

**CITY OF OAKLAND
MEMORANDUM**

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name: Robin Young
Phone No. 238-6474
Address/Agency/Dept Finance & Management Agency/Personnel
DATE: February 5, 2004
SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: A resolution recommending to the Civil Service Board that the classification of Citizens' Police Review Board Executive Director be exempted from the operation of civil service

SCHEDULING RECOMMENDATION:

- A. Committee Finance and Management Committee
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)

 City Council Redevelopment Agency
 (Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: March 9, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify: NO

Is a staff report required/requested? YES

What is the fiscal impact on the City/Agency?

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
 - Item requires immediate action relating to federal or state legislation;
 - Item requires immediate action relating to eligibility for a grant or gift; OR
 - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in electronic format by **6:00 P.M.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.
Attach any supporting documentation.