

**DRAFT**

\_\_\_\_\_  
City Attorney's Office

## **OAKLAND CITY COUNCIL**

**RESOLUTION NO. \_\_\_\_\_ C.M.S.**

---

**RESOLUTION AUTHORIZING, SUBJECT TO FUND AVAILABILITY, THE ADDITION OF THE FOLLOWING PERMANENT POSITIONS TO SUPPORT THE IMPLEMENTATION OF MAJOR PROJECTS:**

- a. 1.00 FULL TIME EQUIVALENT TRANSPORTATION MANAGER; 1.00 FULL TIME EQUIVALENT SENIOR TRANSPORTATION PLANNER; 1.00 FULL TIME EQUIVALENT TRANSPORTATION PLANNER III; 1.00 FULL TIME EQUIVALENT TRANSPORTATION PLANNER II; 1.00 FULL TIME EQUIVALENT SUPERVISING CIVIL ENGINEER; UP TO 3.00 FULL TIME EQUIVALENT CIVIL ENGINEER; UP TO 3.00 FULL TIME EQUIVALENT ASSISTANT ENGINEER II; 1.00 FULL TIME EQUIVALENT PROJECT MANAGER I; 1.00 FULL TIME EQUIVALENT PROGRAM ANALYST III; 1.00 FULL TIME EQUIVALENT ACCOUNTANT III IN THE DEPARTMENT OF TRANSPORTATION; AND**
  
- b. 1.00 FULL TIME EQUIVALENT BUSINESS ANALYST III AND 1.00 FULL TIME EQUIVALENT ADMINISTRATIVE ANALYST II POSITIONS SHARED BETWEEN THE DEPARTMENT OF TRANSPORTATION AND OAKLAND PUBLIC WORKS**

**WHEREAS**, the Transforming Oakland's Waterfront Neighborhoods (TOWN) for All Projects are a comprehensive package of infrastructure improvements that will provide safer, more sustainable and more equitable access to the waterfront for Oaklanders and are estimated to cost nearly \$500 million over approximately six years; and

**WHEREAS**, the City of Oakland Department of Transportation's current capital improvement plan for the whole city equates to \$174 million over two years, a size similar to the TOWN for All Projects; and

**WHEREAS**, in 2021, the State of California identified \$279.5 million for Port improvements that facilitate enhanced freight and passenger access and promote the efficient and safe movement of goods and people (State Funding); and

**WHEREAS**, \$260 million of the State Funding is expected to be available to support the

implementation of many of the improvement projects included in the TOWN for All Projects; and

**WHEREAS**, the State Funding must be encumbered by June 30, 2024 and expended by June 30, 2027; and

**WHEREAS**, City staff is actively working with Port staff to coordinate the programmatic elements and implementation plans for the State Funding, which will be received by the Port from the State; and

**WHEREAS**, to meet ambitious deadlines set by the State Funding parameters and timely completion of the TOWN for All Projects as well as other potential future major capital transportation projects involving the City (collectively, Major Projects), City staff is rapidly increasing resources, both staffing and consultant; and

**WHEREAS**, staff requests the City Council authorizes new positions to be filled to support this new division; and

**WHEREAS**, in creating the new staffing plan, staff has assumed that the design work for the Major Projects will be managed by engineering staff and completed by consultants, with approximately 20% of design and technical work (e.g., soft costs) spent by staff engineers and 80% of design and technical work completed by consultants; and

**WHEREAS**, a Major Projects Division is being proposed to manage, design and deliver the TOWN for All Projects and other Major Projects in the future; and

**WHEREAS**, staff requests the City Council authorize new positions to support this new division, by up to 13 new full time equivalent staff, which will be phased in over time as project funding from grants, state funds, and/or developer contributions become available, and 3 new administrative positions to support the work of the team; and

**WHEREAS**, the proposed 16 new positions will be filled depending on funding availability; and

**WHEREAS**, the hiring program is designed to include hiring a Human Resources Consultant with capacity to provide hiring support for these positions without compromising or deprioritizing the hiring of other City positions; and

**WHEREAS**, the full cost, if all of the positions were filled, is anticipated to be \$5,171,688 annually; and

**WHEREAS**, staff will utilize various sources of funding to support the cost of these new positions, including \$39 million in grants already awarded to the City and \$288 million in grants anticipated to be received by the City as part of the TOWN for All Projects and other Major Projects; and

**WHEREAS**, as appropriate funding is secured, staff will work with the Budget Bureau and Human Resources to fill the positions; now, therefore, be it

**RESOLVED:** That the City Council hereby approves, to support the implementation of Major Projects, the following new permanent appointments:

- a. 1.00 full time equivalent transportation manager; 1.00 full time equivalent senior transportation planner; 1.00 full time equivalent transportation planner III; 1.00 full time equivalent transportation planner II; 1.00 full time equivalent supervising civil engineer; up to 3.00 full time equivalent civil engineer; up to 3.00 full time equivalent assistant engineer II; 1.00 full time equivalent project manager I; 1.00 full time equivalent program analyst III; 1.00 full time equivalent accountant III in the Department of Transportation; and
- b. 1.00 full time equivalent business analyst III and 1.00 full time equivalent administrative analyst II positions shared between the Department of Transportation and Oakland Public Works

**FURTHER RESOLVED:** The City Administrator’s authority granted herein is subject to funding availability, and the City Administrator may not fill the approved positions if the costs for the positions are anticipated to be in excess of available and anticipated future funding sources; and be it

**FURTHER RESOLVED:** That if an amendment to the City Budget is required to fill any authorized positions, the City Administrator shall return to Council for further action; and be it

**FURTHER RESOLVED:** That any authorized positions shall be advertised for recruitment, only upon review and approval by the Budget Bureau and Human Resources.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES – FIFE, GALLO, KALB, KAPLAN, REID, TAYLOR, THAO AND  
PRESIDENT FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

ATTEST: \_\_\_\_\_  
ASHA REED  
City Clerk and Clerk of the Council of the  
City of Oakland, California