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RESOLUTION No. \_\_\_\_\_

87167

C.M.S.

**A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, OR DESIGNEE, TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT CONTRACT WITH WEST COAST CODE CONSULTANTS, INC. FOR SUPPLEMENTAL FIRE CODE INSPECTION AND ENGINEERING PLAN REVIEW SERVICES AS NEEDED FOR THE PERIOD OF JULY 1, 2018 THROUGH JUNE 30, 2019, IN A TOTAL AMOUNT NOT TO EXCEED TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000.00)**

**WHEREAS**, the Oakland Fire Department recognizes timely and thorough inspections to ensure compliance with the California Fire Code are essential to ensuring the safety of residents and safe operations of businesses throughout Oakland; and

**WHEREAS**, the Oakland Fire Department has approximately one thousand six hundred and forty-eight (1,648) mandated inspections in its current inventory, with an additional inventory consisting of approximately four thousand six hundred and fifty (4,650) inspections which include other occupancy or use types such as assembly occupancies, new construction, hazardous materials, and commercial/industrial buildings; and

**WHEREAS**, based on current inspection staffing levels, the Oakland Fire Department's Fire Prevention Bureau lacks the necessary inspection staff to conduct mandated inspections of all high-rise buildings, schools (including public, private and charter schools), residential occupancies to include apartments, hotels, motels, care facilities, and routine new construction within the City of Oakland ("City"); and

**WHEREAS**, professional inspection services are necessary to assist Fire Prevention Bureau staff in providing timely inspections of both mandated, and other types of inspections throughout Oakland; and

**WHEREAS**, the Oakland Fire Department further recognizes review of proposed plans for fire code compliance is a critical required step to ensure structures are built and/or modified with all applicable fire code laws and regulations, including safety and accessibility; and

**WHEREAS**, the timely plan review for commercial, industrial, and residential projects within the City is essential to maintaining acceptable turn-around times and supporting continued new development and construction activities in Oakland; and

**WHEREAS**, the increase in construction projects throughout Oakland results in the weekly number of plans received approximating twenty-five (25), and the required plan review services exceeding current staff's ability to provide plan review services within an acceptable and timely manner; and

**WHEREAS**, professional plan review services are necessary to assist Fire Prevention Bureau staff in providing timely plan review for both existing projects in development, and increased new and redevelopment activities; and

**WHEREAS**, the Oakland Fire Department is seeking to contract with a qualified firm capable of providing inspection services and plan review services, as needed, for the Fire Prevention Bureau to maintain acceptable turn-around times during periods with a high volume of activity; and

**WHEREAS**, in compliance with the Memorandum of Understanding with the International Federation of Professional & Technical Engineers (IFPTE), Local 21 and the Service Employees International Union (SEIU), Local 1021, Contracts and Compliance formally notified each of the Unions of the proposed Request For Proposal (RFP) for supplemental services, and no response was received by the City; and

**WHEREAS**, the services being sought are for a professional, scientific, or technical nature and are temporary in nature, and shall not result in the loss of employment or salary by any person having permanent status in the competitive service; and

**WHEREAS**, the Oakland Fire Department prepared and issued an RFP in accordance with Oakland Municipal Code Section 2.04.040, seeking proposals from qualified firms for supplemental field inspection and plan review services for commercial, industrial, and residential projects within the City, to ensure compliance with the adopted fire life safety codes, regulations, standards, and guidelines; and

**WHEREAS**, the Oakland Fire Department used the City's procurement system, iSupplier, for distribution of the RFP, as well as formally advertised the RFP in the East Bay Express, Oakland Post, and San Francisco Chronicle; and

**WHEREAS**, in response to the RFP, proposals were submitted by the following five (5) firms: Bureau Veritas North America, Inc, Code Consulting Group, Coffmann Engineering, CSG Consultants, Inc., and West Coast Code Consultants; and

**WHEREAS**, a panel of four (4) subject matter experts from the City including senior professionals from the Oakland Fire Prevention Bureau, evaluated the proposals using criteria which included relevant experience, qualifications, organization, approach, Local/Small Local Business Enterprise (L/SLBE) certification, and other factors; and

**WHEREAS**, upon conclusion of the proposal period, it was determined by the panel that the services offered by West Coast Code Consultants, Inc. best met the needs of the department, and as such, recommended that they be awarded an as-needed contract for the Supplemental Inspection and Plan Review Services; and

**WHEREAS**, contracting with West Coast Code Consultants, Inc. for services will not have a negative impact on the City's budget, as funding for said services will be fully paid by those individuals and firms receiving those services; and

**WHEREAS**, funds received for fire code inspectional services shall be deposited and appropriated in the General Purpose Fund (1010); Inspectional Services Org (20331); Other Fees: Fire Plan Checking, Inspection and Testing Account (45414), Service: Contract Account (54911), Project: to be determined prior to the start of the contracted services, Fire Prevention

Bureau Program (PS23); and

**WHEREAS**, funds received for fire code plan review services shall be deposited and appropriated in the General Purpose Fund (1010); Engineering Org (20351); Other Fees: Fire Plan Checking, Fire Plan Check Account (45414), Service: Contract Account (54911), Project: to be determined prior to the start of the contracted services, Fire Prevention Bureau Program (PS23); and

**WHEREAS**, adopting this resolution will directly or indirectly support the City Council's goals to "develop a sustainable City" through economic opportunity in that expedited plan review will result in quicker issuance of building permits and subsequently, building construction. New construction creates jobs during construction and new buildings result in new residences and/or businesses in Oakland; and

**WHEREAS**, adopting this resolution will directly or indirectly support the City Council's goals to "develop a sustainable City" through social equity opportunity in that the contract would assist projects occurring throughout the City; now, therefore be it

**RESOLVED**, that the City Council authorizes the City Administrator to enter into a professional services agreement contract with the consulting firm West Coast Code Consultants, Inc. for supplemental fire code inspection services as needed, to conduct supplemental field inspections, to include high-rise buildings, schools (including public, private and charter schools), residential occupancies to include apartments, hotels, motels, care facilities, and routine new construction within the City; and be it

**FURTHER RESOLVED**, that the City Council authorizes the City Administrator to enter into a professional services agreement contract with the consulting firm West Coast Code Consultants, Inc. for engineering plan review services as needed, to review engineering plans for commercial, industrial, and residential projects within the City; and be it

**FURTHER RESOLVED**, that the total amount of the professional service agreement contact with West Coast Code Consultants, Inc. shall be for a not-to-exceed amount of two hundred fifty thousand dollars (\$250,000.00); and be it

**FURTHER RESOLVED**, the professional service agreement contact with West Coast Code Consultants, Inc. shall be for the Period of July 1, 2018 through June 30, 2019; and be it

**FURTHER RESOLVED**, that the City Council authorizes the City Administrator, or her designee, to collect, deposit, and appropriate the funds received from individuals and firms requiring fire code inspectional services, in the General Purpose Fund (1010); Inspectional Services Org (20331); Other Fees: Fire Plan Checking, Inspection and Testing Account (45414), Service: Contract Account (54911), Project: to be determined prior to the start of the contracted services, Fire Prevention Bureau Program (PS23), for the Period of July 1, 2018 through June 30, 2019; and be it

**FURTHER RESOLVED**, that the City Council authorizes the City Administrator, or her designee, to collect, deposit, and appropriate the funds received from individuals and firms requiring plan review services, in the General Purpose Fund (1010); Engineering Org (20351); Other Fees: Fire Plan Checking, Fire Plan Check Account (45414), Service: Contract Account

(54911), Project: to be determined prior to the start of the contracted services, Fire Prevention Bureau Program (PS23), for the Period of July 1, 2018 through June 30, 2019; and be it

**FURTHER RESOLVED**, that the services provided pursuant to the contract authorized hereunder are for a professional, scientific, or technical nature and are temporary in nature, and will not result in the loss of employment or loss of salary by any person having permanent employment status in the competitive service.

IN COUNCIL, OAKLAND, CALIFORNIA, MAY 01, 2018

**PASSED BY THE FOLLOWING VOTE:**

AYES- BROOKS, GALLO, CAMPBELL-WASHINGTON, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN, and

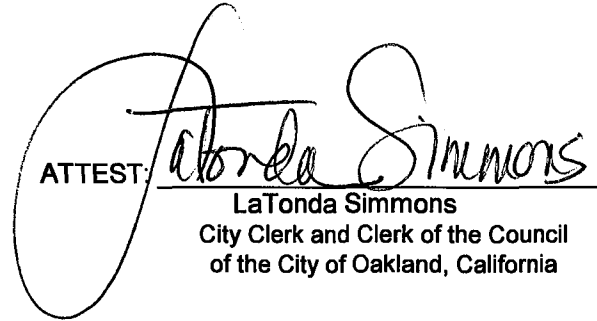
~~WASHINGTON~~ - 7

NOES- 0

ABSENT- 0

ABSTENTION- 0

Excused- Reid

ATTEST:   
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California