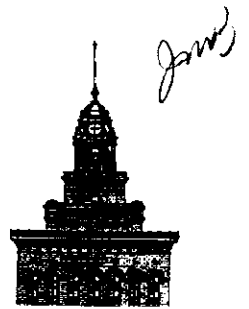


To: Rules Committee  
Attn.: City Manager  
  
From: Councilmember Jane Brunner  
Phone: 238-7001

Date: 11-20-03  
OFFICE OF THE CITY CLERK  
OAKLAND

2003 NOV 19 AM 11:39



Subject: Request to Schedule Agenda Item

CITY OF  
OAKLAND  
MEMORANDUM

TITLE: A MOTION TO ESTABLISH PROCEDURES AND A TIMELINE FOR THE SELECTION OF A PERMANENT CITY MANAGER.

Scheduling recommendation:

COMMITTEE FINANCE AND MANAGEMENT

CITY COUNCIL REDEVELOPMENT AGENCY

B. MEETING DATE: JANUARY

IS A STAFF REPORT REQUIRED/REQUESTED?

YES

WHAT IS THE FISCAL/FINANCIAL IMPACT OF ITEM ON THE CITY/AGENCY?

NONE

PLEASE INDICATE WHY THE TWO-WEEK AGENDA DEADLINE CANNOT BE MET:

- Non-controversial and routine (i.e., ceremonial presentations)*
- Item referred for action by the City Council or \_\_\_\_\_ Committee*
- Item constitutes an emergency (CRIPPLING DISASTER, WORK STOPPAGE OR OTHER ACTIVITY WHICH SEVERELY IMPACTS PUBLIC HEALTH AND/OR SAFETY)*
- Item is time-sensitive and/or action is required to avoid substantial adverse fiscal impact*
- Item relates to state/federal legislation which requires the City to take a position in a timely manner*

03-0340

A SEPARATE REQUEST MUST BE COMPLETED FOR EACH ITEM FOR SCHEDULING. REQUESTS MUST BE SUBMITTED BY 10 A.M. THE WEDNESDAY PRECEDING THE RELEVANT RULES & LEGISLATION COMMITTEE MEETING.  
ATTACH ANY SUPPORTING DOCUMENTATION.