



AGENDA REPORT


TO: Jestin D. Johnson
City Administrator

FROM: Damon Covington
Fire Chief

SUBJECT: Designation of Authorized Agents for
FEMA and CalOES

DATE: May 15, 2024

City Administrator Approval


Jestin Johnson (May 28, 2024 18:46 PDT)

Date: May 28, 2024

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Designating The City Administrator, The Assistant City Administrator, The Director Of Housing And Community Development, The Fire Chief, And The Finance Director As Authorized Agents On Behalf Of The City Of Oakland To Execute And Submit All Documents Necessary For Federal Award Funds From The Federal Emergency Management Agency And The State Of California Governor's Office Of Emergency Services.

EXECUTIVE SUMMARY

Approval of the proposed resolution will designate the City Administrator, Assistant City Administrator, Director of Housing and Community Development, Fire Chief, and the Finance Director by title as Authorized Agents to sign documents on behalf of the City of Oakland as necessary to apply for, accept, and administer funds from the Federal Emergency Management Agency (FEMA) and the California Governor's Office of Emergency Services (CalOES), and the authority of the Robert T. Stafford Emergency Assistance and Disaster Relief Act (Stafford Act).

BACKGROUND / LEGISLATIVE HISTORY

FEMA requires the adoption of an authorizing resolution no less frequently than every three years. Resolution No. [88884 C.M.S.](#), was adopted by the City Council on November 2, 2021. A new resolution is not required to maintain the City's eligibility for FEMA and CalOES funding. This resolution must be accompanied by CalOES Form 130, which is provided as an attachment to the proposed resolution.

ANALYSIS AND POLICY ALTERNATIVES

The proposed resolution identifies the City's authorized agents for communications and transactions with FEMA and CalOES. It is required to be renewed no less frequently than every three years. The Fire Chief has been added to the previous list of authorized agents based on administrative responsibilities for this funding after the Major Disaster Declaration FEMA 4683-DR-CA. Adoption of this proposed resolution aligns with the citywide priority of providing

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responsive, trustworthy government, as it will speed up the process by which the City may submit documents related to specific grant funding that the city relies upon.

FISCAL IMPACT

Adoption of the proposed resolution will have no direct fiscal impact but will support the City's efforts to claim FEMA and CalOES reimbursement for costs incurred during future emergencies and execute grant funding associated with declared emergencies.

PUBLIC OUTREACH / INTEREST

No public outreach was deemed necessary for this proposed administrative action beyond the standard City Council agenda noticing procedures.

COORDINATION

In preparing this report, the Fire Department consulted with the City Administrator's Office, the Finance Department, and the Department of Housing and Community Development.

SUSTAINABLE OPPORTUNITIES

Economic: Adoption of the proposed resolution is expected to support the economic recovery of the City following existing and future emergencies.

Environmental: There are no environmental opportunities associated with this report.

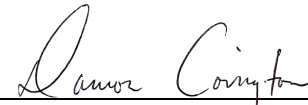
Race & Equity: There are no race & equity opportunities associated with this report.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Adopt A Resolution Designating The City Administrator, The Assistant City Administrator, The Director Of Housing And Community Development, The Fire Chief, And The Finance Director As Authorized Agents On Behalf Of The City Of Oakland To Execute And Submit All Documents Necessary For Federal Award Funds From The Federal Emergency Management Agency And The State Of California Governor's Office Of Emergency Services.

For questions regarding this report, please contact Jessica Feil, Emergency Services Manager, at 510-238-6067.

Respectfully submitted,



DAMON COVINGTON
Chief, Fire Department

Prepared by:
Jessica Feil, Emergency Services Manager
Emergency Management Services Division