



# AGENDA REPORT

**TO:** Jestin D. Johnson  
City Administrator

**FROM:** Jamie Turbak  
Director of Library Services

**SUBJECT:** Library Agreement with City of Emeryville

**DATE:** June 5, 2023

City Administrator Approval

  
Jestin Johnson (Jun 29, 2023 22:02 PDT)

Date:  
Jun 29, 2023

## **RECOMMENDATION**

**Staff Recommends That The City Council Adopt A Resolution 1) Authorizing The City Administrator To Enter Into An Agreement With City Of Emeryville To Receive Three Hundred Ninety Seven Thousand Two Hundred Fifteen Dollars (\$397,215) To Provide Oakland Public Library Services To Emeryville Residents For Fiscal Years 2023-2024, 2024-2025, And 2025-2026; And 2) Accepting And Appropriating Said Funds**

## **EXECUTIVE SUMMARY**

The proposed resolution will authorize the City Administrator to enter into an agreement, accept and appropriate three hundred ninety seven thousand two hundred fifteen dollars (\$397,215) from the City of Emeryville to provide Oakland Public Library (OPL) services for three (3) fiscal years:

- a. FY 2023-24: \$126,000 (one hundred, twenty six thousand dollars)
- b. FY 2024-25: \$132,300 (one hundred, thirty two thousand three hundred dollars)
- c. FY 2025-26: \$138,915 (one hundred, thirty eight thousand nine hundred fifteen dollars)

This revenue will be deposited and appropriated to the City of Oakland's General Purpose Fund (1010) in project numbers to be assigned. Approval of this resolution extends a four-year agreement that expires on June 30, 2023 and provides a five percent (5%) annual cost escalation.

## **BACKGROUND / LEGISLATIVE HISTORY**

There are no public libraries in the City of Emeryville. The Oakland Public Library's Golden Gate Branch serves as the primary public library for Emeryville residents. For the past 25 years since 1998, the City of Emeryville has paid the City of Oakland \$120,000 annually for the provision of library services.

July 11, 2023

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### **ANALYSIS AND POLICY ALTERNATIVES**

Approval of this resolution will allow City of Oakland to receive \$397,215 through June 30, 2026 for the provision of public library services to the residents of Emeryville. The revenue will enhance the General Purpose Fund (1010). There is no increase in expense to the General Purpose Fund caused by this action. About forty (40) percent of patrons who register for a library card at Golden Gate Branch Library live in Emeryville and the circulation of materials used by Emeryville residents is about five (5) percent of total OPL system circulation.

City of Emeryville has alternative options of entering into an agreement with City of Berkeley or County of Alameda for the provision of library services. If this were to happen, Oakland Public Library would continue to serve Emeryville residents because of State of California laws governing “universal borrowing” requirements for public library systems. This means that there would be neither savings to the City of Oakland nor revenue generated by declining to enter into this agreement.

### **FISCAL IMPACT**

As noted above, there is a positive fiscal impact to the General Purpose Fund. Revenue will be deposited and appropriated to the General Purpose Fund (1010) in project numbers to be assigned.

The authorization to enter into this agreement will commence on the date of the approval of this resolution and continue until June 30, 2026 for a total not to exceed three hundred ninety seven thousand two hundred fifteen dollars (\$397,215).

### **PUBLIC OUTREACH / INTEREST**

No public outreach was required in the development of this report and resolution.

### **COORDINATION**

This report and legislation were reviewed by the Budget Bureau and the Office of the City Attorney.

### **SUSTAINABLE OPPORTUNITIES**

***Economic:*** This agreement provides three hundred ninety seven thousand two hundred fifteen dollars (\$397,215) through June 30, 2026.

***Environmental:*** There are no environmental opportunities identified in this report.

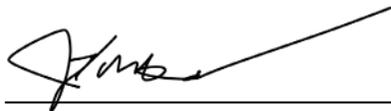
***Race & Equity:*** The revenue generated by this agreement will enhance the overburdened General Purpose Fund which is the primary fund source for the The Department of Race and Equity and The Department of Violence Prevention. These two departments guide Oakland Public Library on how to better advance racial equity and minimize disparities in outcomes by race.

**ACTION REQUESTED OF THE CITY COUNCIL**

Staff recommends that the City Council adopt a Resolution 1) authorizing the City Administrator to enter into an agreement with City of Emeryville to receive three hundred ninety seven thousand two hundred fifteen dollars (\$397,215) to provide Oakland Public Library services to Emeryville residents for fiscal years 2023-2024, 2024-2025, and 2025-2026; and 2) accepting and appropriating said funds.

For questions regarding this report, please contact Jamie Turbak, Director of Library Services at (510) 238-6610.

Respectfully submitted,



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Jamie Turbak  
Director of Library Services

Prepared by:  
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Oakland Public Library