

**CITY OF OAKLAND  
COUNCIL AGENDA REPORT**

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

2003 SEP 11 PM 2:18

TO: Office of the City Manager  
ATTN: Deborah Edgerly  
FROM: Life Enrichment Agency  
DATE: September 23, 2003

**RE: RESOLUTION AUTHORIZING AND DIRECTING THE CITY  
MANAGER TO EXECUTE A PURCHASE ORDER TO PURCHASE  
PLAYGROUND EQUIPMENT FOR TWO HEAD START CENTERS  
FROM ROSS RECREATION EQUIPMENT IN THE ESTIMATED  
AMOUNT OF \$78,587**

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**SUMMARY**

Staff requests approval of a Resolution authorizing and directing the City Manager to execute a Purchase Order to purchase playground equipment for two Head Start Centers from Ross Recreation Equipment in the estimated amount of \$78,587.

**FISCAL IMPACT**

Funding for these contracts is available in the Head Start program Fund 2128, Organization 78231 and Project G223310. These contracts are funded through the Head Start federal grant. There is no fiscal impact on the City's General Fund.

**BACKGROUND**

Head Start centers are required to provide 75 square feet of outdoor play space for each child enrolled at each site, and to furnish either dedicated playground equipment permanently installed, or equivalent portable equipment. Both the State of California child care licensing regulations and the federal Head Start Performance Standards impose certain health and safety requirements on playground equipment used by Head Start Programs. During the coming year 2003-04, Oakland Head Start anticipates the need to replace two of its playground structures, one in West Oakland and one in East Oakland. At the present time, funds to purchase this equipment are available in Fund 2128, Organization 78231 and Project G223310. Oakland Head Start has solicited quotes from Ross Recreation Equipment of Santa Rosa for two slightly different configurations of playground equipment, resulting from differences in the layouts of the two sites. These two price quotes total \$78,587.

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Life Enrichment Committee  
September 23, 2003

## KEY ISSUES AND IMPACTS

The City of Oakland has been a Head Start grantee since 1972. During those thirty-one years, the program has had considerable experience with outdoor playground equipment and with several vendors in the Bay Area who provide such equipment. Ross Recreation Equipment of Santa Rosa has consistently provided high-quality equipment, has warranted both the equipment and labor, and has furnished equipment at competitive prices. On several occasions in the past, Head Start has solicited bids on similar equipment, and Ross has consistently been the low bidder. The Department is not aware of any Oakland-based vendors who supply this type of equipment which meets licensing standards. Also, other vendors used by Head Start historically have not provided the same level of warranty and repair services as Ross; these are important because damaged equipment can constitute a license violation if not repaired or replaced promptly.

## SUSTAINABLE OPPORTUNITIES

**Social Equity:** The Head Start program delivers comprehensive, high quality services to children and families in the City of Oakland. These services are designed to foster healthy development in low-income children. Head Start provides a range of individualized services in the areas of education and early childhood development, medical, dental and mental health, nutrition, and parent involvement. This purchase of equipment will help to ensure that the children enrolled in the Oakland Head Start program have access to the highest quality playground equipment which reflects the high quality of the Oakland Head Start Program.

**Environmental:** There are no environmental opportunities connected with this purchase.

**Economic:** There are economic benefits to the City from this purchase. Low-income children living in Oakland will receive access to high-quality playground equipment to help their development of both motor skills and social skills. In the long term, these skills will contribute to their employability and citizenship.

## DISABILITY AND SENIOR CITIZEN ACCESS

By federal regulation, Head Start is required to enroll ten percent of its children from among those with special needs, many of whom fall within the definitions in the Americans with Disabilities Act (ADA). Some, but not all, of the equipment to be purchased will be appropriate for most children with special needs. Head Start staff will augment play activities for special needs children on an individual basis, depending upon their abilities and needs. Since Head Start is a program for children, any services to seniors (e.g., grandparents of children enrolled) are incidental to services provided to the children themselves.

**RECOMMENDATIONS AND RATIONALE**

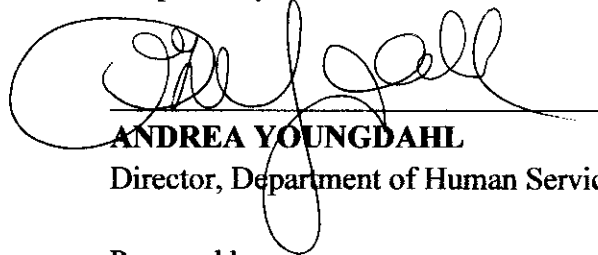
Approval of this resolution is crucial to ensure that Head Start is able to fully utilize all available funds in a timely manner, and to ensure that children enrolled in the program have access to play equipment which meets State licensing standards.

Staff recommends that the City Council approve a Resolution authorizing and directing the City Manager to execute a Purchase Order to purchase playground equipment for two Head Start Centers from Ross Recreation Equipment in the estimated amount of \$78,587.

**ACTION REQUESTED OF THE CITY COUNCIL**

That the City Council approve a Resolution authorizing and directing the City Manager to execute a Purchase Order to purchase playground equipment for two Head Start Centers from Ross Recreation Equipment in the estimated amount of \$78,587.

Respectfully submitted,



**ANDREA YOUNGDAHL**  
Director, Department of Human Services

Prepared by:  
Michael Cassidy, Planner  
DHS/Policy & Planning Unit

Reviewed by:  
Michell Henry  
Head Start Program Coordinator

APPROVED AND FORWARDED TO  
THE LIFE ENRICHMENT COMMITTEE



Office of the City Manager

*A. Gordon*  
City Attorney

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

# OAKLAND CITY COUNCIL

2003 SEP 11 PM 2:19

RESOLUTION No. \_\_\_\_\_ C.M.S.

**RESOLUTION AUTHORIZING AND DIRECTING THE CITY  
MANAGER TO EXECUTE A PURCHASE ORDER TO PURCHASE  
PLAYGROUND EQUIPMENT FOR TWO HEAD START CENTERS  
FROM ROSS RECREATION EQUIPMENT IN THE ESTIMATED  
AMOUNT OF \$78,587**

**WHEREAS**, the Oakland Head Start Program requires new playground equipment for two Head Start sites; and

**WHEREAS**, both the State of California child care licensing regulations and the federal Head Start Performance Standards impose certain health and safety requirements on playground equipment used by Head Start Programs; and

**WHEREAS**, the Oakland Head Start Program has funds available for this purchase in Fund 2128, Organization 78231 and Project G223310; and

**WHEREAS**, Ross Recreation Equipment has the capability to supply playground equipment which meets said standards and has submitted price quotes which are satisfactory to the Head Start Program and which include warranties ; now, therefore be it

**RESOLVED:** That the City Manager is hereby authorized and directed to execute a Purchase Order to purchase playground equipment for two Head Start centers from Ross Recreation Equipment in the estimated amount of \$78,757.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 20\_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

AYES- BROOKS, BRUNNER, CHANG, NADEL, QUAN, REID, WAN and PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST: \_\_\_\_\_

CEDA FLOYD  
City Clerk and Clerk of the Council  
of the City of Oakland, California

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**Life Enrichment Committee**  
September 23, 2003