

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2009 SEP 17 PM 6:30

CITY OF OAKLAND
AGENDA REPORT

TO: Office of the City Administrator
ATTN: Dan Lindheim
FROM: Budget Office
DATE: September 29, 2009

RE: **Annual Informational Report on City-Funded Event Tables Purchased
During Fiscal Year 2008-2009**

SUMMARY

On July 17, 2007, City Council Resolution No. 80777 C.M.S. and Oakland Redevelopment Agency (ORA) Resolution No. 2007-066 were adopted establishing rules and reporting requirements to enhance fiscal accountability and transparency within the City. The resolutions established requirements to publish and make available to the public an annual report detailing event tables purchased and paid for by the City of Oakland and the Oakland Redevelopment Agency. All such event tables purchased by City officials and employees between July 1, 2008 and June 30, 2009 are detailed in *Attachment A* to this report.

FISCAL IMPACT

This is an informational report. There is no fiscal impact. However, during Fiscal Year 2008-09, City-wide purchases of event tables amounted to \$505 across all funds. This represents a 98.1 percent reduction from Fiscal Year 2007-08 City-wide expenditures for event tables.

BACKGROUND

Resolution No. 80777 C.M.S. and ORA Resolution No. 2007-066 established an annual requirement to publish a report identifying all purchases of event tables paid by City and Oakland Redevelopment Agency funds [either by General Fund (1010) or non-1010 funding] to the extent allowable in accordance with grant provisions; including the payee and amounts paid. Event tables at community events, seminars, conventions or conferences are purchased and established for the purpose of disseminating or promoting information on health and wellness, environment concerns, the City's business environment and other positive community aspects.

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KEY ISSUES AND IMPACTS

As detailed in *Attachment A* to this report, the sources of funding for the purchase of event tables were grant funding from the County of Alameda (2190) and the Grant-Clearing fund (7760). Event tables were purchased and established for the purposes of disseminating or promoting information on health and wellness and an environmental industry's recognition dinner. Increased managerial oversight and funding limitations of such event table purchases has resulted in a 98 percent (or \$26,105) decrease from the FY 2007-08 expenditures.

**Comparison of Fiscal Year 2007-08
 and Fiscal Year 2008-09 Event Tables Purchased**

AGENCY/DEPARTMENT	FY 07-08 ALL FUNDS	FY 08-09 ALL FUNDS	VARIANCE INCREASE (DECREASE)
City Administrator	\$ 14,145	\$ -	\$ (14,145)
City Attorney	\$ 2,200	\$ -	\$ (2,200)
City Council	\$ 1,000	\$ -	\$ (1,000)
Community & Economic Development	\$ 6,275	\$ -	\$ (6,275)
Contracting & Purchasing	\$ 2,340	\$ -	\$ (2,340)
Human Services	\$ -	\$ 185	\$ 185
Library Services	\$ 650	\$ -	\$ (650)
Police Services	\$ -	\$ -	\$ -
Public Works	\$ -	\$ 320	\$ 320
TOTALS	\$ 26,610	\$ 505	\$ (26,105)

**INCREASE (DECREASE)
 OVER PRIOR YEAR** -98.1%

**Summary of Fiscal Year 2008-09
 City-funded Purchases of Event Tables**

AGENCY/DEPARTMENT	FY 08-09		
	GENERAL FUND (1010)	FY 08-09 NON-1010 FUNDS	FY 08-09 ALL FUNDS
Human Services	\$ -	\$ 185	\$ 185
Public Works	\$ -	\$ 320	\$ 320
TOTALS	\$ -	\$ 505	\$ 505

See *Attachment A* for dates, event descriptions, and fund sources.

SUSTAINABLE OPPORTUNITIES

There are no direct sustainable opportunities associated with this report.

DISABILITY AND SENIOR ACCESS

There are no direct disability and senior access opportunities associated with this report.

RECOMMENDATION

Staff recommends that the City Council accept this report.

Respectfully submitted,



CHERYL L. TAYLOR,
Budget Director

Prepared by:

Myra Jew,
Budget & Operations Analyst III

APPROVED AND FORWARDED TO THE
FINANCE AND MANAGEMENT COMMITTEE



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Attachment A – Summary of Event Tables Purchased

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FISCAL YEAR 2008-09 EVENT TABLES PURCHASED REPORT SUMMARY OF EVENT TABLES PUCHASED						
DEPT / AGENCY: HUMAN SERVICES & PUBLIC WORKS AGENCY						
Event Dates		Number of Tables Purchased	Description of Event	Fund	Reimburs able (Y/N)	Cost of Tables Purchased
Start	End					
5/7/2009	5/7/2009	1	Human Services - Care Fair at Multicultural Senior Services Network at Fruitvale San Antonio Center - Blood Pressure & Glucose Check	2160	Y	\$ 35
6/26/2009	6/26/2009	1	Human Services - Healthy Living Festival at Lake Merritt Garden Center	2160	Y	\$ 150
2/20/2009	2/20/2009	1	Public Works Agency - American Public Works Association (APWA) Northern California Chapter's Annual Awards Banquet	7760	N	\$ 320
TOTAL						\$ 505

Fund Description

2160 - County of Alameda Grants
7760 - Public Works Grant Clearing