



CITY OF OAKLAND

250 FRANK H. OGAWA PLAZA ■ SUITE 2340 ■ OAKLAND, CALIFORNIA 94612-2031

Planning & Building Department

(510) 238-3381

Bureau of Building

TDD:(510) 238-3254

Building Permits, Inspections and Code Enforcement Services

www.oaklandca.gov

Appeal Hearing Notice

Certified or Regular Postage and/or Email

November 23, 2020

Lyons., Laura B TR
PO Box 8223
Emeryville, CA 94662-0223

Re: Administrative Appeal
Notice of Hearing
Pertaining to: 465 63rd Street
Complaint No.: 1901763
Parcel No.: 016-1392-29

Dear Appellant:

Due to the COVID-19 Stay in Place order City Offices are not open to the public and Administrative Appeal hearings were suspended. The City Administrator has issued an interim ruling authorizing the convening of hearings via Zoom application or another suitable platform through the duration of the COVID-19 emergency or until it is rescinded by the City Administrator or terminated by City Council.

Administrative Appeals will be convened electronically/virtually via Zoom with the capability for attendees without internet access to participate by phone.

Your appeal has been scheduled for an administrative hearing as follows:

Date: December 10th, 2020
Time: 10:00 am

Please provide email and a telephone number upon receipt of this Appeal Hearing Notice and let us know if you are prepared to attend the hearing using Zoom or by telephone no later than November 30th. You will be notified separately of the instructions for login to Zoom or by telephone. You may notify: dparker@oaklandca.gov.

Hearing Procedures

During the Hearing, you will be given the opportunity to provide testimony and other evidence to show that the Bureau of Building has erred or abused its discretion. You may witness(es) and submit physical or documentary evidence.

Documentary evidence includes photographs, maps, declarations, letters and any other writings. You must provide at least at least **two (2) copies** of your evidence at least five (5) business days before the hearing date.

Appellants may request a translator for the hearing.

Attorneys and Representatives

If you intend to have a representative, in lieu of your personal appearance you must provide written authorization for that person to appear and act on your behalf. For your convenience we have included a **Letter of Agency** that can be used as written authorization for your representative.

If you intend to be represented by an attorney and did not notify us at the time you submitted your appeal, please notify the City immediately upon receipt of this notice by calling 510-238-3381 or inspectioncounter@oaklandca.gov. *Note: If you now intend to have an attorney represent you, the hearing may need to be rescheduled.*

If you plan to be represented by an attorney or have questions concerning the hearing procedure, please contact our office by calling 510-238-3381 or inspectioncounter@oaklandca.gov.

Postponement

If you cannot attend this hearing, please contact us immediately by telephone at 510-238-3381 or email inspectioncounter@oaklandca.gov. You may request postponement one (1) time only. Requests for postponement shall be fairly and reasonably accommodated for good cause due to illness, death, or personal emergency. The request for postponement shall be submitted in writing or by email by the Appellant and state the reasons and desired length of time. Postponements received less than five (5) working days before a scheduled hearing date shall be assessed a fee in the amount of **\$110.00**, unless the request is denied. If we do not hear from you to reschedule this hearing, the Hearing Officer will conduct the hearing even if you are not present to give oral testimony.

Hearing Officer Decision

The Hearing Officer will issue a final, written decision within thirty (30) days. If the appeal is granted you will not be charged for the hearing. If the appeal is denied, in full or in part, you will be responsible for the cost of the hearing as follows:

Administrative Hearing Fees

Actual Cost to Conduct Appeals Hearing

\$931 Processing fee + \$150 per hour Hearing Officer fee

Costs include:

- Review of Evidence
- Conducting the Hearing
- Final Decision Preparation
- Parking and Postage costs

-Records Management and Technology Enhancement fee (14.75%)

Fees charged only if Appellant loses appeal

Hearing Officer decisions are final unless appealed to the Appeals Boards provided in Oakland Municipal Code 15.04.1.125G.

Sincerely,

Alia Dughe for Denise Parker

DENISE PARKER,
Office Manager

Enclosures:

cc: Certified letter-#7019 2970 000 3154 3744
COA-Braz Shabell-BShabrell@oaklandcityattorney.org
drlaura1412@aol.com

Whitwors@gmail.com
Randall Whitney, Atty in fact P.O. Box 4186 Walnut Creek, Ca . 94596
September 2020



County Assessor Display

Home | Use Codes

Assessor Parcel details for APN: 016 139202900

Print

Assessor Parcel Record

Format Parcel 16-1392-29	Property Address 465 63RD ST, OAKLAND, 94609	Owner Name LYONS LAURA B TR
Mailing Address PO BOX 8223, EMERYVILLE CA, 94662- 0223	Attention	Care Of
Use Code Four living units; e.g. fourplex or triplex w/SFR	Recorder Number 2014 - 198954	Recorder Date 08/12/2014
Mailing Address Effective Date 08/12/2014	Last Document Input Date 09/25/2014	Deactivation Date

Exemption Code

CC COPY MAILED VIA REG & CERT
 Randall Whitney
 Lyons Property Management
 PO Box 4186
 Walnut Creek, CA 94596

ECOPIES TO:
 drlaura1412@aol.com
 whitwors@gmail.com

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<input type="checkbox"/> Return Receipt (hardcopy) \$	
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Sent To Street a City, Sta	Lyons, Laura B TR PO Box 8223 Emeryville, CA 94662-0223 1901763-465 63 rd St-Amended Appeal Hearing-11/23/20-AL
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions	

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