

2014 DEC 30 PM 1:50



CITY OF OAKLAND

AGENDA REPORT

TO: HENRY L. GARDNER
INTERIM CITY ADMINISTRATOR

FROM: Sara Bedford

SUBJECT: Quality Transit, LLC Paratransit Agreement
for Fiscal Year 2014-2015

DATE: December 22, 2014

City Administrator
Approval

A handwritten signature in black ink, appearing to be 'S. Bedford', written over a horizontal line.

Date 12-30-14

COUNCIL DISTRICT: City-Wide

RECOMMENDATION

Staff recommends that the City Council adopt a resolution authorizing the City Administrator to execute a reimbursement agreement in the amount of \$150,000 with Quality Transit, LLC to provide Paratransit Services through June 30, 2015.

OUTCOME

Approval of the Resolution will authorize the City Administrator to execute an agreement with Quality Transit, LLC (QT), which will allow Oakland Paratransit for the Elderly and Disabled Program (OPED) to continue to provide vital subsidized wheelchair accessible van transportation services for the elderly and adults with disabilities based on an existing service gap due to the dissolution of former primary provider, Reliable Express Care, Inc.

The funds for the QT agreement are derived from the reallocation of the unutilized portion of the Reliable agreement that the City terminated as of December 17, 2014. QT will be added to the current network of wheelchair accessible van providers which consist of: Friendly Transportation, Inc. and Veterans Transportation, Inc.

BACKGROUND/LEGISLATIVE HISTORY

Quality Transit, LLC (QT) is an Oakland business established by the former Operations Manager of one of OPED's long time vendors VIP Express Transport, Inc. VIP Express consistently provided exemplary safe and reliable service prior to the passing of the company owner earlier in 2014.

Item: _____
Life Enrichment Committee
January 13, 2015

QT meets all applicable laws and regulations and complies with City contracting requirements such as possession of appropriate business permits, proof of vehicle insurance, workers compensation insurance, drug and alcohol testing for drivers, drivers training and other outlined conditions.

This agreement represents a reassignment of the remaining funds previously budgeted within the Reliable Reimbursement Agreement.

ANALYSIS

Staff usually comes to City Council on an annual basis to enter into reimbursement agreements with various service providers. This current report is earlier than and separate from the annual agreements due to the sudden dissolution of Reliable, thus creating necessity to fill a service gap. Through the standard practice of reimbursement agreements, service providers are compensated a least monthly after rendering services and upon submittal, review and approval of invoices. Staff will return to City Council in June for regular annual service agreement authorization which will likely include Quality.

Staff does not foresee any significant concerns or key issues with adverse impact to approving the current reimbursement as explained in this report.

PUBLIC OUTREACH/INTEREST

This is an unforeseen action due to the sudden dissolution of Reliable Express Care, Inc.; thus public outreach/interest has not been sought. However, same clients served previously by VIP Express Transport, Inc. have demonstrated full support based on calls to the Paratransit Supervisor.

COORDINATION

In preparation of this report and resolution, the City Attorney's Office, Budget Office, (Human Services Department (HSD) Budget & Fiscal, and the Aging & Adult Services Manager have been consulted.

COST SUMMARY/IMPLICATIONS

TOTAL AGREEMENT/CONTRACT AMOUNT **\$150,000**

1. SOURCE OF FUNDING: Funding for the reimbursement agreement will be derived from the FY 2014-2015 Adopted Policy Budget for Oakland Paratransit for the Elderly and Disabled Program which includes its Measure B pass-through fund allocation and fare revenue budgeted in Measure B: Paratransit – ACTIA Fund (2213); Oakland

Item: _____
Life Enrichment Committee
January 13, 2015

Paratransit for the Elderly, Disabled Organization (75621); OPED Van Project (G462530); Empowering Seniors & People With Disability Program (YS14).

2. **FISCAL IMPACT:** There will be no adverse fiscal impact, as this action is a reassignment of remaining funds previously budgeted within the Reliable Express Care, Inc., Reimbursement Agreement.

There is no additional fiscal impact on the General Purpose Fund.

PAST PERFORMANCE, EVALUATION AND FOLLOW-UP

This will be the first agreement entered into with QT; therefore, this area cannot be addressed at this time. However, QT is managed and operated by experienced staff with successful years of transporting elderly and persons with disabilities. Staff is unaware of any negative performance issues.

SUSTAINABLE OPPORTUNITIES

Economic: Funds from Measure B will be used for this contract with a local vendor to improve current paratransit services. Vendor will subscribe to the City's Living Wage Ordinance.

Environmental: The Paratransit Program encourages shared ride transportation that decreases levels of air pollution and lessens traffic congestion.

Social Equity: Paratransit funds will make services accessible for residents who, due to age or disability, would not be able to have access. Access to services will improve the quality of life for paratransit participants.

For questions regarding this report, please contact Hakeim McGee, Senior Services Supervisor at 510-238-2311.

Respectfully submitted,



Sara Bedford, Director
Human Services Department

AGING & ADULT SERVICES DIVISION

Reviewed by: Scott Means, Manager

Prepared by: Hakeim McGee, OPED Supervisor

Item: _____
Life Enrichment Committee
January 13, 2015

2014 DEC 30 PM 1:50

DRAFT

City Attorney

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A REIMBURSEMENT AGREEMENT IN THE AMOUNT OF \$150,000 WITH QUALITY TRANSIT, LLC TO PROVIDE PARATRANSIT SERVICES THROUGH JUNE 30, 2015

WHEREAS, the City of Oakland receives Measure B sales tax revenue approved by Alameda County voters in 2000 to provide paratransit services; and

WHEREAS, the City of Oakland Adopted Policy Budget for Fiscal Year 2014-2015 includes Measure B fund appropriation in Measure B Paratransit – Alameda County Transit Commission (ACTC) Fund (2213), Oakland Paratransit for the Elderly, Disabled Organization (75621), and OPED Administration Project (G462510), OPED Taxi Project (G462520), Oakland Paratransit for Elderly & Disabled (OPED) Van Project (G462530); and

WHEREAS, the RFQ/RFP process is not applicable because this agreement is not a professional services contract and the City of Oakland enters into reimbursement agreements on a non-exclusive basis, with any taxi and van companies that provide paratransit services for the elderly and disabled, have a minimum fleet of five or more vehicles, permitted, to provide taxi/van service in Oakland, and meet the City's other requirements for paratransit services; and

WHEREAS, the City desires to maintain this service without interruption for the remainder of FY 2014-2015; and

WHEREAS, the City lacks the fleet, the van equipment and the support structure to operate this service with City employees and has never provided or operated such a service; and

WHEREAS, the company for which agreement authorization is being requested meets the City's requirements for paratransit services; and

WHEREAS, the City wishes to enter into an agreement with Quality Transit, LLC in the amount of \$150,000 to provide paratransit services through June 30 2015; now, therefore, be it

RESOLVED: That the City Administrator is authorized to enter into a reimbursement agreement with Quality Transit, LLC in the amount of \$150,000 to provide paratransit services through June 30, 2015; and be it

FURTHER RESOLVED: That funding in the amount of \$150,000 for the reimbursement agreement with Quality Transit, LLC is available in Measure B: Paratransit – ACTIA Fund (2213); Oakland Paratransit for the Elderly, Disabled Organization (75621); OPED Van Project (G462530); and be it

FURTHER RESOLVED: That the City Administrator or his designee is hereby authorized and directed to conduct all negotiations, agreements, amendments, modifications, and payment requests, and to conduct all related actions that may be necessary for the execution of said reimbursement agreement for paratransit services to the elderly and disabled without increasing the amount of the agreement; and be it

FURTHER RESOLVED: That the Office of the City Attorney will approve the proposed reimbursement agreement as to form and legality and a copy will be on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN, AND REID

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____

LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California