



# City of Oakland Meeting Minutes

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City Clerk

## \*Special Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

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Tuesday, October 23, 2012

11:00 AM

Sgt. Mark Dunakin Room - 1st Floor

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### Roll Call / Call to Order

Councilmember Present: 4 - Member Brunner, Member Kernighan, Member Brooks and Chair De La Fuente

*The Oakland City Council Special Finance and Management Committee convened at 11:05 a.m., with President Pro Tempore Ignacio De La Fuente presiding as Chairperson.*

1 Approval of the Draft Minutes from the Committee Meeting held on September 25, 2012

**A motion was made by Member Kernighan, seconded by Member Brooks, to \*Approve as Submitted. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner and Chair De La Fuente

2 Determination of Schedule of Outstanding Committee Items

**A motion was made by Member Brooks, seconded by Member Kernighan, to \*Approve as Submitted. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner and Chair De La Fuente

[Fin102312](#)

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3 Subject: State and Federal Budget Status  
From: Office Of The City Administrator  
Recommendation: Receive An Informational Report Regarding The Status Of The State and Federal Budget Development And Its Potential Impacts On The City Of Oakland [TITLE CHANGE]  
[09-0439-29](#)

**A motion was made by Member Kernighan, seconded by Member Brooks, that this matter be \*Received and Filed. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner and Chair De La Fuente

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4 Subject: Report On City Audits  
From: Councilmember Ignacio De La Fuente  
Recommendation: Action On A Report On All Audits Performed By The City Auditor Including Those Required By Ordinance, Required By Ballot Measure, Required By The City Charter, And Other Required Audits, Additionally, Include Audits And Programs Conducted And/Or Initiated By The City Auditor's Office Including Hours And Costs (In-House And Contracted Out) Associated With The Audits And Programs  
[11-0592](#)

**A motion was made by Member Brunner, seconded by Member Kernighan, that this matter be Continued to the \*Finance & Management Committee, due back on December 11, 2012. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner and Chair De La Fuente

*The Committee directed staff to return to the December 11, 2012 Finance and Management Committee with the following information:*

- 1. An updated report from staff linking the City Administration's matrix from the September 20, 2012 report to the schedule provided by the City Auditor dated October 18, 2012.*
- 2. A report from the City Auditor containing information regarding the audits completed from November 1, 2011 to present.*

*The Committee further directed staff to confer with the City Auditor for the purpose of providing suggested recommendation(s) to implement a protocol framework with the City Auditor, City Administration and the City Council that demonstrates a higher level of collaboration and transparency on audits and other required activity conducted by the Office of the City Auditor, that will be presented before the Finance and Management Committee.*

*The Committee recommended scheduling a standing quarterly report from the City Auditor on all audits performed, from the Finance and Management pending list, and request that the City Auditor present a report to the December 11, 2012 Finance and Management Committee regarding all of the audits from November 1, 2011 to present.*

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5           Subject:     Police Vehicle Replacement  
              From:       Public Works Agency  
              Recommendation: Adopt A Resolution Authorizing The City Administrator To: (1)  
              Appropriate Four Hundred Nineteen Thousand Six Hundred Ninety Two Dollars And Twenty  
              Three Cents (\$419,692.23) In Interest Earnings From The 2000 And 2002 Equipment Master  
              Lease-Purchase Agreements To Fund The Purchase Of Approximately Seven Marked Police  
              Patrol Vehicles And (2) Enter Into Cooperative Purchase Agreements With Other  
              Governmental Agencies To Purchase The Needed Vehicles And Equipment, And If Such  
              Equipment Is Not Obtainable Through Cooperative Purchase Agreements, (3) Authorizing The  
              Waiver Of The Oakland Purchasing Ordinance's Formal Advertising And Competitive Bidding  
              Requirements And Allowing The City Administrator To Solicit Bids From Three Vendors And  
              Award Contracts For The Purchase Of The Vehicles And Equipment, Without Returning To  
              Council  
              [12-0076](#)

**\*Approve the Recommendation of Staff, and Forward to \* Special Meeting  
of the Oakland City Council on 11/13/2012**

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6           Subject:     Raiders Ticket Surcharge  
              From:       Office Of Parks And Recreation  
              Recommendation: Adopt A Resolution Increasing Estimated Revenue And Offsetting  
              Expenditures From The 2011 Raiders Ticket Surcharge To Reflect Actual Revenues Collected  
              And Authorizing A Transfer Of \$165,407.55 Which Is The Actual Revenue Collect From The  
              Non-Departmental Citywide Activities Budget To The Office Of Parks And Recreation Budget  
              To Benefit Citywide Youth Activities  
              [12-0080](#)

**A motion was made by Member Brunner, seconded by Member  
Kernighan, that this matter be \*Approve the Recommendation of Staff,  
and Forward to the \* Special Meeting of the Oakland City Council, due  
back on November 13, 2012 as a consent item. The motion carried by the  
following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner  
and Chair De La Fuente

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7 Subject: Semi-Annual Citywide Vacancies And Hiring Report  
From: Department Of Human Resources Management  
Recommendation: Receive A Semi-Annual Report On Citywide Vacancies And Hiring For  
The Period May 7, 2012 To September 6, 2012  
[12-0099](#)

**A motion was made by Member Kernighan, seconded by Member Brunner, that this matter be \*Received and Filed. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner and Chair De La Fuente

*The Committee directed staff to prepare a supplemental report for a future City Council meeting, that details the hiring dates of the new dispatchers. Staff was further directed to provide the following information in the next report:*

- 1. How the City of Oakland's leave balances compare to other cities and what steps can we take so that we don't fall behind other jurisdictions.*
  - 2. An analysis of the long term issues regarding the unfunded leave balance.*
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8 Subject: Workers Compensation Program Report  
From: Department Of Human Resource Management  
Recommendation: Receive An Informational Workers' Compensation Program Report  
[12-0083](#)

**A motion was made by Member Brunner, seconded by Member Brooks, that this matter be \*Received and Filed. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner and Chair De La Fuente

*The Committee directed staff to include the following information in the next annual report:*

- 1. An explanation of the retirement process and include the dates and times.*
- 2. Total number of employees in each department.*
- 3. Total number of employees on workers compensation.*

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9 Subject: Five Minute Grace Period Parking Program  
From: Office Of The Controller  
Recommendation: Receive An Informational Report On The Five Minute Grace Period  
Parking Pilot Program  
[12-0101](#)

**A motion was made by Member Brunner, seconded by Member Brooks,  
that this matter be \*Received and Filed. The motion carried by the  
following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner  
and Chair De La Fuente  
*There were 3 speakers for this item.*

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10 Subject: Port Of Oakland's Budget Report  
From: Vice Mayor Nadel  
Recommendation: Receive An Informational Report On The Port Of Oakland's Budget And  
Disposition Of Any Surplus  
[12-0046](#)

**A motion was made by Member Brunner, seconded by Member Brooks,  
that this matter be \*Received and Filed. The motion carried by the  
following vote:**

**Votes:** Councilmember Aye: Member Brooks, Member Kernighan, Member Brunner  
and Chair De La Fuente  
*DUE TO THE PRESENCE OF VICE MAYOR NANCY NADEL A QUORUM  
OF THE CITY COUNCIL WAS NOTED, AND A MOTION WAS MADE AND  
SECONDED TO ADJOURN THE MEETING OF THE SPECIAL FINANCE  
AND MANAGEMENT COMMITTEE, AND TO CONVENE AS A SPECIAL  
MEETING OF THE FULL COUNCIL AT 1:01 P.M.*

*THE SPECIAL MEETING OF THE CITY COUNCIL ADJOURNED AT 1:06  
P.M. AND RECONVENED AS THE SPECIAL FINANCE AND  
MANAGEMENT COMMITTEE*

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**Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

*There were no speakers during Open Fourm.*

**Adjournment**

*There being no further business, and upon the motion duly made, the Oakland  
City Council Special Finance and Management Committee adjourned the  
meeting at 1:19 p.m.*

\* In the event of a quorum of the City Council participates on this Committee, the meeting is  
noticed as a Special Meeting of the City Council; however no final City Council action can  
be taken.

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*City Clerk and Clerk of the Council*