


FILED
OFFICE OF THE CITY CLERK
OAKLAND**OAKLAND CITY COUNCIL**
City Attorney2015 MAR 13 AM 5:25 RESOLUTION No. 85480 C.M.S.

Introduced by Councilmember _____

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO (1) AWARD A PROFESSIONAL SERVICES AGREEMENT TO IPT LLC (“PAYLOCK”), IN AN AMOUNT NOT TO EXCEED SIX HUNDRED NINETY THOUSAND DOLLARS (\$690,000) FOR THREE (3) YEARS (\$230,000 PER YEAR) WITH TWO (2) ONE-YEAR OPTIONS TO RENEW, TO PROVIDE VEHICLE IMMOBILIZATION/BOOT RELEASE SERVICES FOR THE CITY OF OAKLAND; AND (2) AUTHORIZING COLLECTION AND APPROPRIATION OF TRANSACTION FEES IMPOSED UPON RELEASE OF THE VEHICLE IMMOBILIZING BOOT IN ADDITION TO THE MOTORIST’S OUTSTANDING CITATION IN AN ANNUAL AMOUNT NOT TO EXCEED TWO HUNDRED THIRTY THOUSAND DOLLARS (\$230,000) FOR PAYMENT TO PAYLOCK UNDER SUCH PROFESSIONAL SERVICES AGREEMENT.

WHEREAS, since July 2009, PayLock has been in contract with the City to provide Self-Release SmartBoot (“SmartBoot”) and Mobile License Plate Recognition systems (MLPR); and

WHEREAS, the SmartBoot program, utilized by the City’s Police Services Technicians (“PST”), allows motorists to unlock the vehicle immobilization or “boot” device using a code provided via the telephone upon payment of applicable fines and service charges; and

WHEREAS, the PayLock system makes it possible and convenient for motorists to release the vehicle immobilization device/boot from their vehicles without incurring towing and storage charges, and saving them a trip to the Parking Citation Assistance Center; and

WHEREAS, the existing contract expires on April 14, 2015; and

WHEREAS, in accordance with Oakland Municipal Code, Section 2.04.051, Competitive Process and Qualification-Based Awards for Professional Services, and the City’s purchasing policies and procedures, staff initiated a formal Request for Proposals (RFP) to ensure continued fair and equitable contracting of this program; and

WHEREAS, on July 1, 2014, the Revenue Management Bureau, working with the Contract and Compliance Department, initiated a formal RFP, soliciting proposals from qualified firms for an automatic boot release program and devices to immobilize scofflaw vehicles; and

WHEREAS, the RFP was advertised in the Oakland Tribune, San Francisco Chronicle, Parking Today Magazine, Parking International Institute, California Public Parking Association papers, their websites and as well as the City of Oakland’s website, submission deadline was July 15, 2014 and the City received only one proposal to the RFP, which was from PayLock; and

WHEREAS, PayLock will act as the City's agent in the collection of all parking citation fines prior to the release of the SmartBoot and providing the City with monthly detailed reporting regarding the collection of parking citations and transaction fees; and

WHEREAS, under the proposed agreement, PayLock will provide necessary program services including, (i) a supply of SmartBoots necessary to perform the program at optimal levels, (ii) repair and replacement of damaged or stolen SmartBoots, (iii) five MLPR systems with the capability of receiving electronic updates of scofflaw listings on a daily basis and five Dodge Caravans used to patrol, identify and immobilize scofflaw vehicles, and (iv) an 800-phone number ("Help Center"), which is answered 24 hours per day, seven days per week to assist motorists with payment and questions regarding booted vehicles; and

WHEREAS, the City's PSTs will operate vendor provided Dodge Caravans and utilize the MLPR cameras to identify scofflaw vehicles; and

WHEREAS, under the proposed agreement the SmartBoot program is provided at no cost to the City and PayLock proposes recovery of its costs by charging motorists a fixed transaction fee of \$177 in addition to the motorist citation fees for every vehicle that has been immobilized; and

WHEREAS, to maintain adherence to Generally Accepted Accounting Practices (GAAP), the agreement requires PayLock to remit all collected revenues, including PayLock's transaction fee, to the City and subsequently invoice the City for reimbursement of the transaction fee; and

WHEREAS, parking citation revenues and the transaction fee collected by PayLock are dependent upon the number of vehicles booted, the transaction fees are fluid and vary from year-to year; and

WHEREAS, funds collected for PayLock's transaction fee will be received as revenue in the General Purpose Fund, and appropriated to an offsetting expenditure account in an amount equal to the transaction fee received but not to exceed \$230,000 annually and remitted to PayLock; and

WHEREAS, the City Council finds that the services are professional, scientific or technical and awarding this agreement will not result in the loss of salary or employment by any person having permanent status in the competitive service; now, therefore, be it

RESOLVED: that the recitals set forth above are true and correct, and the City Council so finds and determines; and be it

FURTHER RESOLVED: that the City Administrator is hereby authorized to award a Professional Services Agreement to IPT LLC "PayLock", in an amount not to exceed Six Hundred Ninety Thousand Dollars (\$690,000) for three (3) years at \$230,000 per year with two (2) one-year options to renew to provide Vehicle Immobilizer/Boot Release Services for the City of Oakland; and be it

FURTHER RESOLVED: that the City Council of the City of Oakland hereby authorizes collection and appropriation of transaction fees in an amount not to exceed Two Hundred Thirty Thousand Dollars (\$230,000) annually for the term of the agreement starting Fiscal Year 2015 and ending in Fiscal Year 2018, as required under the professional services agreement and equal to the transaction fee collected and remitted to the City on all SmartBoot transactions, which is imposed by Contractor and is in addition to the motorist's outstanding citation; and be it

FURTHER RESOLVED: that this Resolution shall take effect immediately upon its passage.

MAR 31 2015

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

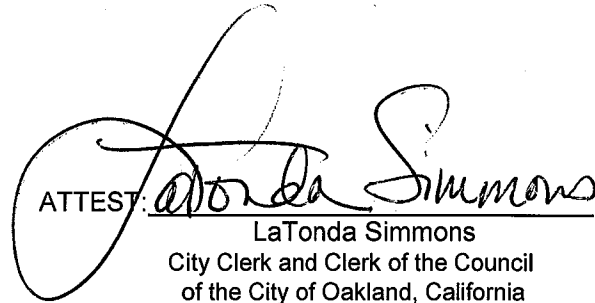
AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GUILLEN, KALB, KAPLAN, REID, and PRESIDENT GIBSON McELHANEY - 8

NOES - 0

ABSENT - 0

ABSTENTION - 0

ATTEST:


LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California