

CITY OF OAKLAND
AGENDA REPORT

OFFICE OF THE CITY CLERK
2006 APR 27 PM 4:50

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Department of Human Services
DATE: May 9, 2006

RE: RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO APPLY FOR, ACCEPT AND APPROPRIATE THE SUMMER FOOD SERVICE PROGRAM GRANT FROM THE CALIFORNIA DEPARTMENT OF EDUCATION NUTRITION SERVICES DIVISION IN AN ESTIMATED AMOUNT OF \$550,000 AND TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT IN AN AMOUNT NOT TO EXCEED \$200,000 BETWEEN THE CITY AND THE SAN LORENZO UNIFIED SCHOOL DISTRICT TO PROVIDE FOOD SERVICES FOR THE 2006 SUMMER FOOD SERVICE PROGRAM FOR CHILDREN

SUMMARY

Staff requests approval of a resolution authorizing the City Administrator to apply for, accept and appropriate the Summer Food Service Program (SFSP) grant from the California Department of Education, Nutrition Services Division, in an estimated amount of \$550,000; and to execute a professional services agreement in an amount not to exceed \$200,000 between the City and the San Lorenzo Unified School District to provide meal preparation services to the Oakland Summer Lunch Program for the period beginning June 19, 2006 and ending August 25, 2006.

FISCAL IMPACT

The estimated grant funding of \$550,000 will be appropriated to Department of Agriculture Fund (2102), organization (78241), Summer Lunch Program project (G266410) for reimbursement for services provided under the agreement between the City of Oakland and the San Lorenzo Unified School District. The Adopted Budget for FY 2005-2006 includes the appropriation of \$550,000 for the grant. Approval of the resolution will have no impact on the City's General Fund.

BACKGROUND

The City of Oakland has been a sponsor of the Summer Food Service Program for the past 21 years. The purpose of the program is to provide children in low-income areas with free, nutritionally balanced lunches when they are not in school. By serving meals at community sites during the summer when most schools are closed, the program complements the free lunch program offered during the regular school year. The San Lorenzo Unified School District is certified by the California Department of Education to provide meals and was Oakland's vendor last year at a price of \$1.80 per meal.

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Life Enrichment Committee
May 9, 2006

KEY ISSUES AND IMPACTS

Oakland's population

According to the 2000 U.S. Census, Oakland's total population is documented as being 399,484. Current data published by the California Department of Finance shows Oakland's population continues to increase. As of January 1, 2005, Oakland's total population is estimated at 412,318. An estimated 27.4% of the population or 112,975 individuals are youth (0-19). There are 76,489 individuals (19.4%) documented as living below the federal poverty level; 27,126 are children under the age of 18.

In 2004, the Northern California Council for the Community (NCCC) released a report of the Bay Area's most impoverished neighborhoods. The study finds that two-thirds of all people in the Bay Area who live at or below poverty reside in West Oakland, San Antonio, Fruitvale, Elmhurst and Central East Oakland. An alarming 31.9% of the children who live in these neighborhoods are below the federal poverty line. This compares to a 10.5% poverty rate for all children in the Bay Area.

The Oakland Unified School District (OUSD) is a large urban district with a population of approximately 49,334 students (2004-2005). A majority of Oakland students are from low or moderate-income families. Nearly 63.5% of OUSD students qualify for free or reduced price lunch and 23.6% receive CalWORKs.

Proposed SFSP Services

The City of Oakland Summer Lunch Program for children will continue to provide nutritious lunches to low income children at various lunch program sites located throughout the Oakland community. It is estimated that approximately 75,000 to 100,000 meals will be served during the summer break period between June 19 and August 25, 2006. The program expanded from 52 sites in 2003 to 56 sites in 2004 and to 58 sites in 2005.

Food Vendor Selection

A request for a bid price to provide meal preparation and delivery was sent to the Oakland Unified School District (OUSD), San Lorenzo Unified School District and the San Leandro Unified School District. The San Lorenzo School District was selected based on submission of the lowest price per meal of \$1.80 and previous experience in providing a quality lunch program for Oakland's Summer Lunch Program. The Oakland Unified School District submitted a bid of \$3.00 per meal. Acceptance of OUSD's bid would result in an increased cost of \$90,000 for food services.

PROGRAM DESCRIPTION

The Summer Food Service Program (now known as the Oakland Summer Lunch Program) is regulated under Department of Agriculture (USDA) Title 7 CFR Part 225. As a sponsor, the City of Oakland contracts with a vendor certified by the California Department of Education to provide meals for the summer lunch program. The City receives the prepared meals and then delivers them to approximately 58 community sites in Oakland. The City monitors each site to ensure that only meals served are reimbursed. The City also documents compliance with all regulations for transporting, delivering and serving meals to meet the requirements of the reimbursement grant. To further ensure compliance, the program is periodically audited by the California Department of Education. The list of 2006 Oakland Summer Lunch Program Sites that will participate in the program is attached (see Attachment A).

The DOE has established the 2006 summer reimbursement rates for prepared lunches at \$2.56 per lunch and \$.267 per meal for administrative costs. The City of Oakland, as sponsor, will thus be reimbursed for meals actually delivered at the rate of \$2.83 per lunch. The sponsor pays a certified vendor (usually a food authority) for meal preparation. In the summer 2006, the vendor will be paid \$1.80 per meal for food preparation and delivery to a City facility, approximately two-thirds of the total reimbursement rate of \$2.83 per meal. The other one-third covers the cost of the program's drivers, site monitors, and administration.

SUSTAINABLE OPPORTUNITIES

- Economic:** The Summer Food Service Program provides temporary part-time employment opportunities for four drivers and four monitors.
- Environmental:** Recycled materials are used to package all meals provided to the lunch program.
- Social Equity:** The Summer Food Service Program is a federal food and nutrition *program that addresses hunger by providing access to free and nutritious meals for low-income children.* Reduction in hunger and improvements in children's nutritional intake are linked to improved performance in school and overall child health and wellness.

DISABILITY AND SENIOR CITIZEN ACCESS

Participating sites must be substantially in compliance with the Americans with Disabilities Act (ADA), the Older Americans Act, and other applicable laws. Oakland's Summer Lunch Program will include a nondiscrimination statement on all program information and display the USDA approved civil rights poster at summer lunch sites.

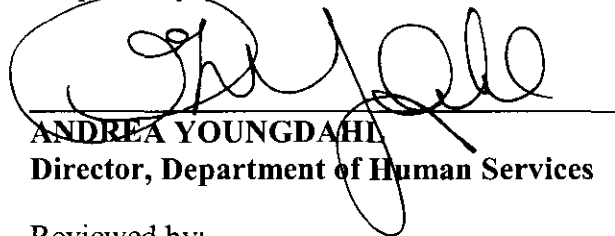
RECOMMENDATION AND RATIONALE

Staff recommends approval of the resolution to apply for, accept, and appropriate the Summer Food Service Program grant in order to continue to serve children in Oakland a nutritious meal during the summer months. Additionally, staff recommends approval of the resolution authorizing the City Administrator to enter a professional services agreement with the San Lorenzo Unified School District to provide meal preparation services. The San Lorenzo Unified School District's proposed price per meal of \$1.80 will result in a balance of reimbursement revenues adequate to cover the City's costs to sponsor the program.

ACTION REQUESTED OF THE CITY COUNCIL

The action requested is to approve a resolution authorizing the City Administrator 1) to apply for, accept and appropriate the Summer Food Service Program grant from the California Department of Education, Nutrition Services Division, in an estimated amount of \$550,000; and 2) to execute an agreement in an amount not to exceed \$200,000 with the San Lorenzo Unified School District to provide food services for the 2006 program year.

Respectfully submitted,



ANDREA YOUNGDAHL
Director, Department of Human Services

Reviewed by:
Sandra Taylor
Children and Youth Services Manager

Prepared by:
Carmela Chase
Program Analyst I

**APPROVED FOR FORWARDED TO
LIFE ENRICHMENT COMMITTEE:**



OFFICE OF THE CITY ADMINISTRATOR

Item: _____
Life Enrichment Committee
May 9, 2006

ATTACHMENT A

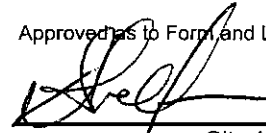
OAKLAND SUMMER LUNCH PROGRAM SITES 2006*

<u>Site Name</u>	<u>Address</u>	<u>City</u>
Allendale Recreation Center	3711 Suter Street	Oakland
Arroyo Viejo Recreation Center	7701 Krause Avenue	Oakland
Boys & Girls Club - Meltzer	920 24th Street	Oakland
Brookdale Recreation Center	2535 High Street	Oakland
Ira Jenkins Center	9175 Edes Avenue	Oakland
Eastlake Recreation Center	1612 45th Avenue	Oakland
FM Smith Recreation Center	1969 Park Blvd	Oakland
Franklin Recreation Center	1010 E 15th Street	Oakland
Mosswood Recreation Center	3612 Webster Street	Oakland
Rainbow Recreation Center	5800 East 14th Street	Oakland
Tassafaronga Recreation center	975 85th Avenue	Oakland
Bushrod Recreation Center	560 59th Street	Oakland
Church of Christ	1300 E. 24th Street	Oakland
Defremery Recreation Center	1651 Adeline Street	Oakland
Downs Memorial Church	6026 Idaho Street	Oakland
East Oakland Boxing Association	816 98th Avenue	Oakland
East Oakland Youth Development	8200 East 14th Street	Oakland
Golden Gate Recreation Center	1075 62nd Street	Oakland
Lincoln Child Center	250 10th Street	Oakland
Manzanita Recreation Center	2701 22nd Avenue	Oakland
M Robinson Baker YMCA	3265 Market Street	Oakland
Poplar Recreation Center	3131 Union Street	Oakland
Oakland Police Activities League	9600 Sunnyside Street	Oakland
Boys & Girls Club - CARR	8530 International Blvd	Oakland
Campfire USA - Kids with Dreams	1145 10th Street	Oakland
Acorn Town Center	923 Adeline	Oakland
Amazing Kids	1311 83rd Avenue	Oakland
Allen Temple	8501 International Blvd	Oakland
Jubilee West	1485 8th Street	Oakland
Project Transition	9532 Alcala	Oakland
Emeryville Recreation Center	4300 San Pablo Avenue	Oakland
YMCA Teen Center	5908 Foothill Blvd	Oakland
Centro De Juventud	3209 Galindo Street	Oakland
Hope Six Project	6948 Foothill Blvd	Oakland
St Pauls Episcopal Church - Aim High	116 Montecito	Oakland
Oakland Community Housing	6475 Foothill Blvd	Oakland
Salvation Army	380 11th Street	Oakland
Native American Health Center	3001 International Blvd	Oakland
Morh1 Apartments	741 Filbert Street	Oakland
Home of Comfort	3044 Martin Luther King Way	Oakland
Carmen Flores Recreation Center	1638 Fruitvale Avenue	Oakland
Positive Links Home for Boys	2660 Ritchie Street	Oakland
Oakland Fine Arts Summer School	225 11th Street	Oakland
San Antonio Recreation Center	1701 East 19th Street	Oakland
Boys & Girls Club Ana Marie Branch	3300 High Street	Oakland
Columbian Gardens	9854 Koford Road	Oakland
Mindful Messages	1327 65th Avenue	Oakland
The Beautiful Church	5699 Shattuck Avenue	Oakland
True Fellowship BC	9400 International Blvd	Oakland
Campbell Village	800 Willow Street	Oakland
Mindful Messages Mentoring Program	1350 7th Street	Oakland
Miracles of Faith	4335 Virginia	Oakland
Kids Rock the Summer	890 Brock Hurst Street	Oakland
Salvation Army Garden	2794 Garden Street	Oakland
San Kofa Healing Institute	2318 25th Avenue	Oakland
Oakland Housing Authority	935 Union Street	Oakland
Master Seal Baptist Church	10246 MacArthur	Oakland

*(Some sites are pending confirmation. Confirmed sites are posted at www.oaklandhumanservices.org on 5/15/2006)

2006 APR 27 PM 4:00 OAKLAND CITY COUNCIL

Approved as to Form and Legality


City Attorney

RESOLUTION No. _____ C.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO APPLY FOR, ACCEPT AND APPROPRIATE THE SUMMER FOOD SERVICE PROGRAM GRANT FROM THE CALIFORNIA DEPARTMENT OF EDUCATION NUTRITION SERVICES DIVISION IN AN ESTIMATED AMOUNT OF \$550,000 AND TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT IN AN AMOUNT NOT TO EXCEED \$200,000 BETWEEN THE CITY AND THE SAN LORENZO UNIFIED SCHOOL DISTRICT TO PROVIDE FOOD SERVICES FOR THE 2006 SUMMER FOOD SERVICE PROGRAM FOR CHILDREN

WHEREAS, the City of Oakland desires to apply for, accept and appropriate a Summer Food Service Program Grant in an estimated amount of \$550,000 from the California Department of Education Nutrition Services Division and execute a Professional Services Agreement in an amount not to exceed \$200,000 between the City and the San Lorenzo Unified School District to provide food services to the Summer Food Service Program for Children for program year 2006; and

WHEREAS, the San Lorenzo Unified School District is certified by the California Department of Education Child Nutrition Division to provide meals and will provide services under a contract agreement during the period of June 19, 2006 through August 25, 2006; and

WHEREAS, the City Council finds that the performance of this service is in the public interest because of economy; and

WHEREAS, the City Council finds that this contract shall not result in the loss of salary or employment by anyone having permanent status in competitive services; and

WHEREAS, the FY 2005-2006 Adopted Budget for the Summer Food Service Program for Children includes funding for this contract; now, therefore be it

RESOLVED: That the City Administrator or her designee as agent of the City of Oakland is hereby authorized and directed to submit on behalf of the City of Oakland an application to the Department of Education Nutrition Services Division for funds to operate a Summer Food Service Program for Children in the City of Oakland from June 19, 2006 through August 25, 2006 and to execute and submit all documents, including but not limited to agreements, amendments, and payment requests which may be necessary to obtain funds to operate such a program and to accept said funds; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized and directed to appropriate any additional funding which may become available from this grant; and be it

FURTHER RESOLVED: That the City Council hereby authorizes the City Administrator or her designee as an agent for the City to execute a Professional Services Contract between the City and San Lorenzo Unified School District in an amount not to exceed \$200,000 to provide food services; and be it

FURTHER RESOLVED: That the sum of \$550,000 and offsetting revenue shall be appropriated to Department of Agriculture Fund (2102), organization (78241), Summer Lunch Program FY 2005-06 project (G266410) for the purpose of operating the Summer Food Service Program for Children; and be it

FUTHER RESOLVED: That the City Administrator is hereby authorized to approve any subsequent amendments to or extensions of said Professional Services Contract with the exception of an increase in compensation provided that such amendments or extensions shall be approved by the City Attorney's Office and shall be filed with the City Clerk's office.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, and
PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____
LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California