

CITY OF OAKLAND
AGENDA REPORT

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2011 APR 28 AM 9:47

To: Office of the City Administrator
Attn: P. Lamont Ewell, Interim City Administrator
From: Police Department
Date: May 10, 2011

Re: **A Report and Proposed Resolution Authorizing the City Administrator to Waive the Request For Proposals Process (RFP) and Enter Into A Contract With Managed Health Network (MHN) to Continue Providing Psychological Counseling Services for Sworn Members of the Police Department and Their Dependents, In The Amount Of One Hundred Five Thousand (\$105,000), For the Period of May 1, 2011 Through November 30, 2012**

SUMMARY

Staff has prepared a report and proposed resolution authorizing the City Administrator to waive the RFP process and enter into a contract with Managed Health Network (MHN) to continue providing psychological counseling services for sworn members of the Police Department and their dependents, for the period of May 1, 2011 to November 30, 2012, in the amount of \$105,000. The current contract expired April 30, 2011.

FISCAL IMPACT

Approval of this resolution will authorize the City Administrator to enter into a contract with Managed Health Network for the period of May 1, 2011 through November 30, 2012. Funding in the amount of \$105,000 is included as part of the Police Department's 2011-13 budget appropriation and will be drawn from General Fund (1010), Personnel Section Organization (106210), Miscellaneous Contract Services Account (54919), Project (0000000), Program (PS01).

Waiver of RFP Process

Managed Health Network (MHN) was awarded the contract via the RFP process in 2008 to provide psychological counseling services to sworn members of the Oakland Police Department and their dependents. With the historical tragic event of losing four officers in 2009 and the layoff of 80 officers in 2010, the utilization of MHN services by sworn members and their dependents increased significantly. The most recent utilization statistical figures show many members are still in the process of receiving services from MHN. The Department is requesting waiver of the RFP process and extension of the MHN contract for another term to provide continuous service to those who are still receiving care from MHN as the Department continues the healing process.

Item: _____
Public Safety Committee
May 10, 2011

BACKGROUND

MHN provides a program of counseling services to the members of the Oakland Police Officers' Association (OPOA) and their dependents, in accordance with the contractual provisions of the Memorandum of Understanding (MOU) between the City and OPOA, and continues to be a leader in providing such services to law enforcement agencies in the greater Bay Area.

In response to the City Council's request, the Department conducted a Request for Proposals (RFP) process in November 2007, inviting qualified service providers to submit proposals to render professional counseling services for sworn members of the Oakland Police Department and their dependents. The RFP process resulted in awarding the contract to Managed Health Network (MHN) with options to extend the contract.

KEY ISSUES AND IMPACTS

The current contract with MHN expired on April 30, 2011. Article IX, Section E (Employee Health Assistance Programs) of the current Memorandum of Understanding between the City and the Oakland Police Officers Association obligates the City to pay the annual cost of providing psychological counseling services to its members and/or dependents.

PROGRAM DESCRIPTION

Managed Health Network (MHN) provides psychological counseling services for sworn members of the Police Department and their dependents. Clinical services are directed toward workplace and personal problems that can be delivered through telephonic and/or face-to-face counseling. In addition to general areas such as marital and family counseling, MHN specializes in counseling for specific job-related stresses that can affect law enforcement personnel such as officer fatalities, critical incident stress debriefings, and other distressing and traumatic occurrences. Additionally, MHN expanded their services to include eLearning and Web-Video Consultation in 2010 and 2011 at no additional cost.

MHN maintains a broad geographically based network of individual clinicians, which allows individual sworn members and their dependents to choose someone who is compatible and accessible in terms of hours, locale, specialty, etc. This network ensures confidentiality for the sworn members and their families.

SUSTAINABLE OPPORTUNITIES

Economic: No economic opportunities are identified in this report. However, counseling services, including stress debriefing, may enhance the City's risk management strategies.

Environmental: No environmental opportunities are identified in this report.

Social Equity: Psychological counseling services to sworn members of the Police Department and their dependents support frontline law enforcement efforts; which in turn benefits the entire community served by these sworn members.

DISABILITY AND SENIOR CITIZEN ACCESS

There are no Americans with Disabilities Act (ADA) or senior access issues contained in this report.

RECOMMENDATION AND RATIONALE

MHN has effectively provided psychological counseling services to members of the Oakland Police Department and their dependants. OPD's utilization rate for the past three years is consistently higher than MHN's utilization rate; this can be interpreted that more OPD members feel comfortable, trust MHN, and are reaching out to the services provided by MHN to help address their needs. There's a definite spike in usage by OPD members during March 2009 through February 2010 and this can be attributed to the after effects of the 3-21-09 incident as well as general uncertainties brought on by the financial situation of the economy. As MHN's contract has just recently ended and 2011 utilization numbers show many members are still seeing their Employee Assistance Program providers, it is recommended that MHN's contract be extended for an additional term of 18 months for the period of May 1, 2011 through November 30, 2012.

ACTION REQUESTED OF THE COUNCIL

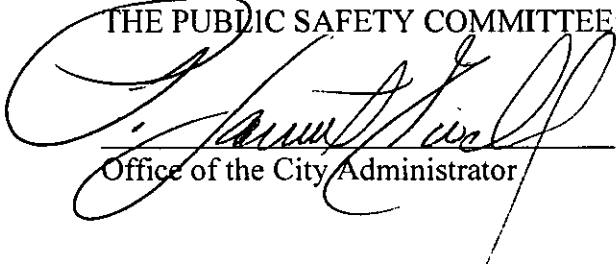
Staff recommends that the City Council accept this report and approve the proposed resolution authorizing the City Administrator to enter into a contract with Managed Health Network (MHN) to continue providing psychological counseling services for sworn members of the Police Department and their dependents, for the period of May 1, 2011 through November 30, 2012, in an amount of \$105,000.

Respectfully submitted,



Anthony W. Batts
Chief of Police

APPROVED AND FORWARDED TO
THE PUBLIC SAFETY COMMITTEE:


Office of the City Administrator

Prepared by:
Ms. Minnie Chan
Personnel Section
Personnel
& Fiscal Services Division

Reviewed by:
Ms. Cynthia Perkins
Legislative Analyst
Oakland Police Department

Item: _____
Public Safety Committee
May 10, 2011

A. Macanlaw
City Attorney

OFFICE OF THE CITY CLERK
CITY OF OAKLAND

OAKLAND CITY COUNCIL

2011 APR 28 AM 9:46

RESOLUTION No. _____ C.M.S.

RESOLUTION WAIVING ADVERTISING AND THE REQUEST FOR PROPOSALS/QUALIFICATIONS AND AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A CONTRACT WITH MANAGED HEALTH NETWORK (MHN) TO CONTINUE PROVIDING PSYCHOLOGICAL COUNSELING SERVICES FOR SWORN MEMBERS OF THE POLICE DEPARTMENT AND THEIR DEPENDENTS, IN THE AMOUNT OF ONE HUNDRED FIVE THOUSAND (\$105,000), FOR THE PERIOD OF MAY 1, 2011 THROUGH NOVEMBER 30, 2012

WHEREAS, upon conclusion of the Request for Proposal process in November 2007, Managed Health Network (MHN) was awarded a contract with the City to provide a program of psychological counseling services to sworn members of the Police Department and their dependents with options to extend, the contract expired April 31, 2011; and

WHEREAS, the Memorandum of Understanding (MOU) between the City and the Oakland Police Officers Association (OPOA) requires the City to continue to pay for the annual cost of providing psychological counseling services to its members and/or dependents; and

WHEREAS, the City Council finds that authorizing the City Administrator to enter into this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive services; and

WHEREAS, the Police Department has funding in the amount of \$105,000 for said services in its FY11-13 budget appropriation in General Fund (1010), Personnel Section Organization (106210), Miscellaneous Contracts Account (54919), Project (0000000), and Program (PS01); and

WHEREAS, Oakland Municipal Code section 2.04.051.B permits the Council to waive advertising and the request for proposal/qualifications ("RFP/Q") requirements upon a finding that it is in the best interest of the City to do so, and staff recommends that the Council waive advertising and RFP/Q requirements for Managed Health Network to continue to provide counseling services to members of the Oakland Police Department and their families; now, therefore be it

RESOLVED: That the City Council hereby authorizes the City Administrator, or his designee, to enter into a professional services agreement with Managed Health Network (MHN) to continue providing psychological counseling services for sworn members of the Police Department and their dependents, for the period of May 1, 2011 through November 30, 2012, in an amount not to exceed \$105,000; and be it

FURTHER RESOLVED: That for the reasons stated above and in the City Administrator’s report accompanying this item and pursuant to Oakland Municipal Code section 2.04.051.B, the Council finds that it is in the best interest of the City to waive advertising and the request for proposal/qualifications requirements for the purchase of services from Managed Health Network for continued implementation of counseling services to members of the Oakland Police Department and their families, and so waives the requirements; and be it

FURTHER RESOLVED: That funds are available in the Department’s 11-13 budget appropriation and will be drawn from General Fund (1010), Personnel Section Organization (106210), Miscellaneous Contracts Account (54919), Project 0000000, and Program (PS01); and be it

FURTHER RESOLVED: That the City Administrator or his designee is authorized to complete all required negotiations, certifications, assurances, and documentation required to accept, modify, extend and/or amend this agreement for services, except for any increase in the contract amount without returning to the City Council; and be it

FURTHER RESOLVED: That the City Attorney shall review and approve said agreement with Managed Health Network (MHN), as to form and legality and a copy of the fully executed agreement shall be placed on file with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, SCHAAFF, and PRESIDENT REID

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____

LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California