

# DRAFT



## City of Oakland Meeting Minutes

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City Clerk

### \*Special Finance & Management Committee

**Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California 94612**

**City of Oakland Website: <http://www.oaklandnet.com>**

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**Tuesday, October 27, 2009**

**11:30 AM**

**Hearing Room One - 1st Floor**

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#### Roll Call / Call to Order

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Councilmember Present: 4 - Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

*The Oakland City Council Finance and Management Committee convened at 11:35 a.m. with Councilmember Quan presiding as Chairperson.*

- 1 Approval of the Draft Minutes from the Committee Meeting held on October 13, 2009.

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**A motion was made by Member Nadel, seconded by Member Kernighan, to  
\*Approve the Minutes. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

- 2 Determination of Schedule of Outstanding Committee Items

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**A motion was made by Member Nadel, seconded by Member Kernighan, to  
\*Approve with the following amendments. The motion carried by the  
following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

*The following individual spoke on this item:*

*- Sanjiv Handa*

#### From The November 10, 2009 Agenda

- #3 Subject: Long-Term Pension And Medical Costs  
From: Finance And Management Agency  
Recommendation: Receive An Informational Report On Long-Term Pension And Medical Costs Currently Paid For Eligible City Of Oakland Employees And Annuitants And Potential Savings Alternatives  
[09-0847](#)

*To The Pending List No Specific Date*

#### From For Tracking Purposes Annually

# DRAFT

#4 Subject: Worker's Compensation Report  
From: Finance and Management Agency  
Recommendations: Receive and Information Report Regarding Worker's Compensation  
[09-0955](#)

**Scheduled to \*Finance & Management Committee on 11/10/2009**

#16 Subject: Oakland's Hiring Practices Audit Report  
From: Councilmember Ignacio De La Fuente  
Recommendation: Action On A Report From The Office Of The City Auditor On The Results  
Of The Performance Audit Of Oakland's Hiring Practices, On The November 10, 2009 Finance  
And Management Committee Agenda  
[09-0948](#)

**Scheduled to \*Finance & Management Committee on 11/10/2009**

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## **From Boards/Commission Reports**

#2 Subject: Business License Tax Board Of Review - Quarterly Report  
From: Finance And Management Agency  
Recommendation: Receive An Informational Report On The Business Tax Board Of Review  
For The Fourth Quarter Fiscal Year 2009/2010.  
[09-0956](#)

**Scheduled to \*Finance & Management Committee on 11/10/2009**

3 Discussion And Action On Potential Proposals To Obtain Grant Funds Provided Under The  
American Recovery And Reinvestment Act Of 2009 (Federal Government's "Stimulus  
Package")  
[Play Video](#)

[09-0188](#)

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4 Subject: State Budget Status  
From: Budget Office  
Recommendation: Receive A Status Report From The City Administrator On The State Budget  
And Potential Impacts On The City's Proposed Budget For Fiscal Year 2009-2011  
[09-0439](#)  
[Play Video](#)

*The following individual spoke on this item:*

*- Sanjiv Handa*

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5 Subject: 2008-2009 City Funded Travel Expenditures  
From: Budget Office  
Recommendation: Discussion And Possible Action On A Follow-Up Report To An Informational Report On City-Funded Travel Expenditures Incurred During Fiscal Year 2008-2009 And A Revised Travel Policy That Sets Clear Guidelines For City Travel And Requires Accountability From City Officers And Employees (TITLE CHANGE)

[09-0712](#)

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**A motion was made by Member Kernighan, seconded by Member De La Fuente, that this matter be \*Approve as Amended the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency/ City Council, due back on November 3, 2009 as a Non-Consent item. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

*The Committee directed staff to do the following: 1) Amend the language in the Administrative Instruction, Section IV Procedures and Guidelines, page 4, the first sentence in the last paragraph to read "no more than 3 employees", instead of "no more than 3 employees per department"; 2) Provide an explanation when more than 3 employees were required to travel to the same conference / training (mandatory certification, fiscal training, head start grant required training, etc.); and 3) Clarify what rate will be used for the personal mileage (refer to page 6 & 7 of AI-120)*

*The following individual spoke on this item:*

- Sanjiv Handa

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6 Subject: Police Department Travel Expenditures  
From: Oakland Police Department  
Recommendation: Receive A Follow-Up Report From The Oakland Police Department On City Funded Travel Expenditures Incurred During Fiscal Year 2008-2009

[09-0877](#)

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**A motion was made by Member Nadel, seconded by Member Kernighan, that this matter be \*Received and Filed. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

*The Committee directed staff to provide a breakdown of travel expenditures in all future annual reports.*

*The following individual spoke on this item:*

- Sanjiv Handa

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7 Subject: Unrepresented Employees Terms And Conditions  
From: Department Of Human Resources Management  
Recommendation: Receive An Annual Report Detailing The Terms And Conditions Of  
Employment For Unrepresented Employees As Required By Ordinance No. 12903 C.M.S.  
[09-0695](#)

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**A motion was made by Member De La Fuente, seconded by Member Kernighan, that this matter be \*Received and Filed. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

*The following individual spoke on this item:*

- *Sanjiv Handa*

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8 Subject: Special Events Permit Fees  
From: Oakland Police Department  
Recommendation: Adopt An Ordinance Amending Ordinance No. 12948 C.M.S. (Master Fee Schedule) To Establish New Special Event Permit Fees  
[09-0793](#)

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**A motion was made by Member Nadel, seconded by Member Kernighan, that this matter be \*Approve the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on November 3, 2009 as a Non-Consent item. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

*The following individual spoke on this item:*

- *Sanjiv Handa*

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9 Subject: Quarterly Vacancy Report  
From: Finance and Management Agency  
Recommendation: Receive The Quarterly Vacancy Report  
09-0856  
[Play Video](#)

**A motion was made by Member Nadel, seconded by Member Kernighan, that this matter be \*Received and Filed. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

*The Committee directed staff to do the following: 1) Schedule the Risk Management and Workman's Comp reports at Rules; 2) Address the high number of employees out on long-term disability and Workman's Comp (Citywide) 3) Discuss strategies to avoid the high number of employees out on disability and Workman's Comp; and 4) Get stats from other cities*

*The following individual spoke on this item:*

- Sanjiv Handa  
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10 Subject: Citywide Performance Measures Tracking  
From: Budget Office  
Recommendation: Action On A Report And Recommendations Regarding Improvements To Oakland's Citywide Performance Measurement And Reporting System  
09-0705  
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**A motion was made by Member Kernighan, seconded by Member Nadel, that this matter be \*Approve the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on November 3, 2009 as a Non-Consent item. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

*The Committee directed that the Task Force should include external representatives and do the following: 1) Begin tracking the number of individuals who are benefiting from services provided by the city; 2) Do a city by city comparison of performance measures; 3) Look at the City of Oakland's heavy service providers (CEDA, Public Works, Parking) and track performance.*

*The following individual spoke on this item:*

- Sanjiv Handa  
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11 Subject: Proposition 1A Receivable From State  
From: Finance and Management Agency  
Recommendation: Adopt A Resolution Approving The Form Of And Authorizing The Execution And Deliver Of A Purchase And Sale Agreement And Related Documents With Respoect To The Sale Of The Seller's Proposition 1A Receivable From The State; And Directing And Authorizing Certain Other Actions In Connection Therewith  
[09-0731](#)  
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**A motion was made by Member Kernighan, seconded by Member Nadel, that this matter be \*Approve the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on November 3, 2009 as a Non-Consent item. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan  
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12 Subject: Parking Meter Funds  
From: Finance and Management Agency  
Recommendation: Adopt An Ordinance Amending The Oakland Municipal Code Chapter 10.36 To Delete Section 10.36.080, Which Restricts The Deposit Of Parking Meter Revenues To A "Parking Meter Fund" And A "Traffic Control Fund," Thereby Permitting Deposits Of Parking Meter Revenues Into The General Purpose Fund (TITLE CHANGE)  
[09-0830](#)  
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**A motion was made by Member Kernighan, seconded by Member Nadel, that this matter be \*Approve the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on November 3, 2009 as a Consent Calendar item. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan  
*The following individual spoke on this item:*  
- Sanjiv Handa  
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13 Subject: Layoffs Of City And Port Employees - Policies  
From: Councilmember Nancy Nadel  
Recommendation: Receive An Interim Status Report Of Recommendations On How The City And Port Of Oakland Will Resolve Issues Resulting From Layoffs Of City And Port Employees, As Reflected In The City Charter, Civil Service Board Rules, Ordinances, Existing Labor Agreements, And Administrative Policies And Procedures

[09-0840](#)

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**A motion was made by Member Nadel, seconded by Member Kernighan, that this matter be \*Received and Filed. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

*The following individual spoke on this item:*

- Sanjiv Handa

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14 Subject: Unreturned Paylock Boot Fee  
From: Finance and Management Agency  
Recommendation: Adopt An Ordinance Amending Ordinance Number 12948 C.M.S. (Master Fee Schedule), As Amended, To Add A Twenty-Five Dollar (\$25) Daily Fee For An Unreturned Paylock; A Five Hundred Dollar (\$500) Boot Replacement Fee; And A Two Hundred Fifty Dollar (\$250) Damaged Boot Fee

[09-0848](#)

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**A motion was made by Member Kernighan, seconded by Member De La Fuente, that this matter be \*Approve the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on November 3, 2009 as a Non-Consent item The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

*The following individual spoke on this item:*

- Sanjiv Handa

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15 Subject: Amending Salary Schedule  
From: Department of Human Resources Management  
Recommendation: Adopt The Following Pieces Of Legislation:

1) An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. (The Salary Ordinance) To Add The Permanent Full Time Equivalent Classifications Of: Director Of Information Technology; Director Of Contracting And Purchasing; Director Of Human Resources Management; Associate Director, Library Services; Chief Of Police, Assistant; Police Services Manager I; Police Services Manager II; And Revenue And Tax Administrator And;

[09-0850](#)

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**A motion was made by Member Nadel, seconded by Member De La Fuente, that this matter be \*Approve the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on November 3, 2009 as a Consent Calendar item. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

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2) An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 (The Salary Ordinance) To: Add The Permanent Part Time (PPT) And Part Time (PT) Equivalent Classifications Of: Real Estate Agent, PT; Receptionist To The City Auditor, PT; Real Estate Agent, PPT Receptionist To The City Auditor, PPT; Contract Compliance Officer, PPT; And Police Records Specialist, PPT

[09-0850-1](#)

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**A motion was made by Member Nadel, seconded by Member De La Fuente, that this matter be Continued to the \*Finance & Management Committee, due back on November 10, 2009. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

*The committee directed staff to comeback to the November 10, 2009 Finance and Committee meeting with clarification on the City Auditor's PT Receptionist position.*

*The following individual spoke on this item:*

- Sanjiv Handa

- Vickie Carson

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16 Subject: CalPERS Contract Amendment - Firefighters  
From: Department of Human Resources  
Recommendation: Adopt The Following Pieces Of Legislation:

1) A Resolution Of Intention To Approve An Amendment To Contract Between The Board Of Administration California Public Employees' Retirement System And The City Council City Of Oakland; And  
[09-0880](#)

**A motion was made by Member Nadel, seconded by Member De La Fuente, that this matter be \*Approve the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency / City Council, due back on November 3, 2009 as a Non-Consent item. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan  
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2) An Ordinance Of The City Of Oakland Authorizing Amendments To The Contract Between The City Of Oakland And The Board Of Administration Of The California Public Employees' Retirement System (CalPERS) That Provide 1) Service Credit For Prior Federal Or State Firefighting In A Position Whose Principal Duties Consist Of Active Fire Suppression Or Law Enforcement And In Which That Service Was Terminated As A Direct Consequence Of The Closure, Downsizing, Or Realignment Of A Federal Military Installation, In Accordance With Government Code Section 21024.5 And 2) Local Fire Members To Share The Cost Of The Three Percent At Fifty (3% @ 50) Retirement Formula At The Rate Of Four Percent (4%) Of The City's Contribution, In Accordance With Government Code Section 20516  
[09-0880-1](#)

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**A motion was made by Member Kernighan, seconded by Member De La Fuente, that this matter be \*Approve the Recommendation of Staff, and Forward to the Concurrent Meeting of the Oakland Redevelopment Agency/ City Council, due back on November 3, 2009 as a Non-Consent item. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

*The following individual spoke on this item:*

- Sanjiv Handa

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17 Subject: City Garage Operations  
From: Finance and Management Agency  
Recommendation: Discussion And Possible Action On Recommendations For Improvements To The City's Parking Garage Operations Including Changes To The Parking Validation Policy, Establishment Of An Employee Parking Privilege Policy, Garage Automation, Capital Improvements, And Consolidation Of Auxiliary Garage Services  
[09-0626](#)

**A motion was made by Member Kernighan, seconded by Member De La Fuente, that this matter be Continued to the \*Finance & Management Committee, due back on November 10, 2009. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Kernighan, Member Nadel, Member De La Fuente and Chair Quan

*The following individual spoke on this item:*

- Sanjiv Handa  
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## **Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

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*The following individuals spoke under Open Forum:*

- Sanjiv Handa  
- Jeff Levin

## **Adjournment**

*There being no further business, and upon the motion duly made, the Oakland City Council Finance and Management Committee adjourned the meeting 2:20 p.m.*

\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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*City Clerk and Clerk of the Council*