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OFFICE OF THE CITY CLERK
OAKLAND

2010 MAY 27 PM 2:19

CITY OF OAKLAND

AGENDA REPORT

TO: Office of the City Administrator
ATTN: Dan Lindheim
FROM: Department of Human Resources Management
DATE: June 8, 2010

RE: An Ordinance Amending the Salary Schedule of Ordinance No. 12187 C.M.S. (the Salary Ordinance) to Add the Permanent Part Time (PPT) and Part Time (PT) Equivalent Classifications of: Case Manager, Supervising, PPT; Case Manager, Supervising, PT; Case Manager II, PPT; Case Manager II, PT; Case Manager I, PT

SUMMARY

Staff has prepared an amendment to the Salary Ordinance to add the part time and permanent part time equivalent classifications of: Case Manager, Supervising, PPT; Case Manager, Supervising, PT; Case Manager II, PPT; Case Manager II, PT; Case Manager I, PT.

For FY 2009-2010, California's Governor used his line item veto to eliminate the Linkages program funding statewide and funding was only provided for July through September 2009. The Department of Human Services is continuing the program through June 2010 utilizing Targeted Case Management funds as well as the one time only funding of \$77,642 from Alameda County Disabled Parking Fines for the Linkages Program. After June 30, 2010, DHS will be required to reduce its staffing costs in this program. In an effort to preserve City services and to reduce the potential for layoffs, it was determined that the program could remain operational by continuing to use the Targeted Case Management funds if several full-time positions were reduced to permanent part-time. The Salary Ordinance amendment creates the permanent part time equivalent classifications for the positions that serve both the Multipurpose Senior Services Program (MSSP) and Linkages programs and would allow DHS increased staffing flexibility.

FISCAL IMPACT

Loss of the state funding requires that there be corresponding reductions to the program expenditures associated with it. The department's changes in funding will be addressed through the Council's budget process for FY 10/11.

Changes to the Salary Ordinance serve only to update and revise the City's job classification system. Changing the Salary Ordinance, in and of itself, does not have any

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fiscal impact. If departments wish to add or change budgeted positions, they are required to submit those changes through the City Council budget approval process.

BACKGROUND

The Department of Human Services (DHS) received confirmation from the State of California that the Governor used his line item veto to eliminate the Linkages program funding statewide and funding was only provided for July through September 2009 and that the City would not receive funding for the Linkages Program for the Fiscal Year 2010-2011. DHS has used a one-time funding source to maintain the program through June 2010. To preserve both the programs and staffing going forward, the Permanent Part Time (PPT) and Part Time (PT) classifications are being created. The creation of these PPT and PT classifications will assist the City's ongoing efforts to provide the department with additional flexibility in meeting their staffing needs during these difficult economic times.

KEY ISSUES AND IMPACTS

The proposed Salary Ordinance amendment adds five part time equivalent classifications to the City's classification system: 1) Case Manager, Supervising, PPT; 2) Case Manager, Supervising, PT; 3) Case Manager II, PPT; 4) Case Manager II, PT; and 5) Case Manager I, PT. Adding the classifications does not add positions to the Department of Human Services' budget. The creation of these classifications will allow for greater staffing flexibility within the established budget for the department.

SUSTAINABLE OPPORTUNITIES

No economic, environmental or social equity opportunities have been identified.

DISABILITY AND SENIOR CITIZEN ACCESS

There are no direct disability or senior citizen access issues associated with this report.

RECOMMENDATION(S) AND RATIONALE

Staff recommends that Council accept this report and approve the accompanying Ordinance.

ACTION REQUESTED OF THE CITY COUNCIL

Staff requests that the City Council approve an Ordinance amending the Salary Schedule of Ordinance No. 12187 C.M.S. (the Salary Ordinance) to add the Permanent Part Time (PPT) and Part Time (PT) equivalent classifications of: Case Manager, Supervising, PPT; Case Manager, Supervising, PT; Case Manager II, PPT; Case Manager II, PT; Case Manager I, PT.

Respectfully submitted,

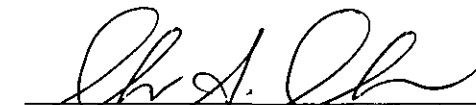


Andrea R. Gourdine, Director
Department of Human Resources Management

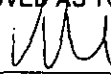
Prepared by:
Jaime Pritchett, Principal Human Resource Analyst
Recruitment & Classification Division, DHRM

Reviewed by:
Kip Walsh, Administrative Services Manager II
Department of Human Resources Management

APPROVED AND FORWARDED TO THE
FINANCE COMMITTEE:


Office of the City Administrator

Item: _____
Finance & Management Committee
June 8, 2010



City Attorney

FILED
INTRODUCED BY COUNCIL MEMBER _____
OF THE CITY OF OAKLAND

2010 MAY 27 PM 2:19

OAKLAND CITY COUNCIL

ORDINANCE No. _____ C.M.S.

AN ORDINANCE AMENDING THE SALARY SCHEDULE OF ORDINANCE NO. 12187 C.M.S. (THE SALARY ORDINANCE) TO: ADD THE PERMANENT PART TIME (PPT) AND PART TIME (PT) EQUIVALENT CLASSIFICATIONS OF: CASE MANAGER, SUPERVISING, PPT; CASE MANAGER, SUPERVISING, PT; CASE MANAGER II, PPT; CASE MANAGER II, PT; CASE MANAGER I, PT

THE COUNCIL OF THE CITY OF OAKLAND DOES ORDAIN AS FOLLOWS:

Section 1. Effective, date of passage, the following classification is added in Ordinance No. 12187 C.M.S. in the Unit **UH1.75.010** Pay Grade Table to read as follows:

<u>Classification Name</u>	<u>Class No.</u>	<u>Pay Steps/Range</u>
Case Manager, Supervising, PPT	AP414 – PPT	1 5,410.02
		2 5,694.69
		3 5,994.41
		4 6,309.19
		5 6,641.75

Section 2. Effective, date of passage, the following classification is added in Ordinance No. 12187 C.M.S. in the Unit **TL1.75.024** Pay Grade Table to read as follows:

<u>Classification Name</u>	<u>Class No.</u>	<u>Pay Steps/Range</u>
Case Manager, Supervising, PT	AP415 – PT	1 5,410.02
		2 5,694.69
		3 5,994.41
		4 6,309.19
		5 6,641.75

Section 3. Effective, date of passage, the following classification is added in Ordinance No. 12187 C.M.S. in the Unit **TW1.75.008** Pay Grade Table to read as follows:

<u>Classification Name</u>	<u>Class No.</u>	<u>Pay Steps/Range</u>
Case Manager II, PPT	AP411 – PPT	1 4,907.75
		2 5,166.42
		3 5,438.76
		4 5,724.79
		5 6,025.88

Section 4. Effective, date of passage, the following classification is added in Ordinance No. 12187 C.M.S. in the Unit TL1.75.008 Pay Grade Table to read as follows:

<u>Classification Name</u>	<u>Class No.</u>	<u>Pay Steps/Range</u>
Case Manager II, PT	AP412 – PT	1 4,907.75
		2 5,166.42
		3 5,438.76
		4 5,724.79
		5 6,025.88

Section 5. Effective, date of passage, the following classification is added in Ordinance No. 12187 C.M.S. in the Unit TL1.75.23 Pay Grade Table to read as follows:

<u>Classification Name</u>	<u>Class No.</u>	<u>Pay Steps/Range</u>
Case Manager I, PT	AP413 – PT	1 4,239.88
		2 4,462.96
		3 4,698.36
		4 4,944.70
		5 5,206.10

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, QUAN, REID, and PRESIDENT BRUNNER

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____

LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California

DATE OF ATTESTATION: _____

AN ORDINANCE AMENDING THE SALARY SCHEDULE OF ORDINANCE NO. 12187 C.M.S. (THE SALARY ORDINANCE) TO: ADD THE PERMANENT PART TIME (PPT) AND PART TIME (PT) EQUIVALENT CLASSIFICATIONS OF: CASE MANAGER, SUPERVISING, PPT; CASE MANAGER, SUPERVISING, PT; CASE MANAGER II, PPT; CASE MANAGER II, PT; CASE MANAGER I, PT

Digest

An Ordinance amending the salary schedule of Ordinance No. 12187C.M.S. (The Salary Ordinance) to: add the Permanent Part Time (PPT) and Part Time (PT) equivalent classifications of: Case Manager, Supervising, PPT; Case Manager, Supervising, PT; Case Manager II, PPT; Case Manager II, PT; Case Manager I, PT
