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City Attorney's Office

# OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C.M.S.

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**A RESOLUTION AUTHORIZING:**

1. THE CITY TO APPLY FOR, ACCEPT AND APPROPRIATE FEDERAL HEAD START GRANTS FOR FISCAL YEAR (FY) 2020-2021 IN AN AMOUNT NOT TO EXCEED \$17,179,680; AND
2. AWARD OF GRANTS TO PROVIDERS OF COMPREHENSIVE EARLY CARE, EDUCATION AND FAMILY SERVICES FOR THE CITY'S HEAD START PROGRAM FROM JULY 1, 2020 TO JUNE 30, 2021; AND
3. APPROVING A 1.00 FULL-TIME EQUIVALENCY HEALTH AND HUMAN SERVICES PLANNER, PENDING COUNCIL APPROVAL IN THE MIDCYCLE ADOPTED BUDGET; AND
4. ACCEPTANCE AND APPROPRIATION OF ADDITIONAL FUNDING THAT BECOMES AVAILABLE FOR THE SAME PURPOSES DURING THE SAME GRANT TERM AND AMENDMENT OF THE AGREEMENTS WITHOUT RETURNING TO COUNCIL; AND
5. A CONTRIBUTION FROM THE GENERAL-PURPOSE FUND IN AN ESTIMATED AMOUNT OF \$2,437,623 FOR FY 2020-2021 CENTRAL SERVICES OVERHEAD CHARGES.

**WHEREAS**, the City of Oakland desires to apply for, accept, and appropriate in the FY20-21 adopted budget for Head Start Basic and Technical Assistance U.S. Department of Health and Human Services, Administration for Children and Families (DHHS/ACF), Office of Head Start grants to fund a Head Start/Early Head Start Program for Fiscal Year (FY) 2020-2021 in an amount not to exceed \$17,179,680; and

**WHEREAS**, the total federal amount of \$17,179,680 stated above is comprised of the following project accounts as stipulated in the DHHS/ACF funding guidelines: Head Start Basic, Head Start Training/Technical Assistance, Early Head Start Basic, and Early Head Start Training/Technical Assistance Grants; and

**WHEREAS**, the total federal amount of \$17,179,680 stated above is comprised of the following project accounts as stipulated in the DHHS/ACF funding guidelines: Head Start Basic, Head Start Training/Technical Assistance, Early Head Start Basic, and Early Head Start Training/Technical Assistance Grants; and

**WHEREAS**, in FY 2020-21, consistent with Oakland Head Start program's commitment to continuous improvement of quality and service delivery, the program will maintain full-day Center-based Head Start and Early Head Start services, as well as part-day Center-based services, in one City of Oakland-operated Head Start site; two Unity Council-operated Head Start sites; and home-based services; and

**WHEREAS**, in FY 2020-21, the Oakland Head Start and Early Head Start funding will provide comprehensive child development services to 1,006 eligible children and families who

have the most economic need, with 10% of the enrollment consisting of children with special needs, and will continue to implement enhanced outreach efforts to include homeless families, children living in foster care, and additional underserved populations; and

**WHEREAS**, the City wishes to continue funding The Unity Council in an amount not to exceed \$4,849,972; Brighter Beginnings in an amount not to exceed \$770,184; Saint Vincent's Day Home in an amount not to exceed \$251,429; and Laney Children's Center in an amount not to exceed \$285,662, from July 1, 2020 through June 30, 2021; and

**WHEREAS**, the Head Start administrative costs are capped at 15% of the total program budget; and

**WHEREAS**, the City's FY 2020-21 Midcycle Budget being developed shows an appropriation in the General Purpose Fund which includes for FY 2020-2021: \$14,828 in personnel; \$45,301 in audit costs not allowed by the federal grant funds; \$200,199 for the Delegate Agency's (The Unity Council's) rent; \$1,138,659 for Internal Service Charges (ISF); an estimated \$2,100,193 operating subsidy to address cost of living increases and ensure non-federal fund match; and \$2,437,623 as estimated contributions to offset all estimated Central Services Overhead; and

**WHEREAS**, the City wishes to fund an additional 1.00 FTE Health and Human Services Planner to respond to the federal review findings to improve data quality and program monitoring, pending Council approval in the midcycle adjusted budget; and

**WHEREAS**, the FY 2019-20 budget also includes staff positions needed, which will be rebalanced within the program budget and/or as a part of the FY 2020-21 midcycle budget process; now therefore be it

**RESOLVED:** The City is hereby authorized to apply for, accept and appropriate the federal Head Start Basic, Head Start Training and Technical Assistance, Early Head Start Basic, and Early Head Start Training and Technical Assistance grants from the U.S. DHHS/ACF in the amount not to exceed \$17,179,680 from July 1, 2020 through June 30, 2021; and be it

**FURTHER RESOLVED:** That the City's FY 2020-21 Head Start program budget shall include funding for an additional 1.00 FTE Health and Human Services Program Planner, pending Council approval in the Midcycle Adopted Budget; and be it

**FURTHER RESOLVED:** That the FY 20-21 appropriation included in the City's FY 2019-21 Biennial Adopted Budget shall be amended to reflect an estimated sum of \$17,179,680, together with offsetting revenue in Department of Health and Human Services Fund (2128), Head Start Classroom & Seasonal Organization (78231), and, Head Start FY 2020-21 Operation Basic Project (1004508), Early Head Start Project (1004514); and be it

**FURTHER RESOLVED:** That all Central Services Overhead charges in an estimated amount of \$2,437,623 associated with these federal grants will be offset through a contribution by the General Purpose Fund; and be it

**FURTHER RESOLVED:** That the City awards grants to the following Head Start service providers from July 1, 2020 through June 30, 2021:

- *The Unity Council*, as delegate agency, in an amount not to exceed \$4,849,972;
- *Brighter Beginnings* in an amount not to exceed \$770,184;

- *St. Vincent's Day Home* in an amount not to exceed \$251,429; and
- *Laney College Children's Center* in an amount not to exceed \$285,662; and be it

**FURTHER RESOLVED:** That if additional federal grant funding becomes available to the City from the U.S. DHHS/ACF for the same purposes within the existing grant term (*i.e.*, July 1, 2020 to June 30, 2021), that the City (1) accepts and appropriates these funds to fund the Head Start/Early Head Start Program and (2) may increase the grant award amounts (via grant amendments) to the above-identified Head Start service providers in a cumulative amount not to exceed the additional U.S. DHHS/ACF grant funding, without returning to Council within the duration of the grant term; and be it

**FURTHER RESOLVED:** That the FY 2020-21 program budget includes staff positions needed for program services, and the City Administrator is authorized to implement the position additions, contingent on the City Council's approval of the City's midcycle budget for FY 2020-21; and be it

**FURTHER RESOLVED:** That the Council hereby appoints the City Administrator to conduct all negotiations, execute and submit all documents including but not limited to applications, agreements, amendments, modifications, payment requests, and related actions which may be necessary for the aforementioned grants; and be it

**FURTHER RESOLVED:** That the agreements and amendments authorized under this resolution shall be reviewed as to form and legality by the Office of the City Attorney and copies filed with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

AYES - FORTUNATO BAS, GALLO, GIBSON MCELHANEY, KALB, REID, TAYLOR, THAO AND PRESIDENT KAPLAN

NOES-

ABSENT-

ABSTENTION-

ATTEST: \_\_\_\_\_

LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California