

**CITY OF OAKLAND**  
**AGENDA REPORT**

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND  
2004 JUL -1 PM 2:01

TO: Office of the City Manager  
ATTN: Deborah Edgerly, City Administrator  
FROM: Community and Economic Development Agency  
DATE: July 13, 2004

RE: RESOLUTION AMENDING A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF OAKLAND AND ORIGINS DESIGN NETWORK TO PERFORM RESIDENTIAL DESIGN REVIEW SERVICES, TO EXTEND THE CONTRACT UNTIL THE CONTRACT FUNDS ARE DEPLETED (NO INCREASE TO CONTRACT AMOUNT).

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**SUMMARY**

An eighth amendment has been prepared authorizing a time extension to a Professional Services contract between the City of Oakland and the architectural firm of Origins Design Network to perform residential design review services. Origins Design Network has been under contract to the City since July 1999 to perform design review services in the Oakland Hills Fire Reconstruction Area and other areas constituting the S-18 Mediated Residential Design Review Zone which was established in December, 2001.

The previous contract amendment authorized \$25,500 in additional funds, and a time extension to April 30, 2004. The time period has expired but there are currently approximately \$12,000 remaining in the contract fund. Work under the original contract is ongoing and requires the contractor's continuing input. In order to continue Origins' services and complete the work under the contract, Staff is seeking City Council approval to extend the date until the contract funds are depleted.

**FISCAL IMPACT**

None. No additional funds are being requested. Funds were previously allocated within the General Purpose Fund, Design Review/Zoning Program in the FY 2003-05 budget to cover the contract amount (Fund 1010, Organization 88219, Project P80700, Program SC10).

**BACKGROUND**

The City of Oakland has been using Origins Design Network for design review services for approximately five years. The firm has full knowledge of the unique development issues in the Oakland Hills and has extensive experience in applying the Zoning Regulations, Regular Design

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Review and other Design Criteria and has extensive experience providing residential design review services for local governments in the Bay Area.

### **KEY ISSUES AND IMPACTS**

The amended time period for the contract will allow the consultants to continue assisting staff with all types of one- and two-unit residential design review cases, including: Regular Design Review, which applies to projects in the S-10 "Scenic Route Combining Zone"; S-11 "Site Development and Design Review Combining Zone"; eligible projects, such as new homes larger than 3,500 square feet and additions over 500 square feet or upper story additions, in the S-18 "Mediated Design Review Combining Zone" and such cases where neighbors are unable to resolve issues; variances and conditional use permit applications for exceptions to Zoning codes, and large additions governed by criteria addressing impacts on neighbors and compatibility with context that are subject to the Special Residential Design Review program.

Staff will be bringing forward a report to City Council in the fall of 2004 evaluating the effectiveness of the new zoning standards and Mediated Design Review process adopted in January, 2002.

Staff continues to believe that professional architectural expertise is critical to the operation of an effective and credible design review program.

### **SUSTAINABLE OPPORTUNITIES**

Economic: The City of Oakland Design Review program is the mechanism for the Zoning and Design Review of new one- and two-unit residential development and additions. Quality design and development benefits neighborhoods, supports the local economy through hiring of contractors, generates revenues for the City from property taxes, and expands availability of housing.

Environmental: The Design Review program often ensures protection of hillside areas that include creeks and protected wildlife habitat, and seeks to preserve trees and other natural amenities. The requirement for waste reduction and recycling practices are part of the conditions of project approval.

Social Equity: The Design Review program does not have a significant impact on social equity issues.

### **DISABILITY AND SENIOR CITIZEN ACCESS**

The City of Oakland Design Review program involves the review of one- and two-unit residential development. The program does not impact local, state or federal regulations that protect the rights of people with disabilities and senior citizens.

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**RECOMMENDATION AND RATIONALE**

Staff recommends City Council approval of the time extension to the professional services contract with Origins Design Network because professional architectural expertise is needed to assist staff with the work that remains ongoing under the contract.

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff requests City Council approval of the attached resolution authorizing the extension to the professional services contract between the City of Oakland and Origins Design Network until the contract funds are depleted.

Respectfully submitted,



**CLAUDIA CAPPIO, DIRECTOR OF  
DEVELOPMENT**

Prepared by:

Ann M. Clevenger, Planner III  
Planning and Zoning Division

APPROVED AND FORWARDED TO THE  
COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE



**OFFICE OF THE CITY MANAGER**

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# OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C. M. S. \_\_\_\_\_

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

INTRODUCED BY COUNCILMEMBER \_\_\_\_\_

2004 JUL - 11 AM 11:01 P. Wall

**RESOLUTION AMENDING A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF OAKLAND AND ORIGINS DESIGN NETWORK TO PERFORM RESIDENTIAL DESIGN REVIEW SERVICES, TO EXTEND THE CONTRACT TIME PERIOD UNTIL SUCH TIME CONTRACT FUNDS ARE DEPLETED (NO CHANGE TO CONTRACT AMOUNT).**

WHEREAS, pursuant to Resolution No. 75123 C.M.S., the City Manager entered into a contract with Origins Design Network for the period of July 15, 1999 to June 30, 2000, in an amount not to exceed \$49,500; and

WHEREAS, pursuant to Resolution No. 75800 C.M.S., the City Manager amended the contract to increase the amount by \$24,750 and extend the contract period to no later than December 31, 2000; and

WHEREAS, pursuant to a motion by the Community and Economic Development Committee directing staff to extend the contract period, the City Manager amended the contract to extend the period to June 30, 2001, when contract funds were expected to be depleted; and

WHEREAS, pursuant to Resolution No. 76461 C.M.S., the City Manager amended the contract to increase the amount by \$37,500 and to extend the contract period to no later than June 30, 2002; and

WHEREAS, pursuant to Resolution No. 76986 C.M.S., the City Manager amended the contract to increase the amount by \$60,000 and to extend the contract period to January 17, 2003, with a possible extension to July 1, 2003 with City Council approval; and

WHEREAS, pursuant to Resolution No. 77623 C.M.S., the City Manager amended the contract to extend the contract period to July 1, 2003, with no increase to the contract amount; and

WHEREAS, the City Manager approved an Amendment to extend the contract period to September 1, 2003, with no increase to the contract amount; and

WHEREAS, pursuant to Resolution No. 78029 C.M.S., the City Manager amended the contract to extend the contract period to April 30, 2004, and an increase of \$25,500 to the contract amount; and

WHEREAS, the contract period has expired and there are approximately \$12,000 of unused funds and unfinished work associated with the contract; and

WHEREAS, the services performed by Origins Design Network have been found

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satisfactory; and

**WHEREAS**, the City Council finds this contract is for services of a professional nature; and

**WHEREAS**, the City Council finds that services under this contract will be temporary; and

**WHEREAS**, the City Council finds that this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive service now, therefore, be it

**RESOLVED:** that the City Manager is authorized to extend the contract with Origins Design Network, until such time contract funds are depleted, with no increase to the contract amount, to perform analysis and prepare related reports for applications for residential construction and additions in Oakland.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 2004

**PASSED BY THE FOLLOWING VOTE:**

AYES-

NOES-

ABSENT-

ABSTENTION-

**7**  
**COMMUNITY ECONOMIC  
DEVELOPMENT CMTE**

**JUL 6 2004**

ATTEST: \_\_\_\_\_

CEDA FLOYD  
City Clerk and Clerk of the Council  
of the City of Oakland, California