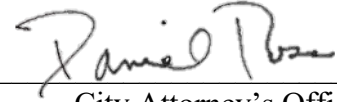


Approved as to Form and Legality



City Attorney's Office

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXTEND THE TERMS OF PROFESSIONAL SERVICES AGREEMENTS WITH AMY HIESTAND CONSULTING, LLC AND KENNETH JONES FOR AFFORDABLE HOUSING SERVICES FROM DECEMBER 31, 2022, TO DECEMBER 31, 2023, WITH NO INCREASE TO THE CONTRACT AMOUNT

WHEREAS, the City of Oakland's Housing and Community Development Department ("HCD") manages an array of affordable housing programs designed to address the affordable housing and homelessness crisis in Oakland; and

WHEREAS, in 2020, HCD leadership staff sought assistance from third-party consultants who are specialists in housing and community development to assist HCD staff in carrying out various time sensitive activities that facilitate HCD's ability to respond to the City Council's policy directives designed to address the City's housing and homelessness crisis further exacerbated by the COVID-19 pandemic; and

WHEREAS, HCD solicited qualifications and requested waivers of competitive process on July 10, 2019, October 24, 2019, July 17, 2020, and March 3, 2021 seeking consultants to provide assistance to HCD; and

WHEREAS, consultants ("HCD Consultants") Amy Hiestand Consulting, LLC and Kenneth Jones, were awarded contracts pursuant to the City Administrator's approval; and

WHEREAS, the City entered into professional services agreements with the aforementioned HCD Consultants in the following amounts:

1. Amy Hiestand Consulting, LLC, in the amount of \$40,000, later amended to increase to total amount of \$49,999;
2. Kenneth Jones in the amount of \$49,500; and

WHEREAS, On January 19, 2021, City Council passed Resolution No. 88490 C.M.S. extending contracts for Amy Hiestand Consulting, LLC, and Kenneth Jones to December 31, 2021 and increasing the contract amounts to the following total amounts: Amy Hiestand Consulting LLC, to \$99,999 and Kenneth Jones to \$99,500; and

WHEREAS, On December 21, 2021, City Council passed Resolution No. 88969 C.M.S. extending the contracts for Amy Hiestand Consulting, LLC, and Kenneth Jones to December 31, 2022, and increasing the contract amount for Amy Hiestand Consulting, LLC to \$150,000; and

WHEREAS, the HCD Consultants have not fully expended the funding available and are steadily spending down the funds in their contracts, yet the need for consulting services within HCD continues to exist; and

WHEREAS, the HCD Consultants have performed their work with a high level of professionalism and excellence, and it is in the best interest of the City to continue to utilize the assistance of the HCD Consultants; and

WHEREAS, the City Council desires to extend the terms of these professional services agreements to facilitate HCD's ability to effectively and efficiently deliver programs that promote affordable housing production, preservation, anti-displacement, and homelessness prevention, as these activities are critically important to address the dire housing, homelessness, and COVID-19 crises that negatively impact Oakland's lower income residents; and

WHEREAS, the HCD Consultants' professional service activities reflect administrative expenses related to the conduct of HCD's affordable housing development programs; and

WHEREAS, no additional funding is needed to extend these contracts; and

WHEREAS, the City Administrator has determined that these are agreements for services of a professional, scientific or temporary nature; and

WHEREAS, the City Administrator has determined that these agreements have not and will not result in a loss of employment or salary by any person having a permanent status in the competitive service; now, therefore, be it

RESOLVED: That the City Administrator is hereby authorized to extend the professional services agreements with Amy Hiestand Consulting, LLC and Kenneth Jones from December 31, 2022, to December 31, 2023; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to negotiate and execute contract amendments and take any other action with respect these contracts consistent with this Resolution and its basic purpose.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES – FIFE, FORTUNATO BAS, GALLO, KALB, REID, TAYLOR, THAO, AND
PRESIDENT KAPLAN

NOES –

ABSENT –

ABSTENTION –

ATTEST: _____
ASHA REED
Acting City Clerk and Clerk of the
Council of the City of Oakland,
California