

CITY OF OAKLAND

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AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Jason Mitchell
Director, Public Works

SUBJECT: Supplemental Report Regarding City
Hall Security Enhancements

DATE: March 20, 2018

City Administrator Approval

Date:

4/10/18

RECOMMENDATION

Staff Recommends That The City Council Accept A Report With Recommendations To Select One Of Two Options To Enhance Security At City Hall, And Direct Oakland Public Works (OPW) To Work With The Finance Department To Identify Funding.

REASON FOR SUPPLEMENTAL REPORT

At the November 14, 2017 Public Works Committee, staff was directed to provide the following information concerning additional security services for City Hall and Civic Center Complex in a supplemental report:

1. Costing (funding source) for each proposed security option;
2. Cost of current security contracts;
3. Work description of additional unarmed security guards; and
4. Information on what other cities in California have done.

ANALYSIS AND POLICY ALTERNATIVES

This section responds to each of the four requests made by the Public Works Committee.

1. Costing (funding source) for each proposed security option

Staff recommends that the costs of either option be included in the Internal Service Fund (ISF) facility charges as part of the Fiscal Year 2018-19 Midcycle Budget process. This approach is consistent with the City's current practice for recovering costs such as security. This action would require all departments to re-balance their budget as a result of the added facility charges.

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The impact on the General Purpose Fund (Fund 1010) and all other Funds is as follows for each option:

	FY 2018-19 Estimated GPF Cost	FY 2018-19 Estimated Non-GPF Cost	FY 2018-19 Estimated All Funds Cost
Option 1	\$669,869	\$326,231	\$996,100
Option 2	\$474,107	\$230,893	\$705,000

2. Cost of current security contracts

The annual cost of security at Civic Center Complex is about \$820,000, and includes coverage of City Hall, the Lionel J. Wilson and Dalziel buildings. The security cost for City Hall is roughly \$250,000 of which \$154,000 is used for routine security and \$96,000 for City Council Meetings and other special events.

3. Work description of additional unarmed security guards

Additional unarmed security guards will be used for each option:

Option 1 offers two screening stations from 8:00 am to 4:00 pm (Shift A) and one screening station from 3:30 pm to 11:00 pm (Shift B). Shift A has a screening station at the 14th Street entrance and at the 15th Street entrance. Shift B has one screening station at the 14th Street entrance.

Option 2 has one screening station from 8:00 am to 4:00 pm (Shift A) and one screening station from 3:30 pm to 11:00 pm (Shift B). Each shift only uses a screening station at the 14th Street entrance.

The additional guards will be responsible for screening and directing visitors, employees and their belongings through the screening equipment at each proposed entry point at City Hall. The sole purpose and focus of these guards is the operation of x-ray baggage equipment, walk-through x-ray scanners and handheld scanners, to prevent any unauthorized objects, weapons or contraband from entering the building.

The existing unarmed security guards that are funded by the general security contract will continue to be responsible for providing general directions, information and assistance to visitors and staff that have entered the building through the screening station.

4. Information on what other cities in California have done

Public Works staff surveyed public accessible government facilities in San Leandro, Hayward, Fremont, San Jose, Richmond and San Francisco to learn about their security measures. The survey found that San Francisco was the only city using metal detectors as part of their screening process. Other cities used unarmed security guards or city staff to monitor visitors entering the building. It should be noted that these other cities often had local law enforcement officers housed near City Hall that were available to help if needed.

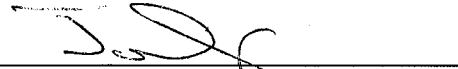
The survey also included the State Building, Alameda County Administration Building, Alameda County Courthouses and the Federal Building located in Oakland. Each of these facilities use metal detectors, x-ray baggage scanners and handheld scanners for staff and visitors. The State Building uses unarmed security guards to operate screening stations and the California Highway Patrol Officers to provide a higher level of authority and support; the Alameda County Sheriff's Office operates the equipment and provides security at the County Buildings; and the Federal Building uses Homeland Security to operate screening stations and provide security.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Accept A Report With Recommendations To Select One Of Two Options To Enhance Security At City Hall, And Direct Oakland Public Works (OPW) To Work With The Finance Department To Identify Funding.

For questions regarding this report, please contact Andrienne Rogers, Administrative Services Manager, at 510-615-5446.

Respectfully submitted,



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Bureau of Facilities and Environment

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