

CITY OF OAKLAND

AGENDA REPORT

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2009 SEP 17 PM 7:15

TO: Office of the City Administrator
ATTN: Dan Lindheim
FROM: Budget Office
DATE: September 29, 2009

RE: **Report on FY 2008-09 Pre-Audit Actual Revenue and Expenditure Results For Selected Funds - General Purpose Fund (1010), Landscaping & Lighting Assessment District Fund (2310), Equipment Fund (4100) and Facilities Fund (4400); Overtime Analysis for the General Purpose Fund (1010) and All Funds.**

SUMMARY

This report provides analysis and details on the unaudited actual revenues and expenditures in the General Purpose Fund (GPF; 1010), Landscaping and Lighting Assessment District Fund (2310), Equipment Fund (4100) and City Facilities Fund (4400) through the end of the fourth quarter of the fiscal year (June 30, 2009). Pre-audit expenditures for all funds analyzed are presented in this report. As such, some adjustments are reflected and others may be made during the annual audit; the actual expenditures, therefore, presented in this report are by no means final.

In the General Purpose Fund (1010), preliminary results suggest that overall, the fund will end the year in a slightly better state than anticipated in May 2009. Revenues are anticipated to exceed expenditures by \$1.3 million, compared to the \$3 million shortfall anticipated in the adjusted fourth quarter budget. Pre-audit revenues stand at \$468.46 million relative to the adjusted budget of \$467 million; pre-audit expenditures reached \$467.15 million, versus the fourth quarter adjusted budget of \$470.04 million. The preliminary ending fund balance stands at \$17.9 million, higher than the \$11.57 million anticipated in October 2008 and the \$12.5 million projected in May 2009. **It is important to note that, of the \$17.9 million estimated fund balance, the City Council has already approved carry forward of GPF project balances of encumbrances of \$9.72 million at its July 28th special meeting, effectively reducing the fund balance to approximately \$8.2 million.**

In the Landscaping and Lighting Assessment District Fund (2310), expenditures are anticipated to exceed revenues by \$1.95 million, compared to the \$0.57 million shortfall anticipated in the adjusted fourth quarter budget. This effectively makes the fund balance further negative at \$6.08 million, compared to the \$5.4 million anticipated in May 2009. Pre-audit revenues stand at \$18.04 million, slightly less than the adjusted budget of \$18.09 million; pre-audit expenditures reached \$19.98 million, versus the fourth quarter adjusted budget of \$18.65 million; the overspending of \$1.33 million is primarily attributable to higher than expected personnel services expense in the Public Works Agency.

In the Equipment Fund (4100), revenues are anticipated to exceed expenditures by \$4.7 million after all adjustments. This effectively reduces the negative value of the fund balance to -\$15.5

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million from the -\$25.4 million anticipated in October 2008 after balancing measures enacted in the Fall of 2008. Pre-audit revenues stand at \$20.8 million, compared to the adjusted budget of \$16.36 million; pre-audit net expenditures reached \$16.04 million, versus the fourth quarter adjusted budget of \$21.59 million. This surplus amount reflects actual charges to other funds for the City's fleet and equipment, use of trustee cash (versus appropriations), position vacancies and underspending in miscellaneous operations and maintenance appropriations.

In the Facilities Fund (4400), expenditures are anticipated to exceed revenues by \$4.9 million, compared to the \$5.2 million shortfall anticipated in the adjusted fourth quarter budget. Pre-audit revenues stand at \$18.01 million, \$0.5 million less than the adjusted budget of \$18.51 million; pre-audit expenditures reached \$22.63 million, versus the fourth quarter adjusted budget of \$23.7 million. The under-expenditure is due to position vacancies and unspent operations and maintenance appropriation. The impact on the fund balance is positive, standing at -\$31.3 million versus -\$31.66 million anticipated in October 2008.

FISCAL IMPACT

This informational report presents pre-audit year-end results for the General Purpose Fund and three other funds for the fiscal year beginning July 1, 2008 and ending June 30, 2009. The summary table below and on the following page reflects the pre-audit year-end results. It should be noted that the unaudited revenue data presented here are subject to adjustments due to the City's accrual policy and the FY 2008-09 annual audit in progress. The City's accrual policy states that revenue collection accounting data is subject to adjustments until 120 days after the close of the fiscal year. The current year's financial audit in progress is expected to be completed by November or December 2009 and may provide some additional audit adjustments that affect revenue and expenditure information. In addition, expenditures are subject to audit adjustments and are by no means final.

FY 2008-09 REVENUE AND EXPENDITURE ANALYSIS
Through Fourth Quarter (July 1, 2008 - June 30, 2009)
 Summary (\$ in millions)

GENERAL PURPOSE FUND (1010)

	FY 2008-09 Oct. 2008 Budget	FY 2008-09 Q4 Adjusted Budget [C]	FY 2008-09 Q4 Pre-Audit Actuals	Variance from Q4 Adjusted Budget
Gross Fund Balance [A]	26.20	26.20	26.20	
Net Revenue	464.99	467.00	468.46	1.46
Net Expenditures	464.80	470.04	467.15	2.89
Carryforwards and Encumbrances	14.82	10.61	9.60	(1.01)
Surplus/(Shortfall)	(0.19)	(3.04)	1.30	-4.34
Net Fund Balance [B]	11.57	12.55	17.90	

FY 2008-09 REVENUE AND EXPENDITURE ANALYSIS (continued)
Through Fourth Quarter (July 1, 2008 - June 30, 2009)
 Summary (\$ in millions)

LANDSCAPING & LIGHTING ASSESSMENT DISTRICT FUND (2310)

	FY 2008-09 Oct. 2008 Budget	FY 2008-09 Q4 Adjusted Budget [D]	FY 2008-09 Q4 Pre-Audit Actuals	Variance from Q4 Adjusted Budget
Gross Fund Balance [A]	(4.03)	(4.03)	(4.03)	
Net Revenue	29.69	18.09	18.04	0.05
Net Expenditures	24.00	18.65	19.98	(1.33)
Carryforwards and Encumbrances	0.11	0.11	0.10	(0.01)
Surplus/(Shortfall)	<u>5.68</u>	<u>(0.57)</u>	<u>(1.95)</u>	<u>(1.28)</u>
Net Fund Balance [B]	1.55	(4.70)	(6.08)	

EQUIPMENT FUND (4100)*

	FY 2008-09 Oct. 2008 Budget	FY 2008-09 Q4 Adjusted Budget	FY 2008-09 Q4 Pre-Audit Actuals	Variance from Q4 Adjusted Budget
Gross Cash Balance [A]	(20.18)	(20.18)	(20.18)	
Net Revenue	16.37	16.36	20.80	4.44
Net Expenditures	18.25	21.59	16.04	5.56
Net Change in Assets and Liabilities	0.00	0.00	(0.08)	0.08
Surplus/(Shortfall)	<u>(1.88)</u>	<u>(5.24)</u>	<u>4.69</u>	<u>10.00</u>
Net Cash Balance [B]	(22.06)	(25.42)	(15.49)	

FACILITIES FUND (4400)*

	FY 2008-09 Oct. 2008 Budget	FY 2008-09 Q4 Adjusted Budget	FY 2008-09 Q4 Pre-Audit Actuals	Variance from Q4 Adjusted Budget
Gross Cash Balance [A]	(26.42)	(26.42)	(26.42)	
Net Revenue	18.34	18.51	18.01	(0.50)
Net Expenditures	23.58	23.70	22.63	1.07
Net Change in Assets and Liabilities	0.00	0.00	(0.28)	0.28
Surplus/(Shortfall)	<u>(5.24)</u>	<u>(5.20)</u>	<u>(4.90)</u>	<u>0.57</u>
Net Cash Balance [B]	(31.66)	(31.62)	(31.32)	

[A] Includes reservations for prior year encumbrances and project carryforwards.

[B] Net of prior year encumbrances and project carryforwards.

[C] Adjusted GPF budget reflects (a) May 2009 balancing measures (total of \$15.3 million); and (b) net revenue from refunding of 2005 Measure K and I general obligation bonds (\$1.2 million).

[D] Adjusted LLAD budget reflects May 2009 balancing measure taken by Council in which \$4.84 million of one-time funds anticipated to clear the negative fund balances was instead diverted to the General Purpose Fund for balancing.

DISCUSSION

The information in this report is organized by fund. Each section provides an overview of actual revenues collected and expenditures incurred during the FY 2008-09 fiscal year.

A. GENERAL PURPOSE FUND

(Attachments A-1 and A-2)

REVENUE HIGHLIGHTS

The FY 2008-09 adjusted revenue budget for the General Purpose Fund is \$467 million. Pre-audit year-end actuals are \$468.46 million, \$1.46 million over budget.

The unaudited variances in each revenue categories are shown below:

- Real Estate Transfer Tax: (over budget \$1.68 million);
- Business License Tax: (over budget \$1.31 million);
- Grants & Subsidies (over budget \$0.70 million);
- Fines & Penalties: (over budget \$0.59 million);
- Parking Tax: (over budget \$0.53 million);
- Transient Occupancy Tax: (over budget \$0.36 million);
- Vehicle License Fee: (over budget \$0.35 million);
- Miscellaneous: (over budget \$0.21 million);
- Fund Transfers: (over budget \$0.04 million)
- License & Permits: (under budget \$0.03 million);
- Interest Income: (under budget \$0.36 million);
- Sales Tax: (under budget \$0.63 million);
- Utility Consumption Tax: (under budget \$1.30 million); and
- Service Charges: (under budget \$2.00 million)

Attachment A-1 provides details of pre-audited revenue collection in comparison to budget. Highlights are provided below.

Property Tax (at budget)

Property Tax, the largest source of revenue to the City's General Purpose Fund, is expected to end the year at the budgeted amount of \$134.5 million. Property Tax is budgeted at \$130.2

million for the current year, FY 2009-10. The decrease in FY 2009-10 budget is line with the County's projected roll decline of 3.2 percent.

Sales Tax (-\$0.63 million)

Sales Tax revenue received through the fourth quarter totaled \$45.96 million, \$0.63 million lower than the budgeted amount of \$46.59 million. The deep recession that severely depressed disposable personal income and consumption in FY 2008-09 caused a significant decline in Sales Tax revenue. The outlook for FY 2009-10 is for a continuing decline in Sales Tax revenue, as the economy struggles to recover. Sales Tax revenue for FY 2009-10 is budgeted at \$41.73 million

Vehicle License Fee (VLF) (+\$0.35 million)

Vehicle License Fee revenue received through the fourth quarter totaled \$1.44 million, \$0.35 million higher than the budgeted amount of \$1.09 million. The difference is likely due to a lower than usual DMV administrative cost charge for the month of June, about 70 percent below the average cost. This lower charge for June may be temporary since it may be caused by the State's accounting adjustment. VLF revenue for FY 2009-10 is budgeted at \$1.09 million. The temporary boost in car sales attributable to the federal stimulus program "Cash for Clunkers" program is not anticipated to significantly impact FY 2009-10, since the program has ended.

Business License Tax (BLT) (+\$1.31 million)

Business License Tax revenue received through the fourth quarter totaled \$54.31 million, \$1.31 million higher than the budgeted amount of \$53.0 million. The collection clean-up which had helped to improve collections in FY 2008-09, will have less effect on FY 2009-10, as the slow economy will temper growth of this revenue. The FY 2009-10 budget is \$52.0 million.

Utility Consumption Tax (-\$1.30 million)

Utility Consumption Tax revenue received through the fourth quarter totaled \$52.7 million, \$1.30 million lower than the budgeted amount of \$54.0 million. The difference is in the energy category, as reflected in the table below.

<i>UCT Composition</i>			
Revenue Type	FY 2008-09 Budget	FY 2009-10 Unaudited Actual	Variance
Energy	28,744,204	26,644,204	(2,100,001)
Telecomm	20,769,015	21,418,584	649,570
Cable TV	4,486,781	4,517,702	30,920
Miscellaneous	-	123,646	123,646
Total	\$ 54,000,000	\$ 52,704,136	\$(1,295,864)

Staff estimates that revenues will improve in FY 2009-10 as the economy slowly recovers and utility consumption increases. The FY 2009-10 budget is \$54.45 million

Real Estate Transfer Tax (RETT) (+\$1.68 million)

RETT revenue received through the fourth quarter totaled \$34.27 million, \$1.68 million higher than the budgeted amount of \$32.59 million. The positive variance was due to continuing rise of home sales activity that started in March 2009. One factor giving a boost to the real estate activities and RETT revenue is the recent trend of increasing Bay Area sales of higher priced homes combined with a decrease in the sales of lower priced homes from foreclosures. Still, another positive factor is the higher number of loans that are backed up by the Federal Government and a slow easing of the credit crunch, as reflected by a recent increase in adjustable loan mortgage. The incoming RETT data for the first quarter FY 2009-10 will provide more information as to whether strong RETT revenues may continue. The FY 2009-10 budget is \$27.39 million

Transient Occupancy Tax (TOT) (\$0.36 million)

Transient Occupancy Tax revenue received through the fourth quarter totaled \$10.46 million, \$0.36 million higher than the budgeted amount of \$10.10 million. The positive difference is due to an accounting methodology of developing accruals. The current economic conditions are reducing travel and lodging, TOT revenue is not expected to significantly change for this revenue category in the current year. The FY 2009-10 budget is \$10.10 million.

Parking Tax (+\$0.53 million)

Parking Tax revenue received through the fourth quarter totaled \$7.65 million, \$0.53 million higher than the budgeted amount of \$7.12 million. The difference is likely due to the recent collection of delayed parking tax revenues. The FY 2009-10 budget is \$8.11 million, and reflects additional revenues expected from taxes at the Coliseum and on diesel trucks.

Licenses & Permits (-\$0.03 million)

Licenses & Permits revenue received through the fourth quarter totaled \$1.28 million, \$0.03 million lower than the budgeted amount of \$1.31 million. The FY 2009-10 budget is \$1.45 million. The increase over FY 2008-09 is due to the anticipated improved collections from the approved increases in the rate schedule.

Fines & Penalties (+\$0.59 million)

Fines & Penalties revenue received through the fourth quarter totaled \$25.62 million, \$0.59 million higher than the budgeted amount of \$25.03 million.

The increase is in the parking citation category; the following table details the components:

Revenue Type	FY08-09	FY08-09	Variance
	Adjusted Budget	Unaudited Actual	
Parking Citation	\$23.45	\$24.21	\$0.76
Library Fines	0.30	0.30	\$0.00
Property Tax Penalties	0.14	0.36	\$0.22
Collections	0.44	0.41	-\$0.03
Misc. Fines & Penalties	0.70	0.34	-\$0.36
Total	\$25.03	\$25.62	\$0.59

The FY 2009-10 budget is \$29.52 million. The budgetary increase in FY 2009-10 is due to increases in various fines and penalties rates.

Interest Income (-\$0.36 million)

Interest Income received through the fourth quarter totaled \$1.64 million, \$0.36 million lower than the budgeted amount of \$2.0 million. Falling interest rates have contributed to the decrease. The FY 2009-10 budget is \$2.0 million, and mainly reflects interest expected from the annual issuance of TRAN (Tax and Revenue Anticipation Notes), which is offset by interest charges reflected in Non-Departmental.

Service Charges (-\$2.0 million)

Service Charge revenues received through the fourth quarter totaled \$43.95 million, \$2.0 million lower than the budgeted amount of \$45.95 million. FY 2009-10 budget is \$49.18 million. The increase in FY 2009-10 reflects the anticipation of higher revenues due to service charge rate increases, primarily in Parking Meter Revenue.

Service Charges contain the following six categories of revenue: Port Revenue, Franchise Fees, Miscellaneous Service Charges, Parking Meter, Public Works Fees, and Personnel Services. Each of the six revenue categories is discussed as follows:

Port Revenue consists of payments for Fire, and other services the City provides to the Port. The City invoices semi-annually, based on actual costs of services. Actual billing came in at \$7.77 million, reflecting a reduction of collection by \$0.43 million. Expenditures were likewise reduced, as billings are on cost-recovery basis only.

Franchise Fees: This category consists of fees on four utilities: PG&E for gas and electric; Waste Management of Alameda County for garbage collection; East Bay MUD for water; and Comcast for cable television. Fourth quarter actuals are consistent with the adopted budget at \$12.8 million.

Miscellaneous Service Charges include a variety of fees such as Alcohol and Tobacco Retailers' Inspection Fee, Rent Arbitration Fee, Fire Prevention Charges, and Tow Services contract. Miscellaneous revenue unaudited receipts came in at \$7.75 million, \$1.05 million below the \$8.8 million budget primarily due to the under-collection of the Alcohol and Tobacco Retailers' Inspection Fee, Tow revenues, and other miscellaneous revenues.

Parking Meter Revenue consists of charges for parking in metered street stalls: The unaudited actuals are \$10.10 million, \$0.25 million lower than the budgeted \$10.35 million.

Public Works Fees and Permits primarily represent street and sidewalk work done in conjunction with other building activity. The fourth quarter unaudited receipts in this category are \$0.59 million, \$0.29 million higher than the budgeted \$0.3 million. The positive difference was due to robust collections from inspection permit fees.

Personnel Services: These are reimbursements to the City for police protection at a variety of special events or activities such as A's games, Raiders games, concerts, street fairs or festivals, or for production of legal documentation in response to subpoenas. There are no set contracts in place, hence the demand for these services is variable and difficult to forecast. Unaudited actual

revenue is \$3.1 million, \$0.2 million below the budgeted \$3.3 million as the result of reduced demand for these services

Rental Concessions: These represent rental fees for City's facilities and lands, as well as concessions at various locations. Unaudited revenue through the fourth quarter was \$1.86 million, \$0.37 million lower than the budgeted \$2.23 million. This revenue has a heavy seasonal component and may still collect revenues through the end of the accrual period.

Grants and Subsidies (+\$0.70 million)

This revenue includes grants that are authorized and approved by the City Council during the fiscal year, and can not be deposited into any special grant fund. Also included in this category are any State-Mandated reimbursements received. Grants and Subsidies received through the fourth quarter totaled \$4.31 million, \$0.70 million higher than the budgeted amount of \$3.61 million. The increase is due to the revenues received from Oak Loan Center that was budgeted under Miscellaneous revenue. There are no known grants and subsidies for FY 2009-10 at this time.

Miscellaneous Revenue (+\$0.21 million)

Miscellaneous revenue received through the fourth quarter totaled \$11.67 million, \$0.21 million higher than the budgeted amount of \$11.46 million. The difference is due to proceeds from property sales, and insurance settlements.

Below are the unaudited actual Miscellaneous Revenues received in FY08-09:

- \$0.2 million revenue from Raiders Surcharge
- \$0.7 million revenue from insurance settlements
- \$2.0 million revenue from various miscellaneous sources
- \$8.8 million revenue from the sale of properties

The FY 2009-10 budget is \$0.83 million, reflecting a drop of most one time categories.

Fund Transfers (+\$0.04 million)

Fund Transfers received through the fourth quarter totaled \$38.69 million, \$0.04 million higher than the budgeted amount of \$38.65 million.

The Fund Transfers category this fiscal year includes the following components:

- \$0.1 million transfer from the Golf Course Fund (ongoing)
- \$0.6 million transfer from the Sewer Service Fund (a continued repayment for building occupancy costs)
- \$1.0 million transfer from Unclaimed Cash Fund (one-time)
- \$1.2 million transfer from Bond Funds (one-time)
- \$3.0 million transfer from Deferred Pension Credit Fund (one-time)
- \$2.6 million transfer from Development Service Fund (last year of repayment)
- \$4.5 million transfer from Capital Trust Fund Refunding (one-time)
- \$5.3 million transfer from Workers Compensation Fund (one-time)

- \$9.5 million transfer from Capital Trust Fund Refunding (one-time)
- \$12.3 million transfer from Pension Annuity Fund (declining)

The FY 2009-10 budget is \$12.97 million, reflecting a discontinuation of one time transfers.

Carryforwards (Drawdown of Fund Balance)

At the end of each fiscal year, the City has unspent appropriations that can potentially be carried forward into the next fiscal year. These exist either in projects or as non-project encumbrances. For the General Purpose Fund in FY 2008-09, \$14.8 million in projects and encumbrances were carried forward from FY 2007-08 and represent funds reserved in the fund balance to pay for the project activities (or encumbered items) not spent in the prior year. In May 2009, as a result of mid-year budget adjustments, the carryforward amount was reduced to \$10.6 million, by deferring \$4.2 million in projects until FY 2009-10. The unaudited actual project and encumbrance carryforward spent was \$9.6 million.

EXPENDITURE HIGHLIGHTS

As outlined in **Attachment A-2**, the General Purpose Fund (GPF) expenditures through June 30, 2009 are \$467.15 million. The FY 2008-09 Q4 Adjusted Budget was \$470.04 million thus the net under-spending city-wide is \$2.89 million.

Attachment A-2 also summarizes agency / department-level spending. **Attachment B** provides the breakdown of overtime spending through fiscal year-end for the General Purpose Fund and All Funds. Provided below is a discussion of each agencies / departments savings or overspending in the GPF at year-end.

Mayor

The Mayor's Office expenditures reached \$2.81 million compared to the Adjusted Budget of \$2.68 million, yielding over-expenditures of \$0.14 million. The Mayor's budget has little funds for expenses other than personnel. The overspending is due to no vacant positions throughout the year. Staff is following up with the analysis of actual charges, and actuals may be further reduced if audit adjustments are deemed necessary.

City Council

The City Council expenditures reached \$3.31 million compared to the Adjusted Budget of \$3.63 million for a savings of \$0.32 million. Savings are due to under-expenditures in personnel services, mainly in the District 6 Council Office.

City Administrator

The City Administrator's Office has spent \$6.959 million compared to the Adjusted Budget of \$6.78 million. The \$0.17 million overspending is due to low position vacancies and low leave-taking throughout the year. Staff is following up with the analysis of actual charges, and actuals may be further reduced if audit adjustments are deemed necessary.

City Attorney

The City Attorney has spent \$5.88 million compared to the Adjusted Budget of \$5.64 million. The \$0.24 million over-expenditure is due to unbudgeted step and merit increases, acting pay for attorneys and low levels of paid leave-taking. Per the deputy city attorney memorandum of understanding, all eligible attorneys received the minimum 2.5% merit increase per year.

City Auditor

The City Auditor has spent \$1.59 million compared to the Adjusted Budget of \$1.88 million, for a savings of \$0.29 million. Savings are primarily due to personnel vacancies. The office has carried forward \$0.21 million for the Whistleblower program to FY 2009-10.

City Clerk

The City Clerk has spent \$1.86 million compared to the Adjusted Budget of \$2.64 million, saving \$0.78 million. The savings have carried forward to FY 2009-10 for the Election Project.

Contracting & Purchasing

Contracting & Purchasing has spent \$1.93 million compared to the Adjusted Budget of \$1.91 million, overspending slightly.

Information Technology (DIT)

DIT year-end expenditures reached \$10.3 million compared to the Adjusted Budget of \$9.98 million, yielding an overspending of \$0.32 million. This overspending is due to higher than budgeted personnel costs in the project management category.

Human Resources

Human Resources has spent \$5.90 million compared to the Adjusted Budget of \$4.92 million, overspending \$0.98 million. Nearly one-third of the over-expenditure (\$0.33 million) is related to disallowed recruitment spending from the Measure Y fund (2251) that was subsequently charged to the General Purpose Fund. Another \$0.13 million of overspending is related to the additional legal costs for miscellaneous negotiations. The remainder is mainly due to insufficient vacancies.

Police Services

Police Service has spent \$206.28 million compared to the Adjusted Budget of \$203.01 million, overspending \$3.27 million. Of the total over-expenditure, \$1.5 million was in the overtime category was in the overtime category, the remainder was salary-related and a direct result of OPD sworn being staffed at levels greater than the 803 authorized

Fire Services

Fire Services has spent \$105.14 million compared to the Adjusted Budget of \$107.33 million, saving \$2.19 million. Of the total, \$0.7 million was due to savings in personnel, \$0.05 million in telephone savings, \$0.02 million in postage & printing, \$0.45 million for Strike Team deployment overhead and \$0.35 million in other miscellaneous contracts and supplies; the remaining part of the savings is scattered across several other categories. It is important to note that while overtime was overspent, overall personnel services expenditures for Fire were under budget.

Museum

Museum has spent \$6.52 million compared to the Adjusted Budget of \$6.18 million, overspending \$0.34 million. Over-expenditure is due to (a) a delay in implementing two FY 2008-09 mid-year staff reductions as a result of employees filing grievances; (b) fully staffed City-funded operation with no vacancies; and (c) unanticipated custodial and security costs related to Museum renovation construction project completed in FY 2008-09. The Museum renovation was funded by Measure G (Fund 5310), however, the custodial and security services associated with the renovation were not and therefore funded from the General Fund.

Library Services

Library Service has spent \$10.59 million compared to the Adjusted Budget of \$10.52 million, overspending \$0.07 million. Personnel services expenditures belonging to the Measure Q may be the cause of the slight overspending. Staff is following up with the analysis of actual charges, and actual may be reduced if audit adjustments are deemed necessary.

Parks & Recreation

Parks & Recreation has spent \$12.97 million compared to the Adjusted Budget of \$12.87 million, overspending \$0.1 million. This overspending was the result of a deficit of OPR's Internal Service Fund, which was not controlled by the department.

Human Services

The Human Services department has spent \$5.79 million compared to the Adjusted Budget of \$7.17 million, for a savings of \$1.38 million. However, most of the savings have been carried forward to FY 2009-10 to support grant projects with fiscal years extending beyond the City's. These funds will be expended in the early part of FY 2009-10.

Public Works

The Public Works Agency has spent \$2.64 million compared to the Adjusted Budget of \$2.3 million, overspending \$0.34 million. The overspending is mainly a result of personnel costs related to winter storms and actual costs charged to the General Purpose Fund associated with the Equipment Fund. All departments and funds were charged the actual costs to the City for maintaining the fleet and equipment. As a result, actual charges were greater than budget. The budgets for PWA Internal Service funds have been re-aligned as part of the FY 2009-11 budget which will mitigate this issue going forward.

Community & Economic Development

Community & Economic Development has spent \$2.12 million compared to the Adjusted Budget of \$2.75 million, for a savings of \$0.6 million. Savings are mainly in the Rent Arbitration program, reflecting lower revenues for the program. Additional savings were realized in the Real Estate division and the Surplus Property project. Approximately \$0.3 million of the savings was carried over to FY 2009-10 for encumbrances or projects.

Non-Departmental

The Non-Departmental unit has spent \$60.13 million of its \$62.84 million Adjusted Budget, underspending by \$2.7 million. The underspending is mainly attributable to the Head Start waiver that is yet to be expended, and was carried forward to FY 2009-10; and to the stronger than anticipated savings from the budgeted Tax and Revenue Anticipation Notes interest expense.

B. OVERTIME

(Attachment B-1)

Attachment B-1 provides details on the overtime spending through year-end by agency/department, for the General Purpose Fund and all funds. GPF overtime was over-expended by \$9.3 million, led by Fire Department spending of nearly \$7.7 million and Police Department spending of \$1.5 million. Even though OFD overtime spending was the highest citywide, their overall personnel costs came in under budget. Although OPD neither remained within its overall GPF budget nor within its overtime budget, it did rein in some overtime spending from the \$4.15 million projection at the second quarter of FY 2008-09. OPD spent approximately 35% less in overtime than in FY 2007-08.

C. LANDSCAPING AND LIGHTING ASSESSMENT DISTRICT FUND

(Attachments C-1 and C-2)

The Landscaping and Lighting Assessment District Fund (LLAD) was formed in 1989 and subsequently approved by the voters of the City. The LLAD is a "direct benefit" assessment that provides a funding source for the following Public Works Agency programs: Parks, Grounds and Medians, Ball Field Maintenance, Open Space, Custodial Services at Park Enterprise Facilities, Streetlight Outage Repairs, Tree Services, and Free Standing Restrooms at Parks and Ball Fields. The LLAD also supports activities located outside the Public Works Agency such as General Government functions, Community Gardens, and Museum Landscape Maintenance.

FUND BALANCE

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The LLAD Fund started the fiscal year with a negative fund balance of \$4.03 million. One-time revenue from the sale of property had been anticipated in the October Revise Budget; this one-time revenue would have erased the negative fund balance by year-end. However, these one-time revenues were diverted to the balance the General Purpose Fund due to third quarter projections of under-generation of revenue. Combined with overspending in Public Works (discussed below), the fund balance negative has grown to \$6.08 million. The LLAD Fund continues to be in a very shaky financial position and will require further cuts to services and positions in future years unless an alternative revenue source is found.

REVENUE HIGHLIGHTS

After diverting the one-time revenue originally anticipated for the LLAD to the GPF, revenues came in at \$18.04 million, slightly under the anticipated \$18.09 million in the Q4 Adjusted Budget. Please see *Attachment C-1* for the LLAD Fund revenue details.

EXPENDITURE HIGHLIGHTS

LLAD fund expenditures through the year end were \$19.98 million, compared to the adjusted budget of \$18.65 million. Over-expenditures are primarily attributed to emergency storm response in the Tree division. Please see *Attachment C-2* for the LLAD Fund expenditure details.

D. EQUIPMENT FUND

(Attachments D-1 and D-2)

The Equipment Fund is an Internal Service Fund (ISF). ISFs are separate financial accounts used to record transactions provided by one agency, department, division, or unit to other agencies, departments, divisions, or units on a cost-reimbursement basis. The Equipment Fund charges users for services provided by the Equipment Services Division. The Equipment Services Division (ESD) of the Public Works Agency (PWA) is responsible for "cradle to grave" equipment services, including vehicle and equipment acquisition and disposal, maintenance and repair, governmental and environmental compliance, vehicle and equipment specification and modification development repair part acquisition, motor pool services, the purchase and management of fuel for City-owned vehicles and equipment, and specialized services such as vehicle wash and outside vehicle/equipment rental.

CASH BALANCE

In FY 2002-03, the ending cash balance of the Equipment Funds was negative \$0.8 million; at the beginning of FY 2008-09, the negative cash balance had reached \$20.18 million. Per pre-audit actuals, the cash balance now stands at \$15.49 million. The negative fund balance has decreased due in part to the additional revenue collected to cover the actual cost to the City for maintaining the fleet and equipment. The fund was placed on a "repayment schedule" in FY 2005-07, which had not been fully implemented. A revised "repayment plan" has been implemented for FY 2009-11.

REVENUE HIGHLIGHTS

FY 2008-09 revenues for the Equipment Fund were budgeted at \$16.36 million; pre-audit actual revenues stand at \$20.8 million. The surplus in revenue is due to actual charges to other funds for maintaining the City's fleet and equipment. The primary source of revenue for the Equipment Fund is internal service charges to outside departments. See *Attachment D-1* for Equipment Fund revenue details.

EXPENDITURE HIGHLIGHTS

The Equipment Fund operating expenditures were budgeted at \$18.25 million; pre-audit actual expenditures reached \$16.04 million. Largely the savings resulted from the use of trustee cash (versus appropriations), position vacancies and underspending in miscellaneous operations and maintenance appropriations.

E. FACILITIES FUND

(Attachments E-1 and E-2)

The Facilities Fund is also an Internal Service Fund (ISF). As mentioned earlier, ISFs are separate financial accounts used to record transactions provided by one agency, department, division, or unit to other agencies, departments, divisions, or unit on a cost-reimbursement basis. The Facilities Services Division provides client agencies "direct tenant services" which include all custodial services, building engineering, security access controls, monitoring air quality, responding to emergencies, and property management and leasing. This division is also responsible for preparing new building operating estimates, design, and project oversight for all minor maintenance and maintenance-related capital improvements.

The Parks and Building Services Division is primarily responsible for the park grounds and routine building maintenance of park buildings, fire stations, day care and senior centers, and other miscellaneous building structures, including parking lots. The division is responsible for the maintenance and repair of 309 City-owned facilities comprising 3,026,269 square feet of space. This includes maintenance and repair of all structural, mechanical, electrical, painting and engineering systems, including routine, emergency and vandalism-related service requests. The Environmental Services Division is responsible for managing and implementing environmental site assessments for City-owned properties and the energy conservation and efficiency program.

CASH BALANCE

Since FY 2002-03, the negative cash balance has increased from \$7.9 million to \$26.4 million due to multiple years of budgetary imbalances. At the end of FY 2008-09, the negative cash balance reached \$31.3 million. The fund was placed on a "repayment schedule" in FY 2005-07, which had not been fully implemented. A revised "repayment plan" has been implemented for FY 2009-11.

REVENUE HIGHLIGHTS

Revenue for the Facilities Fund reached \$18.01 million, \$0.5 million less than the budgeted amount primarily due to negative interest accruing on the negative cash balance. The primary source of revenue for the Facilities Fund is internal service charges to outside departments. Refer to **Attachment E-1** for Facilities Fund revenue details.

EXPENDITURE HIGHLIGHTS

As shown in **Attachment E-2**, the Facilities Fund operating expenditures stood at \$22.63 million, below budget by \$1.07 million. Largely the savings are a result of unspent O&M and position vacancies.

ACTION REQUESTED OF THE CITY COUNCIL

As the revenues and expenditures presented in this report are subject to audit adjustments, the figures presented are by no means final. Staff requests that Council accept this informational report.

Respectfully submitted,



CHERYL L. TAYLOR
Budget Director

Prepared by:
Nila Wong & Tom Morgan
Budget Office

APPROVED FOR FORWARDING TO THE
FINANCE & MANAGEMENT COMMITTEE



Office of the City Administrator

Attachments:

- A-1: *General Purpose Fund Revenues*
- A-2: *General Purpose Fund Expenditures*
- B: *Overtime Analysis*

Item: _____
Finance & Management Committee
September 29, 2009

- C-1: Landscape and Lighting Assessment District Fund Revenues*
- C-2: Landscape and Lighting Assessment District Fund Expenditures*
- D-1: Equipment Fund Revenues*
- D-2: Equipment Fund Expenditures*
- E-1: Facilities Fund Revenues*
- E-2: Facilities Fund Expenditures*

FY 2008-09 REVENUE AND EXPENDITURE ANALYSIS
Through Fourth Quarter (July 1, 2008 - June 30, 2009)
GENERAL PURPOSE FUND REVENUES (\$ in millions)

Revenue Category	FY 2007-08 Year-End Actuals	FY 2008-09 October Revised Budget	FY 2008-09 Q4 Adjusted Budget	FY 2008-09 Year-End Pre-Audit Actuals	Year-End \$ Over (Under) Adjusted Budget	Explanation of Over / (Under) Collection
PROPERTY TAX	\$131.74	138.33	134.50	134.50	-	
SALES TAX	53.09	48.10	46.59	45.96	(0.63)	Recession and tight credit continues to reduce consumption and taxable sales.
VEHICLE LICENSE FEE (VLF)	1.81	1.81	1.09	1.44	0.35	Large reduction of DMV admin cost charged in June 2009.
BUSINESS LICENSE TAX	52.54	52.00	53.00	54.31	1.31	Result of account clean-up actions, and aggressive collection of non-compliant accounts which generated additional one time revenue.
UTILITY CONSUMPTION TAX	52.52	54.00	54.00	52.70	(1.30)	Decline in energy consumption.
REAL ESTATE TRANSFER TAX	36.21	34.08	32.59	34.27	1.68	Rising home sales.
TRANSIENT OCCUPANCY TAX	12.20	12.69	10.10	10.46	0.36	Accrual adjustment.
PARKING TAX	8.52	8.52	7.12	7.65	0.53	Recent collection of delayed parking revenues.
LICENSES & PERMITS	1.61	1.61	1.31	1.28	(0.03)	Negative accounting adjustment recorded.
FINES & PENALTIES	22.01	29.31	25.03	25.62	0.59	Due to higher than budgeted Citation revenues.
INTEREST INCOME	4.47	2.34	2.00	1.64	(0.36)	Due to near record low interest rates.
SERVICE CHARGES	44.07	47.38	45.95	43.95	(2.00)	Shortfall in Parking Meter, ABAT Inspection fee Tow revenues & Miscellaneous revenues.
GRANTS & SUBSIDIES	4.65	-	3.61	4.31	0.70	Due to collection of Oak Loan repayment budgeted in Misc. Revenue.
MISCELLANEOUS	4.09	11.39	11.46	11.67	0.21	Proceeds from sale of city property, and insurance settlements.
FUND TRANSFERS	25.70	23.43	38.65	38.69	0.04	Higher than budgeted transfers from Pension Annuity revenue.
NET REVENUE	\$455.23	484.99	467.00	468.46	1.46	
DRAWDOWN FROM FUND BALANCE TO FUND PRIOR YEAR ENCUMBRANCES & PROJECT CARRYFORWARDS		14.82	10.61	9.60	(1.01)	
GROSS REVENUE	\$455.23	479.81	477.61	478.06	0.45	

FY 2008-09 REVENUE AND EXPENDITURE ANALYSIS
Through Fourth Quarter (July 1, 2008 - June 30, 2009)
GENERAL PURPOSE FUND EXPENDITURES (\$ in millions)

Agency / Department	FY 2007-08 Year End Actuals	FY 2008-09 October Revised Budget	FY 2008-09 Q4 Adjusted Budget	FY 2008-09 Year-End Pre- Audit Actuals	Year-End \$ (Over) / Under Adjusted Budget
MAYOR	3.22	2.68	2.68	2.81	(0.14)
CITY COUNCIL	3.63	3.61	3.63	3.31	0.32
CITY ADMINISTRATOR	9.31	6.72	6.78	6.95	(0.17)
CITY ATTORNEY	9.37	8.14	5.64	5.88	(0.24)
CITY AUDITOR	1.33	1.57	1.88	1.59	0.29
CITY CLERK	2.82	2.14	2.64	1.86	0.78
CONTRACTING & PURCHASING	1.89	1.91	1.91	1.93	(0.02)
INFORMATION TECHNOLOGY	11.53	8.98	9.98	10.30	(0.32)
FINANCE & MANAGEMENT	24.76	21.70	24.30	23.27	1.03
HUMAN RESOURCES	6.32	5.17	4.92	5.90	(0.98)
POLICE SERVICES	202.39	198.11	203.01	206.28	(3.27)
FIRE SERVICES	107.57	103.66	107.33	105.14	2.19
MUSEUM	6.97	6.05	6.18	6.52	(0.34)
LIBRARY SERVICES	12.04	10.86	10.52	10.59	(0.07)
PARKS & RECREATION	15.04	12.48	12.87	12.97	(0.10)
HUMAN SERVICES	7.11	6.03	7.17	5.79	1.38
PUBLIC WORKS	2.71	2.20	2.30	2.64	(0.34)
COMMUNITY & ECONOMIC DEV	3.13	2.32	2.75	2.12	0.62
NON-DEPARTMENTAL	72.08	60.43	62.84	60.13	2.71
SUBTOTAL	503.24	464.75	479.33	475.99	3.34
CAPITAL IMPROVEMENT PROGRAM	6.82	0.05	1.32	0.77	0.56
GROSS EXPENDITURE	510.06	464.80	480.65	476.76	3.89
PROJECT CARRYFORWARDS		0.00	10.61	9.60	1.01
NET EXPENDITURE		464.80	470.04	467.15	2.89

FY 2008-09 REVENUE AND EXPENDITURE ANALYSIS
 Through Fourth Quarter (July 1, 2008 - June 30, 2009)

OVERTIME ANALYSIS (in Dollars)
GENERAL PURPOSE FUND

Agency / Department	FY 2007-08 Year- End Overtime Actuals	FY 2008-09 October Revised Budget	FY 2008-09 Q4 Adjusted Budget	FY 2008-09 Year- End Overtime Pre-Audit Actual	Year-End \$ (Over) / Under Adjusted Budget
MAYOR	14,773	8,958	8,414	0	8,414
CITY COUNCIL	642	-	-	113	(113)
CITY ADMINISTRATOR	30,338	-	707	25,969	(25,261)
CITY ATTORNEY	31,557	(568)	(534)	19,746	(20,279)
CITY AUDITOR	3,443	-	-	2,350	(2,350)
CITY CLERK	29,993	46,284	44,895	30,091	14,805
CONTRACTING & PURCHASING	24,310	-	-	2,540	(2,540)
INFORMATION TECHNOLOGY	111,479	3,265	1,856	55,927	(54,071)
FINANCE & MANAGEMENT	284,578	197,960	88,750	112,657	(23,907)
HUMAN RESOURCES	33,561	-	23,849	3,295	20,554
POLICE SERVICES	25,152,086	14,485,094	15,109,128	16,633,760	(1,524,632)
FIRE SERVICES	11,460,351	2,958,096	4,523,624	12,195,926	(7,672,303)
MUSEUM	37,835	30,577	17,706	28,513	(10,807)
LIBRARY SERVICES	4,749	9,955	5,662	2,174	3,488
PARKS & RECREATION	35,510	-	-	14,779	(14,779)
HUMAN SERVICES	16,057	-	(4,579)	6,764	(11,343)
PUBLIC WORKS	28,940	29,057	27,351	32,586	(5,235)
COMMUNITY & ECONOMIC DEV	2,532	-	-	1,246	(1,246)
NON-DEPARTMENTAL	116,136	-	408	408	-
CAPITAL IMPROVEMENT PROGRAM	2,086	-	-	130	(130)
TOTAL	37,420,958	17,768,678	19,847,239	29,168,974	(9,321,735)

ALL FUNDS

Agency / Department	FY 2007-08 Year- End Overtime Actuals	FY 2008-09 October Revised Budget	FY 2008-09 Q4 Adjusted Budget	FY 2008-09 Year- End Overtime Pre-Audit Actual	Year-End \$ (Over) / Under Adjusted Budget
MAYOR	15,739	-	8,414	-	8,414
CITY COUNCIL	642	-	-	113	(113)
CITY ADMINISTRATOR	66,198	-	33,862	116,357	(82,496)
CITY ATTORNEY	31,557	-	(534)	19,746	(20,279)
CITY AUDITOR	3,443	-	-	2,369	(2,369)
CITY CLERK	29,993	-	44,895	30,091	14,805
CONTRACTING & PURCHASING	58,314	-	2,712	4,627	(1,915)
INFORMATION TECHNOLOGY	189,126	10,002	10,002	87,506	(77,505)
FINANCE & MANAGEMENT	321,147	-	91,087	126,234	(35,147)
HUMAN RESOURCES	47,819	-	23,849	10,065	13,784
POLICE SERVICES	27,563,239	17,188,872	18,126,303	18,582,955	(456,652)
FIRE SERVICES	15,845,508	7,067,670	8,867,685	16,533,656	(7,665,971)
MUSEUM	43,799	-	58,917	30,844	28,073
LIBRARY SERVICES	9,804	-	5,662	7,719	(2,057)
PARKS & RECREATION	36,097	-	-	15,223	(15,223)
HUMAN SERVICES	21,430	-	(3,919)	37,638	(41,558)
PUBLIC WORKS	2,778,213	804,120	804,120	1,337,760	(533,641)
COMMUNITY & ECONOMIC DEV	1,117,385	384,789	438,912	576,927	(138,016)
NON-DEPARTMENTAL	116,136	-	408	408	-
CAPITAL IMPROVEMENT PROGRAM	3,088	-	-	130	(130)
TOTAL	48,298,680	25,455,453	28,512,374	37,520,368	(9,007,993)

FY 2008-09 REVENUE AND EXPENDITURE ANALYSIS

Through Fourth Quarter (July 1, 2008 - June 30, 2009)

LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT REVENUES (\$ in millions)

Revenue Category	FY 2007-08 Year-End Actuals	FY 2008-09 October Revised Budget	FY 2008-09 4th Qtr Adjusted Budget	FY 2008-09 Year-End PreAudit Actual	Year-End \$ Over / (Under) Adj. Bud.	FY 2008-09 Percent To Date	Yr-to-Yr Growth YrEnd to Yr-End
Tax Revenues	18.19	29.62	17.83	17.89	0.06	100.3%	-2%
Licenses and Permits	0.02	0.01	0.01	0.02	0.00	124.3%	-33%
Interest	0.00	0.00	0.00	0.00	0.00	N/A	N/A
Service Charges	0.33	0.06	0.24	0.15	(0.09)	62.1%	-55%
Internal Service	0.00	0.00	0.00	0.00	0.00	N/A	-100%
Other	0.00	0.00	0.00	(0.02)	(0.02)	N/A	-706%
Operating Transfers	3.50	0.00	0.00	0.00	0.00	N/A	-100%
NET REVENUE	\$22.04	\$29.69	\$18.08	\$18.04	(\$0.05)	99.75%	-18%
CARRYFORWARDS & PRIOR YEAR ENCUMBRANCES	0.00	0.11	0.01		(0.01)	N/A	N/A
GROSS REVENUE	\$22.04	\$29.79	\$18.09	\$18.04	(\$0.05)	0.0%	-18.2%

FY 2008-09 REVENUE AND EXPENDITURE ANALYSIS

Through Fourth Quarter (July 1, 2008 - June 30, 2009)

LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT EXPENDITURES (in \$millions)

Agency / Department	FY 2007-08 Year-End Actuals	FY 2008-09 October Revised Budget	FY 2008-09 4th Qtr Adjusted Budget	FY 2008-09 Year-End Pre-Audit Actual	Year-End \$ (Over) / Under	Year-End (Over) / Under as % of Adjusted Budaet	Yr-to-Yr Growth YrEnd to YrEnd
CITY ADMINISTRATOR	0.11	0.11	0.11	0.08	0.02	22.73%	-27.5%
CITY ATTORNEY	0.17	0.17	0.16	0.16	0.00	0.00%	-1.7%
FINANCE AND MANAGEMENT AGENCY	0.16	0.15	0.02	0.06	-0.04	-214.96%	-59.2%
MUSEUM	0.35	0.42	0.31	0.35	-0.04	-12.62%	-1.4%
CEDA	0.19	0.23	(0.00)	0.01	-0.01	490.50%	-94.6%
PUBLIC WORKS	19.30	19.66	14.73	15.99	-1.26	-8.55%	-17.1%
DEPARTMENT OF INFORMATION TECHNOLOGY	0.05	0.04	0.01	0.01	0.00	-14.42%	-80.4%
OFFICE OF PARKS AND RECREATION	3.54	3.34	3.32	3.42	-0.10	-2.95%	-3.4%
GROSS EXPENDITURE	23.86	24.11	18.65	20.08	(1.43)	-7.66%	-15.82%
CARRYFORWARDS & PRIOR YEAR ENCUMBRANCES		0.11	0.11	0.10	0.01		
NET EXPENDITURE		24.00	18.55	19.98	(1.44)		

FY 2008-09 REVENUE AND EXPENDITURE ANALYSIS
Through Fourth Quarter (July 1, 2008 - June 30, 2009)
EQUIPMENT FUND REVENUES (\$ in millions)

Revenue Category	FY 2007-08 Year-End Actuals	FY 2008-09 October Revised Budget	FY 2008-09 4th Qtr Adjusted Budget	FY 2008-09 Year-End PreAudit Actual	Year-End \$ Over / (Under) Adj. Bud.	Year-End Percent To Date	Yr-to-Yr Growth YrEnd to Yr-End
FINES & PENALTIES	0.00	0.04	0.04	0.00	(0.04)	0.0%	N/A
INTEREST INCOME	(0.61)	0.00	0.00	(0.33)	(0.33)	N/A	-46.0%
INTERNAL SERVICE	17.12	16.26	16.25	20.87	4.62	128.4%	21.9%
MISCELLANEOUS	0.47	0.06	0.06	0.26	0.20	409.6%	-44.2%
NET REVENUE	16.98	16.37	16.36	20.80	4.44	127.2%	22.5%

FY 2008-09 REVENUE AND EXPENDITURE ANALYSIS
Through Fourth Quarter (July 1, 2008 - June 30, 2009)
EQUIPMENT FUND EXPENDITURES (\$ in millions)

Agency / Department	FY 2007-08 Year-End Actuals	FY 2008-09 October Revised Budget	FY 2008-09 4th Qtr Adjusted Budget	FY 2008-09 Year-End PreAudit Actual	Year-End \$ (Over)/ Under	Year-End (Over) / Under as % of Adjusted Budget
INFORMATION TECHNOLOGY	0.00	0.09	0.09	0.00	0.09	100.00%
FIRE SERVICES	0.00	0.00	0.00	0.00	(0.00)	N/A
PUBLIC WORKS	24.18	21.50	21.50	22.54	(1.03)	-4.80%
PARKS & RECREATION	0.03	0.00	0.00	0.00	(0.00)	N/A
COMMUNITY & ECONOMIC DEV	0.00	0.00	0.00	0.00	(0.00)	N/A
NON-DEPARTMENTAL	(2.26)	0.00	0.00	(2.35)	2.35	N/A
CAPITAL IMPROVEMENT PROGRAM	0.42	0.00	0.00	0.29	(0.29)	N/A
GROSS EXPENDITURE*	22.38	21.59	21.59	20.48	1.12	5.18%
Less:						
Depreciation		-	-	3.29		
Use of Trustee Cash		-	-	3.49		
Addbacks:						
Debt payment		-	-	2.34		
NET EXPENDITURE		21.59	21.59	16.04	1.12	

FY 2008-09 REVENUE AND EXPENDITURE ANALYSIS
Through Fourth Quarter (July 1, 2008 - June 30, 2009)
FACILITIES FUND REVENUES (\$ in millions)

Revenue Category	FY 2007-08 Year-End Actuals	FY 2008-09 October Revised Budget	FY 2008-09 4th Qtr Adjusted Budget	FY 2008-09 Year-End Un-Audited Actual	Year-End \$ Over / (Under) Adj. Bud.	FY 2008-09 Percent To Date	Yr-to-Yr Growth Yr-End to Yr-End
INTEREST INCOME	(0.88)	0.00	0.00	(0.59)	(0.59)	N/A	-33.1%
SERVICE CHARGES	0.23	0.05	0.05	0.14	0.09	269.1%	-39.1%
INTERNAL SERVICE	18.55	18.29	18.34	18.41	0.08	100.4%	-0.7%
MISCELLANEOUS	0.29	0.00	0.00	(0.07)	(0.07)	-9119.5%	N/A
GRANTS & SUBSIDIES	0.00	0.00	0.12	0.12	0.00	N/A	N/A
NET REVENUE	18.18	18.34	18.51	18.01	(0.50)	97.3%	-0.9%
CARRYFORWARDS & PRIOR YEAR ENCUMBRANCES	3.34	-	0.00	0.00	0.00	20.80	
GROSS REVENUE	\$21.52	\$18.34	\$18.51	\$18.01	(\$0.50)	97.3%	-16.3%

FY 2008-09 REVENUE AND EXPENDITURE ANALYSIS
Through Fourth Quarter (July 1, 2008 - June 30, 2009)
FACILITIES FUND EXPENDITURES (\$ in millions)

Agency / Department	FY 2007-08 Year-End Actuals	FY 2008-09 October Revised Budget	FY 2008-09 4th Qtr Adjusted Budget	FY 2008-09 Year-End PreAudit Actual	Year-End \$ (Over) / Under	Year-End (Over) / Under as % of Adjusted Budget	Yr-to-Yr Growth YrEnd to YrEnd
INFORMATION TECHNOLOGY	0.10	0.09	0.09	\$0.10	(0.01)	-14.40%	2.0%
POLICE	0.13	0.13	0.12	\$0.14	(0.02)	-14.70%	9.8%
PUBLIC WORKS	24.64	24.03	23.49	\$22.40	1.08	4.61%	-9.1%
NON-DEPARTMENTAL	(0.32)	0.00	0.00	(\$0.33)	0.33	N/A	2.8%
CAPITAL IMPROVEMENT PROGRAM	0.01	0.00	0.00	\$0.01	(0.01)	-523.45%	9.2%
GROSS EXPENDITURE	0.00	24.26	\$23.70	\$22.33	\$1.37	5.78%	-9.09%
Less:							
Depreciation		-		0.03		3.29	
Use of Trustee Cash		-		-		3.49	
Addbacks:							
Debt payment		-		0.33		2.34	
NET EXPENDITURE		24.26	\$23.70	\$22.63	\$1.37	(\$4.38)	