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Office of the Mayor  
Ronald V. Dellums  
Mayor

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Letter of Nomination

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND  
08 MAY - 8 PM 12: 29

May 20, 2008

The Honorable City Council  
One City Hall Plaza, Second Floor  
Oakland, CA 94612

Dear Council Members:

Upon nomination of the Mayor, the following persons are hereby reappointed or appointed as members of the following Board or Commission:

**Commission on Aging**

**Samuel E. Miller**, Mayoral reappointment to serve the term beginning September 2, 2006 and ending September 1, 2009, filling the seat he previously held.

**Donna Griggs**, Mayoral appointment to serve the term beginning September 2, 2007 and ending September 1, 2010, filling the seat previously held by Brenda J. Crawford.

Thank you for your assistance in this matter.

Sincerely,

Handwritten signature of Ronald V. Dellums in black ink.

Ronald V. Dellums  
Mayor

**SAMUEL E. MILLER**

**RESUME**

**Education:**

**Ph.D., Human Services Administration, 1985**

**Work Experience:**

**1970-1980  
Program Director, Office of Child Development  
U.S. Department of Health & Human Services**

**Volunteer Services:**

**Commissioner,  
Health & Human Services Advisory Commission  
City of Oakland**

**Current Chair, Advisory Council  
Downtown Oakland Senior Center**

**I have been interested in senior citizen problems for sometime and believe I can be a useful commissioner.**

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## *Donna Griggs Murphy*

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### **Personal Attributes**

I have provided and coordinated nursing care for patients for over 20 years. Participates in patient/family teaching and provides leadership in working cooperatively with members of the health care team to maintain standards of professional nursing practice in the clinical setting. Management capabilities include coordination, supervision, and multi-tasking. Has worked in the affordable housing industry for over five years.

### **Professional Profile**

- Ongoing healthcare to client in preventive, maintenance and acute illness phases.
- Medical management of pediatric, women's health, adult medicine and urgent care clients.
- Light call schedule to ensure effective and efficient utilization of hospital/Facility resources.
- Assist patients in receiving appropriate, high quality post hospital care and service.
- The major population serviced is adult, geriatrics, pediatric and neonatal patients. Applies Vincentian Values to the performance of every job duty. These Values include Respect, Compassionate Service, Simplicity, Advocacy for the Poor, and Inventiveness to the Infinity.
- Social Service Coordination for senior and disabled residents to include coordination and referral of services to outside agencies, in-house support, and advocate between management and resident to ensure quality housing is provided
- Maintains records and files on all resident services, prepares and submits required reports to corporate office and The Department of Housing and Urban Development

### **Professional Experience**

David Kittams M.D. Pediatrics, Oakland, CA  
Nurse

Kaiser Permanente Medical Clinic, Richmond, CA  
Nurse

West Berkeley Health Center, Berkeley, CA  
Nurse

Wade Cartwright ENT, Oakland, CA  
Nurse

Sojourner Truth Manor (CCH), Oakland, CA  
Social Worker

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Senior Alternatives, Oakland, CA  
Private Duty Nursing

Jewish Family & Children's Services, Albany, CA  
Case Manager

Independent Healthy Living Consultant, Bay Area  
Client Coordinator

## Organization Boards

Mayor Dellums Seniors Task Force Co-Conveyer  
100 Black Women East Bay Chapter  
Eastside Cultural Center Capital Campaign Director  
Friends of Alameda County CASA  
American Lung Association-Smoke Free Housing Initiative  
American Association of Service Coordinators

## Special Skills

- Health Care: Venipuncture, Hospice & Dementia Care, Dressing & Wound Care, Injections, B/P, Diabetic Care.
- Social Work: Coordination of Services and Resources from Community Organizations for over 100 Seniors and Disabled Residents. Resident Placement to next level of Care.
- Office Administration and Management: Superior Managerial Skills, Multi-tasking, Problem-Solving, Conduct profit analysis and cost reduction, Computer/Internet Savvy i.e. all Microsoft Suites, Windows XP, Microsoft Outlook, Internet Explorer.

## Education

UC Berkeley, Berkeley, CA  
Biology  
1983

Merritt College of Nursing  
Nursing  
1981

Bryman School  
Medical Assistant  
1979

## References

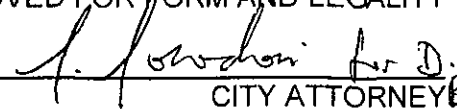
References are available upon request.

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OAKLAND

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APPROVED FOR FORM AND LEGALITY

  
CITY ATTORNEY *Bralby*

OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

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**RESOLUTION REAPPOINTING SAMUEL E. MILLER AND APPOINTING DONNA GRIGGS AS MEMBERS OF THE COMMISSION ON AGING**

**WHEREAS**, Ordinance No. 9921 C.M.S. creates the Commission on Aging, whose members are nominated by the Mayor and approved by the City Council; and

**WHEREAS**, Ordinance No. 11773 C.M.S. specifies that members of the Commission on Aging are to serve three year terms, which are to be staggered so that some appointments will expire every year, and appointments to fill a term of office are only to be for the remainder of that term; now, therefore, be it

**RESOLVED**, that by the nomination of the Mayor, the following individuals are hereby appointed to the terms set forth below:

**Samuel E. Miller**, Mayoral reappointment to serve the term beginning September 2, 2006 and ending September 1, 2009, filling the seat he previously held.

**Donna Griggs**, Mayoral appointment to serve the term beginning September 2, 2007 and ending September 1 2010, filling the seat previously held by Brenda J. Crawford.

**FURTHER RESOLVED**, that failure of a board or commission appointee to abide by the City of Oakland's Conflict of Interest Code shall be cause for removal pursuant to section 601 of the City Charter.

**IN COUNCIL, OAKLAND, CALIFORNIA,**

**PASSED BY THE FOLLOWING VOTE:**

**AYES-** BRUNNER, KERNIGHAN, NADEL, QUAN, BROOKS, REID, CHANG, AND PRESIDENT  
DE LA FUENTE

**NOES-**

**ABSENT-**

**ABSTENTION-**

**ATTEST:**

\_\_\_\_\_  
**LATONDA SIMMONS**  
City Clerk and Clerk of the Council  
of the City of Oakland, California