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2017 SEP 28 PM 1:26

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Mark Sawicki
Director, EWD

SUBJECT: Resolution Approving WIOA Required
Partner MOU

DATE: September 19, 2017

City Administrator Approval

Date:

9/27/17

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Authorizing Memoranda Of Understanding (MOU) and Infrastructure Funding Agreements (IFA) With The America's Job Center Of California (AJCC) Local One-Stop Partners As Required Under The Workforce Innovation and Opportunity Act (WIOA) And Approved By The Oakland Workforce Development Board (OWDB) Without Returning to Council.

EXECUTIVE SUMMARY

Adoption of the proposed Resolution allows the OWDB to comply with WIOA regulations to develop and execute a MOU and an IFA with required partners. The MOU establishes the agreement with the Oakland WDB and required partners concerning the operation of the AJCC system in Oakland and defines roles and responsibilities. The MOU also establishes the framework for providing services to employers, employees, job seekers and others needing workforce services and is a condition of accepting WIOA funds. The IFA describes the resource sharing agreement between the designated Comprehensive AJCC and each required partner. The IFA is a statement of intent to commit specific resources, either in cash or through in-kind services, to the costs of operating the local AJCC system. There is no fiscal impact to the City of Oakland.

BACKGROUND / LEGISLATIVE HISTORY

The WIOA of 2014 requires that a MOU be developed and executed between the Local Workforce Development Board with the agreement of the Chief Elected Official and the One-Stop System partners to establish an agreement concerning the operations of the local AJCC delivery system. The law envisions that local boards will act as both convener of the MOU negotiations as well as the entity that shapes how One-Stop services are delivered within their local area.

The purpose of the MOU is to establish a cooperative working relationship between the OWDB and its required partners in the local AJCC system, and to define respective roles and

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responsibilities in achieving objectives. The MOU also serves to establish the framework for providing services to employers, employees, job seekers and others needing workforce services. It is anticipated that the partners to this MOU will strengthen their collaboration with the OWDB and other AJCC partners, and to serve customers more seamlessly and strategically.

WIOA specifies that each of the required partners must contribute a portion of their funds toward maintaining the AJCC system [WIOA Section 121(b)(1)]. The shared resources and cost portion of each MOU was negotiated after the Local Board and AJCC partners addressed their shared customers and services.

Local Boards were required to work with all the required partners in their local area in two phases. Phase I required development of an operational agreement as it relates to shared services and customers and was presented to the Employment Development Department (EDD) on June 30, 2016 as part of the statutory requirements for local AJCC designation and certification, which is also one of the requirements to be designated as a local workforce development area and board. Phase II of the MOU development process addressed resource sharing and joint infrastructure cost funding agreements as a means of sustaining the unified system described in Phase I. Locally, all parties to the MOU agreed to share in the operating costs of the AJCC system through an IFA based on an agreed upon formula or plan that includes cash or in-kind services. To comply with the IFA requirement, an unsigned document was submitted to the EDD on September 1, 2017 while pending approval. Failure to submit required MOU documents by the due date may have impacted the City of Oakland's certification and designation as a local area and its ability to provide workforce resources to residents and businesses.

ANALYSIS AND POLICY ALTERNATIVES

The OWDB believes that improving the City of Oakland's workforce system is an important priority to help job seekers and businesses realize greater opportunities for growth and success. Doing so requires building and strengthening partnerships among local agencies and organizations that are committed to lifting people out of unemployment and enhancing business productivity. The OWDB is committed to working with these partners to create a more integrated system of workforce services designed to enhance access, and improve long-term outcomes for individuals using these services by more effectively leveraging public and private resources, which will reduce duplication of effort and increase efficiency. Ultimately, this will enhance the competitiveness of the local workforce, improve the local and regional economy and make each partner agency stronger.

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FISCAL IMPACT

There is no fiscal impact associated with this report.

PUBLIC OUTREACH / INTEREST

Planning and informational meetings were held with required partners in the development of the MOU and IFA.

COORDINATION

The OWDB consulted with the City Attorney Office and the Budget Bureau in preparation of this report.

SUSTAINABLE OPPORTUNITIES

Economic: Oakland's workforce development system provides qualified workers for Oakland businesses, and prepares Oakland residents for gainful employment and career paths leading to family sustaining jobs.

Environmental: This report does not directly address environmental sustainability.

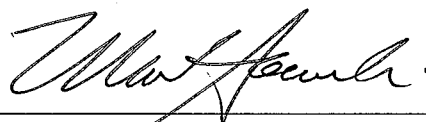
Social Equity: The clear majority of participants who receive services that are funded through WIOA and/or other resources under the purview of the OWDB have multiple barriers to employment, are unemployed or require support in gaining the pre-employment and vocational skills needed to become gainfully employed.

ACTION REQUESTED OF THE CITY COUNCIL

Adopt A Resolution Authorizing Memoranda Of Understanding (MOU) and Infrastructure Funding Agreements (IFA) With The America's Job Center Of California (AJCC) One-Stop Partners As Required Under The WIOA And Approved By The Oakland Workforce Development Board (WDB) Without Returning to Council.

For questions regarding this report, please contact Stephen Baiter, Executive Director, at (510)238-6400.

Respectfully submitted,

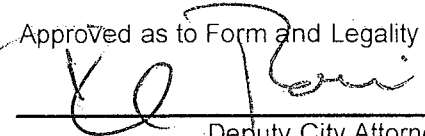


Mark Sawicki
Director, EWD

Reviewed by:
Stephen Baiter, Executive Director
Oakland Workforce Development Board

Prepared by:
Lazandra Dial, Program Analyst III
Oakland Workforce Development Board

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OAKLAND

Approved as to Form and Legality

Deputy City Attorney

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OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

RESOLUTION AUTHORIZING MEMORANDA OF UNDERSTANDING AND INFRASTRUCTURE FUNDING AGREEMENTS WITH THE AMERICA'S JOB CENTER OF CALIFORNIA LOCAL ONE-STOP PARTNERS AS REQUIRED UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT AND APPROVED BY THE OAKLAND WORKFORCE DEVELOPMENT BOARD WITHOUT RETURNING TO COUNCIL

WHEREAS, Section 107 of the Workforce Innovation and Opportunity Act of 2014 ("WIOA") provides for the establishment of a local workforce development board in carrying out designated workforce development functions; and

WHEREAS, Executive Order No. 2016-01 established the Oakland Workforce Development Board as a board of the City; and

WHEREAS, the Mayor of the City of Oakland is the chief elected official for the Oakland Local Workforce Development Area as defined by WIOA; and

WHEREAS, the Mayor has designated the City Administrator to act on her behalf on all WIOA administrative matters; and

WHEREAS, WIOA requires that a Memorandum of Understanding be developed and executed with required one-stop partners in a local area to establish an agreement concerning the operation of the workforce development system; and

WHEREAS, a Memorandum of Understanding and an Infrastructure Funding Agreement with the America's Job Center of California required local one-stop partners in Oakland has been developed and approved by the Oakland Workforce Development Board as required by WIOA; and

WHEREAS, as part of the Memorandum of Understanding and Infrastructure Funding Agreement, the local partners agree to share in the operating costs of Oakland's workforce development system through FY 2019-20; now, therefore, be it

RESOLVED: That the City Council hereby authorizes the City Administrator or his or her designee to negotiate and enter into the Memorandum of Understanding and Infrastructure Funding Agreement with local partners in Oakland concerning the operation of the workforce development system in Oakland through FY 2019-20 as required by WIOA; and be it

FURTHER RESOLVED: That the City Council hereby authorizes the City Administrator or his or her designees to negotiate and enter into memoranda of understanding and related agreements, such as infrastructure funding agreements, with local one-stop partners in Oakland for subsequent years as required by WIOA and approved by the Oakland Workforce Development Board, along with amendments to said agreements, without returning to Council; and be it

FURTHER RESOLVED: That the City Administrator or his or her designees is authorized to take actions with respect to such agreements consistent with this Resolution and its basic purposes.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN,
AND PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California