

17 JUN -8 AM 11:40

CITY OF OAKLAND



CITY HALL • 1 FRANK H. OGAWA PLAZA, 3<sup>rd</sup> FLOOR • OAKLAND, CALIFORNIA 94612

Office of the Mayor  
Honorable Libby Schaaf  
Mayor

(510) 238-3141  
Fax (510) 238-4731

Letter of Appointment

May 22, 2017

The Honorable City Council  
One Frank H. Ogawa Plaza, Second Floor  
Oakland, CA 94612

Dear President Reid and members of the City Council:

Pursuant to City Charter Section 601, the Mayor has appointed the following persons as members of the following board or commission, subject to City Council confirmation:

**LIBRARY ADVISORY COMMISSION**

**Sarah McClung**, Mayoral appointment to serve the term beginning November 14, 2014 and ending November 13, 2017, filling the seat previously held by Traci M.S. Griffin.

**Laura Liang**, Mayoral appointment to serve the remainder of a second three-year term that began November 16, 2016 and end November 13, 2019, filling the seat previously held by Noelle Duong.

Thank you for your assistance in this matter.

Sincerely,

Libby Schaaf  
Mayor

A large, stylized handwritten signature in black ink, appearing to read "Libby Schaaf".

17 JUN -8 AM 11:47

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## Profile

Sarah

First Name

Middle Initial

McClung

Last Name

Email Address

Street Address

Suite or Apt

Oakland

City

CA

State

94612

Postal Code

Mobile:

Primary Phone

Business: (

Alternate Phone

University of California, San  
Francisco

Employer

Collection Development  
Librarian

Job Title

## Which Boards would you like to apply for?

Library Advisory Commission

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## Interests & Experiences

**Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.**

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I am interested in becoming a commissioner on the Library Advisory Commission because I have been an active library patron ever since I moved to Oakland 4 years ago. I have personally benefitted from the public library in immeasurable ways and credit a large part of my high quality of life here to easy access to a world class public library system. My wonder at how many resources and services the Oakland Public Library provides has never ceased and every time I interact with a passionate library staff member, volunteer, or advocate, I always learn of yet another thing the Library is doing to help our community. Looking to become more engaged with my new home, I volunteered at the Friends of the Oakland Public Library's Bookmark Bookstore for two years. Networking with the Friends there, I was inspired to become even more active and participating on the Library Advisory Commission seemed like a natural next step since I have worked in libraries for nearly a decade. I know all too well about the difficulties libraries face in terms of budgets, staffing, space, and relevance. I have also witnessed first hand how vocal library advocates can truly change the trajectory of a library dramatically. I have now sat in on the Library Advisory Commission meetings for the last two months. As I am learning about the commission and its important work, I am also meeting commissioners and other key players so that I can easily transition from member of the public to commissioner. It would truly be an honor to give back in this way to the library that has provided me so much in the 4 short years I have lived here.

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***Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.***

McClung\_resume.docx

Upload a Resume

**Please paste the text of your resume or curriculum vitae below.**

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Sarah McClung

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EDUCATION University of Tennessee- Knoxville, Knoxville, TN May 2012 M.S. in Information Sciences Thesis- "Potential Effects of Institutional Repositories on Nursing Research Dissemination" University of Mary Washington, Fredericksburg, VA July 2007 B.A. in English, Cum Laude WORK EXPERIENCE Collection Development Librarian January 2013 - Present Library and Center for Knowledge Management, University of California- San Francisco (UCSF), San Francisco, CA • Monitor an approximately \$2 million collection budget • Manage the overall growth and development of the collection, including an annual journal subscription review; periodic reviews of databases; and ongoing evaluation, selection, and cancellation of print and online resources • Collaborate with other UC libraries and the California Digital Library (CDL) on shared purchasing and co-licensing of electronic resources • Develop close working relationships with publisher and vendor representatives Notable achievements • Initiated a review of the multi-campus STAT!Ref subscription and saved the system nearly \$10,000 • Initiated a review of the multi-campus proposal for ClinicalKey and led the UC-wide decision not to subscribe • Led the systematic update of a branch library's print collection, resulting in a 100% increase in

circulation Research and Education Assistant September 2008 - December 2012 Tompkins-McCaw Library for the Health Sciences, Virginia Commonwealth University (VCU), Richmond, VA • Provided assistance with coordinating, scheduling, and promoting education and outreach initiatives • Provided customer service and basic instruction for library users • Performed circulation functions using the Aleph and Alma library systems • Provided assistance with collection management projects, such as firm order slips, donations, and e-book availability • Provided assistance with special collections projects and digital library collections • Provided assistance with maintaining the library listserv, web pages, blogs, social media accounts, and wiki • Compiled and formatted the research and education department annual report

**Notable achievements** • Transferred and recoded the service desk manual from web pages to wiki pages • Initiated and completed a public health collection improvement project • Developed a staff training sequence on RefWorks • Created a study break program for students during finals week

**Senior Library Assistant & Library Page** November 2007 - September 2008 Chesterfield County Public Library, Chesterfield, VA

**Bookseller** August 2007 - September 2008 Book People, Richmond, VA

**VOLUNTEER SERVICE** Bookseller February 2015 - Present Friends of the Oakland Public Library's Bookmark Bookstore, Oakland, CA

**Arts & Events Volunteer** January 2015 - Present University of California- San Francisco (UCSF), San Francisco, CA

**LIBRARY SERVICE** • UCSF o Academic Senate's Committee on Library and Scholarly Communication (COLASC), 2015 - 2016 o Library Assessment Committee, 2016 - present o Demand Driven Acquisitions (DDA) Implementation Team, 2013 - 2014 o EZproxy Implementation Team, 2013 - 2014 o LibQUAL+ 2015 Committee, 2015 - 2016 o Librarians Association of the University of California, San Francisco Campus Division (LAUC-SF), 2013 - present

- Chair, 2015 - 2016
- Chair Elect, 2014 - 2015
- Committee on Appointment, Promotion, and Advancement (CAPA), 2016 - present
- Secretary and Webmaster, 2013 - 2014
- o Library Updates
- Facilitator, 2016 - present
- o Resource Access Improvement Task Force, 2014
- UC-Wide o Article Delivery Services Exploration Task Force, 2014
- o Librarians Association of the University of California (LAUC), 2014 - 2016
- o Resource Liaison for Natural Standard, 2014 - present
- o Resource Liaison for Red Book Online, 2015 - present
- o University of California Health and Life Sciences (UCHLS) Bibliographer Group, 2013 - present
- o University of California Science and Engineering (UCSEL) Bibliographer Group, 2013 - present
- VCU o Kindle Work Group, 2010 - 2011
- o LibQUAL+ 2011 Task Force, 2010 - 2011
- o Library Branding Work Group, 2010 - 2012
- o Mid-Atlantic Chapter of the Medical Library Association (MAC-MLA) 2011 Annual Meeting Planning Committee, 2010 - 2011
- o Social Media Work Group, 2010 - 2012

**PROFESSIONAL MEMBERSHIPS & SERVICE** • American Library Association (ALA), 2010 - present • Association for Library Collections and Technical Services (ALCTS), 2011 - present • Association of College and Research Libraries (ACRL), 2011 - present

- o Health Sciences Interest Group, 2013 - present
- Medical Library Association (MLA), 2013 - 2015
- o Collection Development Section (CDS), 2013 - 2015
- Nominating Committee, 2014 - 2015
- Northern California and Nevada Medical Library Group (NCNMLG), 2014 - present
- o 2016 Joint Meeting Planning Committee, 2014 - 2016

**PUBLICATIONS** • McClung, S., Ogawa, R., & Abbott, B. (forthcoming spring 2017). Case study "All or Nothing: The University of California Walks Away from ClinicalKey" in *Health Sciences Collection Management for the 21st Century*. **PRESENTATIONS** • McClung, S. (2016). "When the Newcomer Breaks the Mold: Meeting the Resource Needs of an Evolving Campus" poster session at the Charleston Conference. • McClung, S., Ogawa, R., & Abbott, B. (2016). "A Consortial Breakup with Elsevier: Deciding not to Subscribe to ClinicalKey" at the MLA Annual Conference. • McClung, S., Ogawa, R., & Abbott, B. (2016). "A Consortial Breakup with Elsevier: Deciding not to Subscribe to ClinicalKey" at the NCNMLG Joint Chapter Meeting. • McClung, S. (2014). "How Can Libraries, Publishers, and Vendors Work Together to Prevent Abuse?" panelist at the Charleston Conference. • McClung, S. (2013). "Chat with the Librarians" roundtable discussion at the Society for Scholarly Publishing Annual Meeting. **EXHIBITS** • Kidd, M. & McClung, S. (2013). *Sketchy Medicine: Comics and Graphic Novels as Medical Narrative*. Tompkins-McCaw Library.

AWARDS AND HONORS • NCNMLG Professional Development Grant, 2015 • UCSF Library Spot Award for exceptional library service, 2013 • Information International Associates (IIa) Scholarship, 2011  
TECHNICAL SKILLS • Citation management software: RefWorks • Data analysis software: SPSS • Data visualization software: Tableau • Library information systems: Aleph, Alma, Millennium • Microsoft Office: Excel, Outlook, PowerPoint, Word • Operating systems: Mac, Windows • Survey software: Qualtrics, REDCap

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**Please click the acknowledgement below.**

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**Service on City of Oakland boards, commissions, and committees may require filings of the FPPC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.**

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I Agree \*

17 JUN -8 AM 11:47

# Sarah McClung

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## EDUCATION

**University of Tennessee- Knoxville**, Knoxville, TN

May 2012

M.S. in Information Sciences

Thesis- "Potential Effects of Institutional Repositories on Nursing Research Dissemination"

**University of Mary Washington**, Fredericksburg, VA

July 2007

B.A. in English, Cum Laude

## WORK EXPERIENCE

**Collection Development Librarian**

January 2013 - Present

Library and Center for Knowledge Management, University of California- San Francisco (UCSF), San Francisco, CA

- Monitor an approximately \$2 million collection budget
- Manage the overall growth and development of the collection, including an annual journal subscription review; periodic reviews of databases; and ongoing evaluation, selection, and cancellation of print and online resources
- Collaborate with other UC libraries and the California Digital Library (CDL) on shared purchasing and co-licensing of electronic resources
- Develop close working relationships with publisher and vendor representatives

### *Notable achievements*

- Initiated a review of the multi-campus STAT!Ref subscription and saved the system nearly \$10,000
- Initiated a review of the multi-campus proposal for ClinicalKey and led the UC-wide decision not to subscribe
- Led the systematic update of a branch library's print collection, resulting in a 100% increase in circulation

**Research and Education Assistant**

September 2008 - December 2012

Tompkins-McCaw Library for the Health Sciences, Virginia Commonwealth University (VCU), Richmond, VA

- Provided assistance with coordinating, scheduling, and promoting education and outreach initiatives
- Provided customer service and basic instruction for library users
- Performed circulation functions using the Aleph and Alma library systems
- Provided assistance with collection management projects, such as firm order slips, donations, and e-book availability
- Provided assistance with special collections projects and digital library collections
- Provided assistance with maintaining the library listserv, web pages, blogs, social media accounts, and wiki
- Compiled and formatted the research and education department annual report

### *Notable achievements*

- Transferred and recoded the service desk manual from web pages to wiki pages
- Initiated and completed a public health collection improvement project
- Developed a staff training sequence on RefWorks
- Created a study break program for students during finals week

**Senior Library Assistant & Library Page**

November 2007 - September 2008

Chesterfield County Public Library, Chesterfield, VA

- o Health Sciences Interest Group, 2013 - present
- Medical Library Association (MLA), 2013 - 2015
  - o Collection Development Section (CDS), 2013 - 2015
    - Nominating Committee, 2014 - 2015
- Northern California and Nevada Medical Library Group (NCNMLG), 2014 - present
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## **PUBLICATIONS**

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## **PRESENTATIONS**

- McClung, S. (2016). "When the Newcomer Breaks the Mold: Meeting the Resource Needs of an Evolving Campus" poster session at the Charleston Conference.
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- McClung, S. (2013). "Chat with the Librarians" roundtable discussion at the Society for Scholarly Publishing Annual Meeting.

## **EXHIBITS**

- Kidd, M. & McClung, S. (2013). *Sketchy Medicine: Comics and Graphic Novels as Medical Narrative*. Tompkins-McCaw Library.

## **AWARDS AND HONORS**

- NCNMLG Professional Development Grant, 2015
- UCSF Library Spot Award for exceptional library service, 2013
- Information International Associates (IIa) Scholarship, 2011

## **TECHNICAL SKILLS**

- Citation management software: RefWorks
- Data analysis software: SPSS
- Data visualization software: Tableau
- Library information systems: Aleph, Alma, Millennium
- Microsoft Office: Excel, Outlook, PowerPoint, Word
- Operating systems: Mac, Windows
- Survey software: Qualtrics, REDCap

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## Profile

Laura  
First Name

Middle Initial

Liang  
Last Name

Email Address

Street Address

Suite or Apt

Oakland  
City

CA  
State

94605  
Postal Code

Mobile:  
Primary Phone

Home:  
Alternate Phone

San Mateo County Libraries  
Employer

Senior Librarian  
Job Title

### Which Boards would you like to apply for?

Library Advisory Commission

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## Interests & Experiences

**Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.**

I am currently a senior librarian for San Mateo County Libraries. I have previously worked at New York Public Library, Darien Public Library, Headroyce School Library and Oakland Public Library. I received my MSLIS in 2014 from Pratt Institute and hold a BA in Social Welfare with a minor in Education from the University of California, Berkeley. I have been immensely involved in public libraries, their work and advocacy starting at a young age. My interests include youth services, underserved populations and bridging the digital divide. I believe that my experiences will contribute to the goals of the Oakland Library Commission by providing a perspective from someone who has worked in public libraries.

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***Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.***

Laura Liang -

Resume for Oakland Library Commission.docx

Upload a Resume

**Please paste the text of your resume or curriculum vitae below.**

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**Please click the acknowledgement below.**

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**Service on City of Oakland boards, commissions, and committees may require filings of the FPPC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.**

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I Agree \*

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**EDUCATION**

- 
- Pratt Institute** New York, NY  
• M.S. in Library and Information Science August 2012 – December 2013
- University of California, Berkeley** Berkeley, CA  
• B.A. in Social Welfare, Minor in Education August 2007 – May 2011
- University of Hong Kong** Pokfulam, Hong Kong  
• Study Abroad Program, Focus on Sociology August 2010 – December 2010

**WORK EXPERIENCE**

- 
- San Mateo County Libraries** Foster City, CA  
*Senior Librarian* February 2016 – Present
- Oversee day-to-day operations of the community library, ensuring that schedules and staffing appropriately support customer service, programs and outreach
  - Select, train, manage, supervise, mentor and coach 21 staff members
  - Evaluate and implement new technologies and platforms to better assist in library operations and resources for the community
  - Support, participate and promote library services and outreach to children, teens and adults
- New York Public Library** New York, NY  
*Librarian/Senior Librarian* June 2014 – January 2016
- Provided integral services to children and families in the areas of reference, homework, research and readers' advisory
  - Developed science, technology, engineering and math programs
  - Established partnerships with local daycares, hospitals and public schools
  - Advocated for increased funding of vital library services
- New York Public Library** New York, NY  
*Children's Public Programs Assistant* July 2013 – May 2014
- Program management, implementation, operation and evaluation of children's programs
  - Coordinated large-scale events of up to 300 in attendance
  - Educated youth library users about the resources of the NYPL and educational uses of digital learning tools.
- Oakland Public Library** Oakland, CA  
*Library Aide* February 2009 – August 2012
- Performed essential library tasks including shelving books, shelf reading and book repair
  - Facilitated circulation procedures for library patrons
  - Promoted high library image through excellent customer service
- Head-Royce School** Oakland, CA  
*Library Assistant* October 2011 – June 2012
- Performed library operations and variety of other assigned tasks
  - Contributed to the maintenance of accurate online databases utilized by students and faculty
  - Gathered statistics for analysis of circulation and compile inventory reports

**INTERNSHIPS**

- 
- Darien Library** Darien, CT  
*Children's Programming Intern* February 2013 – June 2013
- Utilized applications and tools necessary to run successful children's programs
  - Handled essential library tasks while exemplifying excellent customer service

**SKILLS**

- 
- 80 WPM
  - PC and Mac Proficient
  - Conversational in Cantonese
  - Excellent knowledge of Microsoft Office
  - Knowledge of Millennium Integrated Library Systems

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

17 JUN -8 AM 11:40

Approved as to Form and Legality



Office of the City Attorney

## OAKLAND CITY COUNCIL

Resolution No. \_\_\_\_\_ C.M.S.

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### RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF SARAH MCCLUNG AND LAURA LIANG AS MEMBERS OF THE LIBRARY ADVISORY COMMISSION

**WHEREAS**, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

**WHEREAS**, Ordinance No. 8064 C.M.S, adopted November 13, 1969 and amended by Ordinance No. 11730 C.M.S., adopted July 26, 1994, establishes the Library Advisory Commission to advise and make recommendations on the operation and future development of the library system and to act as a liaison between the Library Department and the Mayor and City Council; and

**WHEREAS**, the Library Advisory Commission consists of fifteen (15) members serving not more than two consecutive three-year terms; and

**WHEREAS**, the Honorable Mayor Libby Schaaf has appointed Sarah McClung and Laura Liang to each serve three-year terms subject to confirmation by the City Council; now therefore be it

**RESOLVED**: That pursuant to City Charter section 601, the City Council hereby confirms the Mayor's following appointments to the Library Advisory Commission:

**Sarah McClung**, Mayoral appointment to serve the term beginning November 14, 2014 and ending November 13, 2017, filling the seat previously held by Traci M.S. Griffin; and

**Laura Liang**, Mayoral appointment to serve the term beginning November 14, 2016 and ending November 13, 2019 filling the seat previously held by Noelle Duong.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL-WASHINGTON, GALLO, GIBSON MCELHANEY,  
GUILLEN, KALB, KAPLAN AND PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_

LATONDA SIMMONS

City Clerk and Clerk of the Oakland City Council