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JULY 22, 2003

IGNACIO DE LA FUENTE, PRESIDENT  
CITY COUNCIL  
OAKLAND, CALIFORNIA

PRESIDENT DE LA FUENTE AND MEMBERS OF THE CITY COUNCIL

**SUBJECT: RESOLUTION AUTHORIZING THE APPROPRIATION OF \$663,102 IN ADDITIONAL WORKFORCE INVESTMENT ACT FUNDING AND AUTHORIZING CITY MANAGER TO ALLOCATE AN AMOUNT NOT TO EXCEED \$5,381,261 IN NEW WORKFORCE INVESTMENT ACT FUNDING TO THE OAKLAND PRIVATE INDUSTRY COUNCIL, INC., AND TO AMEND THE MEMORANDUM OF UNDERSTANDING WITH THE OAKLAND PRIVATE INDUSTRY COUNCIL, INC. AS NEEDED TO EFFECTIVELY ADMINISTER SAID FUNDING FOR FISCAL YEAR 2003-2004**

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**SUMMARY**

The Measure H Charter Amendment, which was passed by the voters at the General election of November 5, 1996, requires the City Auditor to prepare impartial financial analyses of proposed major expenditures prior to their approval. The City of Oakland Administrative Instruction Number 137, which was effective May 21, 1997, instructs agencies to submit draft reports on proposed expenditures of \$250,000 or more to the City Auditor at least one week before the final reports are due to the City Manager. Final reports are currently due to the City Manager 19 days before the City Council meeting date, and therefore we must receive draft reports at least 26 days before the City Council meeting date.

Although the draft report was due to us no later than June 26th, we did not receive it until July 8th. Since our Office lost one of its six positions through Council mandate, we are unable to accommodate last-minute submissions.

**CONCLUSIONS AND RECOMMENDATIONS**

Since we did not receive the draft report in time for us to make an impartial financial analysis, we have drawn no conclusions and make no recommendations regarding the Proposed Resolution.

Submitted by:

*Jack McGinity*

Jack McGinity, CPA

Report completion date:

July 15, 2003

Issued by:

*Roland E. Smith*

Roland E. Smith, CPA

City Auditor