


CITY ATTORNEY'S OFFICE

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

RESOLUTION:

- 1. AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH CITYSPAN TECHNOLOGIES, INC. (REFERRED TO AS CITYSPAN) FOR CONTINUATION OF THE CLIENT SERVICES AND CONTRACT DATABASE, ONGOING GRANTS MANAGEMENT LICENSING, USER SUPPORT, PROJECT MANAGEMENT, AND CUSTOM PROGRAMMING FOR OAKLAND FUND FOR CHILDREN AND YOUTH (OFCY) FUNDED PROGRAMS IN AN AMOUNT NOT TO EXCEED TWO HUNDRED THOUSAND DOLLARS (\$200,000) FROM JULY 1, 2025, THROUGH JUNE 30, 2026; AND**
- 2. WAIVING THE COMPETITIVE MULTIPLE-STEP SOLICITATION PROCESS FOR THE ACQUISITION OF COMPUTERIZED OR INFORMATION TECHNOLOGY SYSTEMS AND THE LOCAL/SMALL LOCAL BUSINESS ENTERPRISE (L/LSBE) PROGRAM REQUIREMENTS**

WHEREAS, the Kids First! Oakland Fund for Children and Youth (OFCY) was established by voter approved ballot Measure K in 1996 to set money aside for programs and services benefiting children and youth; and

WHEREAS, The Cityspan Grants Management and Client Service Database is a web-based platform that serves as the repository of OFCY grantee program level demographics, service projections and actuals, hours of service, and narrative data; and

WHEREAS, on June 15, 2021, City Council awarded an agreement to Cityspan Technologies, Inc., provide licensing, user support, project management, and custom programming for OFCY programs from July 1, 2021, through June 30, 2024 (Resolution No. 88692 C.M.S.) for a total of \$55,000; and

WHEREAS, on December 19, 2023, Resolution 88692 was amended to increase the awarded agreement with Cityspan from \$55,000, to \$254,750 from July 1, 2021 through June 30, 2024 (Resolution No. 90060 C.M.S.); and

WHEREAS, though professional services delivered by Cityspan were approved through June 30, 2024, through Resolution 88692, spending authority was extended through December 31, 2024 by RFQ #27034; and

WHEREAS, Request for Qualifications (RFQ) #27034 was released and due on November 18, 2022 for professional services contracted between December 1, 2022 and December 31, 2025 for the Department of Violence Prevention (DVP) and Department of Human Services (HSD); and

WHEREAS, Cityspan was selected through the competitive RFQ #27034 for Professional Services for HSD and DVP; and

WHEREAS, OMC 2.04.042.B requires the City Administrator to conduct a multi-step solicitation process for acquisition of any information technology systems, software or hardware and OMC 2.04.042.D permits the Council waive the multi-step solicitation process upon a finding that it is in the City's best interests to do so; and

WHEREAS, the City Council may waive the City's Local/Small Local Business Enterprise (L/SLBE) program requirements pursuant to Part I of Oakland's Local and Small Local Business Enterprise Program guidelines adopted by Ordinance No. 13647 C.M.S.; and

WHEREAS, staff recommends waiving the L/SLBE program requirements for the contract with Cityspan because HSD currently uses Cityspan for other HSD division programs and was the only qualified vendor to respond to the RFQ; and

WHEREAS, the City Administrator has determined that the services to be provided pursuant to the agreement authorized hereunder are of a professional, scientific or technical nature and are temporary and shall not result in the loss of salary or employment by any person having permanent status in the competitive civil service; and

WHEREAS, Cityspan has over twenty years of experience providing software to cities for the management of local, state, and federally funded programs; and

WHEREAS, Cityspan has a successful record of providing database management services for OFCY programs; now, therefore be it

RESOLVED: That the City Council hereby awards an agreement to Cityspan in an amount not to exceed two hundred thousand dollars (\$200,000) from July 1, 2025, through June 30, 2026; and be it

FURTHER RESOLVED: OFCY funds in the amount of \$200,000 in: Oakland Fund for Children and Youth—Kids First Oakland Children's Fund (1780), Youth Services Organization (78251), FY 2017-2018 OFCY Project (1003645), OFCY Program (YS04); and be it

FURTHER RESOLVED: That Cityspan will continue to provide the client services and contract database, grants management licensing, user support, project management, and custom programming for Oakland Fund for Children and Youth (OFCY) funded programs through this professional service agreement; and be it

FURTHER RESOLVED: That for the reasons stated above and in the report accompanying this Resolution, the City Council hereby finds and determines that it is in the best interests of the City to waive the multi-step solicitation processes pursuant to Oakland Municipal Code section 2.04.042.D, and, to the extent necessary and for good cause shown, the City's Local/Small Local Business Enterprise program requirements, and so waives these requirements for this agreement; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, modifications, payment requests, and related actions which may be necessary in accordance with the basic purpose of this resolution at no additional costs without returning to Council.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - BROWN, FIFE, GALLO, HOUSTON, KAPLAN, RAMACHANDRAN, UNGER, WANG
AND PRESIDENT JENKINS

NOES –

ABSENT –

ABSTENTION –

ATTEST: _____
ASHA REED
City Clerk and Clerk of the Council of the
City of Oakland, California