-Time Classification Of Municipal Code Enforcement Officer; To Add The Permanent Part-Time Equivalent Classification Of Urban Economic Analyst, IV, Projects, PPT; To Amend The Title Of Citizen's Police Review Board (CPRB) Executive Director To Executive Director, Community Police Review Agency (CPRA); And To Delete Various Outdated Temporary Parks And Recreation Classifications
[16-1065](#)

Attachments: [View Report](#)

A motion was made by Noel Gallo, seconded by Annie Campbell Washington, that this matter be Approve the Recommendation of Staff, and Forward to go before the Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/6/2017. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

9 Subject: Single Audit Report
From: Finance Department
Recommendation: Receive The Single Audit Report For The Year Ended June 30, 2016
[16-1078](#)

Attachments: [View Report](#)

There was 1 speaker on this item.

A motion was made by Abel J. Guillén, seconded by Annie Campbell Washington, that this matter be Received and Forwarded to go before the Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/6/2017. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

- 10** Subject: Measure C - Oakland Hotel Tax Audit and Program Status Report
From: Finance Department
Recommendation: Receive The Measure C-Oakland Hotel Tax Audit And Program Status Report For The Year Ended June 30, 2016.
[16-1080](#)

Attachments: [View Report](#)

A motion was made by Noel Gallo, seconded by Annie Campbell Washington, that this matter be Received and Forwarded to go before the Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/6/2017. The motion carried by the following vote:

Aye 4 - Campbell Washington Guillén Gallo, Kalb

Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

2 speakers spoke during Open Forum.

Adjournment

There being no further business, and upon the motion duly made, the Oakland City Council Special Finance And Management Committee adjourned the meeting at 11:33 a.m.

* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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