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OFFICE OF THE CITY CLERK
OAKLAND

APPROVED AS TO FORM AND LEGALITY

Farrah Hussein
Farrah Hussein (May 16, 2024 10:15 PDT)
CITY ATTORNEY'S OFFICE

OAKLAND CITY COUNCIL

RESOLUTION NO. 90303 C.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO AWARD A CONTRACT TO CITYBASE INC., THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, A NON-LOCAL BUSINESS ENTERPRISE, IN THE GRAND TOTAL NOT-TO-EXCEED CONTRACT AMOUNT OF \$1,031,391, WHICH INCLUDES A CONGINCENCY OF TEN PERCENT, OR \$93,763, FOR AN INITIAL FIVE (5) YEAR TERM, FROM JULY 1, 2024 TO JUNE 30, 2029, AND TO THE EXTENT NECESSARY, WAIVING THE LOCAL/SMALL LOCAL BUSINESS ENTERPRISE PROGRAM REQUIREMENTS FOR INFORMATION TECHNOLOGY AGREEMENTS.

WHEREAS, technology, including both systems and data, is the underlying pin that connects multiple City departments and agencies together and remains the basis upon which many City of Oakland processes provide services to its constituents; and

WHEREAS, the City requires the use of a secure, modern, software platform to support the City's electronic cashiering system which oversees the collection of revenue across multiple departments on behalf of residents and businesses across Oakland and this system is required to interface directly and daily with the City's financial system; and

WHEREAS, on October 13, 2023, Request for Quote Number 271255 for Electronic Cashiering System with Oracle Integration was issued, sent to multiple potential vendors, posted on the City's web page, and advertised in the City's official newspaper in accordance with Oakland Municipal Code (OMC) 2.04.050; and

WHEREAS, on December 1, 2023, the City received a total of five (5) bids from non-local businesses. Based on the information provided in response to Request for Quote Number 271255, Citybase, Inc., was deemed the lowest responsible bidder; and

WHEREAS, the Local/Small Local Business Enterprise (L/SLBE) Program, Ordinance No. 13647 C.M.S., requires a minimum fifty-percent (50%) participation for all professional service contracts valued at or over fifty thousand dollars (\$50,000) when there are at least three certified businesses listed in the industry, trade, or profession that constitutes a major category of work; and if at least three L/SLBEs are not certified, then the requirement is either waived, or the 50% requirement may be set at a percentage from 50 % to 0%, but not less than 20% if at least one L/SLBE is certified and available; and

WHEREAS, the Council may, in its discretion, waive the requirements of the L/SLBE Program; and

WHEREAS, staff has determined the requirements of the City's electronic cashiering software platform are extensive and require significant expertise to implement and fully integrate into the City's financial system and therefore limits the qualified vendors that are able to provide the software and professional services to facilitate the upgrade, improvements and implementation at the lowest possible cost; and

WHEREAS, such financial technology contracts will need to be completed within a limited time span and provide equitable and streamlined access for residents, businesses and staff, and that such waiver is reasonable and economical under the circumstances; and

WHEREAS, the City Council already appropriated and allocated funding for the implementation of agreement in the Department of Finance's biennial budget for Fiscal Year (FY) 2023 through 2025; and

WHEREAS, ongoing costs are included in the Department of Finance baseline budget, and now, therefore be it

RESOLVED: that the City Council finds and determines the forgoing recitals to be true and correct and hereby adopts and incorporates them into this Resolution; and be it

FURTHER RESOLVED: that the City Administrator or designee is authorized without returning to Council to negotiate and execute an agreement with Citybase, Inc. to assist with the implementation of Oakland's electronic cashiering system with Oracle integration for a total not-to-exceed project and contingency reserve total of \$1,031,391; and be it

FURTHER RESOLVED: that for the reasons stated above and, in the report accompanying this Resolution, the City Council hereby finds and determines that it is in the best interests of the City to waive the City's Local/Small Local Business Enterprise program requirements, and so waives these requirements for the information technology agreements; and be it

FURTHER RESOLVED: that this Resolution shall be in effect for the entirety of the project; July 1, 2024, through June 30, 2029; and be it

FURTHER RESOLVED: that the agreement and any subsequent amendments or extensions shall be reviewed and approved by the Office of the City Attorney for form and legality prior to execution and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA,

JUN 18 2024

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, JENKINS, KALB, KAPLAN, RAMACHANDRAN, REID, AND
PRESIDENT FORTUNATO BAS- 8

NOES - 0
ABSENT - 0
ABSTENTION - 0

ATTEST:



ASHA REED
City Clerk and Clerk of the Council of the
City of Oakland, California