



City of Oakland Meeting Minutes

Office of the City Clerk
Oakland City Hall
1 Frank H. Ogawa Plaza
Oakland, California 94612
LaTonda Simmons, City Clerk

*Special Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

Tuesday, November 16, 2010

12:00 PM

Hearing Room One - 1st Floor

Roll Call / Call to Order

Councilmember Excused: 1 - Member De La Fuente

Councilmember Present: 3 - Member Kernighan, Member Nadel and Chair
Quan

*The Oakland City Council Finance and Management Committee convened at
12:05 p.m., with Vice Mayor Quan presiding as Chairperson.*

1 Approval of the Draft Minutes from the Committee Meeting held on October 26, 2010

**A motion was made by Member Nadel, seconded by Member Kernighan, to
*Approve the Minutes. The motion carried by the following vote:**

Votes: Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Kernighan, Member Nadel and Chair Quan

2 Determination of Schedule of Outstanding Committee Items

**A motion was made by Member Nadel, seconded by Member Kernighan, to
*Approve with the following amendments. The motion carried by the
following vote:**

Votes: Councilmember Excused: Member De La Fuente

Councilmember Aye: Member Kernighan, Member Nadel and Chair Quan

[FMC111610](#)

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3 Subject: State Budget Status

From: Budget Office

Recommendation: Receive A Report Regarding The Status Of The State's Budget Development
And Its Potential Impacts On The City Of Oakland's Proposed Budget For Fiscal Year 2009
-2011 [TITLE CHANGE]

[09-0439](#)

DO NOT USE - Presented

*The Committee directed the City Attorney to provide a copy of their report the
effects of Proposition 26 and the cities ability to levy new fees.*

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4 Subject: Cash Management Report
From: Finance And Management Agency
Recommendation: Receive A Cash Management Report For The Quarter Ended September 30, 2010
[10-0192](#)

***Received and Forwarded to Concurrent Meeting of the Oakland
Redevelopment Agency / City Council on 12/7/2010**
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5 Subject: Oracle Payroll Software System
From: Department Of Information Technology
Recommendation: Adopt A Resolution Waiving The Request For Qualifications Or Proposal Requirements Of The Oakland Municipal Code, And Awarding A Five-Year Term Contract To Vertex Inc., Berwyn, PA., To Provide Taxation Data for The Oracle Payroll Software System For A Payment Of Approximately Eleven Thousand Dollars (\$11,000.00) Annually, With An Option To Increase The Contract By 5% Each Year Of The Contract, For A Grand Total Not-To-Exceed Sixty-Four Thousand Dollars (\$64,000.00)
[10-0125](#)

***Approve the Recommendation of Staff, and Forward to Concurrent
Meeting of the Oakland Redevelopment Agency / City Council on
12/7/2010**
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[83074 CMS.pdf](#)

6 Subject: Schedule Of Parking Fines - Amending OMC
From: Finance And Management Agency
Recommendation: Adopt An Ordinance Amending Oakland Municipal Code (O.M.C.) Section 10.48.025 "Imposition Of County And State Surcharges" To Increase By \$3.00 The Pass-Through Surcharge To All O.M.C. Parking Violation Fines Including All California Vehicle Code (C.V.C.) Violation Citations To Offset And Remit To State/Alameda County Those Surcharges Imposed By California Government Code Sections 76000, 76100 And 70372(B) And C.V.C. Section 40255
[10-0130](#)

***Approve the Recommendation of Staff, and Forward to Concurrent
Meeting of the Oakland Redevelopment Agency / City Council on
12/7/2010**
The Committee directed staff to provide a supplemental report regarding other cities that may be passing this surcharge, include major cities (i.e., San Francisco, San Jose, etc.) and adjacent cities (i.e., San Leandro, Emeryville Berkeley, etc.) The Committee further directed staff to include proposed implementation dates from other cities and prepare an alternative resolution that considers three alternative implementation dates: December 7, 2010, January 15, 2011 and January 31, 2011
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7 Subject: Writing Off Unresolvable Accounts And Housing Loans
From: Finance And Management Agency
Recommendation: Adopt A Resolution Authorizing The City Administrator To Make Adjustments To The City's Accounts Receivables By Writing Off Uncollectible Accounts With Balances Over \$1,000 For A Total Amount Of \$1,417,858.10 Within Specific Parameters, To Accurately Reflect The Net Realizable Value Of Accounts Receivable Assets In The City's Financial Statements
[10-0137](#)

***Approve the Recommendation of Staff, and Forward to Concurrent Meeting of the Oakland Redevelopment Agency / City Council on 12/7/2010**

The Committee approved recommendations as amended to remove the following entities and return to the Committee with a future report providing additional details and history on the following agencies: Neighborhood Law Corps Foundation; Andes Construction; Hilton Hotel; Oakland Business Development Corporation; Bank of America; Oakland Raiders; and Golden State Warriors. All other accounts will go to Council for review and approval.

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[83107 CMS.pdf](#)

8 Subject: Permit Fees - Medical Cannabis Dispensaries
From: Councilmembers Kaplan and Reid
Recommendation: Adopt An Ordinance Amending The Master Fee Schedule (Ordinance Number 9336, As Amended) To Establish A Medical Cannabis Dispensary Permit Application Fee Of \$5,000 And An Annual Regulatory Fee For Permitted Medical Dispensaries Of \$60,000.
[10-0147](#)

The Committee approved recommendations as amended to the ordinance and title as follows: “ An Ordinance Amending The Master Fee Schedule (Ordinance Number 9336, As Amended) To Establish A Medical Cannabis Dispensary Permit Application Fee of \$5,000 And An Annual Regulatory Fee For Permitted Medical Dispensaries of \$60,000”

The Committee directed staff to adjust the report to reflect only the cost of the dispensaries.

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- 9 Subject: Quarterly Human Resources Vacancy Report
 From: Department Of Human Resources Management
 Recommendation: Quarterly Report On Citywide Vacancies; Appointments To Positions In
 The General Purpose Fund (GPF) Exempted From The Hiring Freeze; And A Status Update On
 Positions Vacated Under The 2009 CalPERS Two Years Additional Service Credit Retirement
 Incentive Program ("Golden Handshake")

[10-0073](#)

The Committee directed staff to investigate and report back to the Committee on the status of the recruitment of Police Dispatchers and whether or not there are language requirements.

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- 10 Subject: Outside City Attorney Legal Expenses
 From: Council President Brunner
 Recommendation: Receive A Report On Outside City Attorney Legal Expenses, Including
 Attorney Name, Case And Cost From July 2009 To Present

[10-0083](#)

The Committee directed staff to include the following in a supplemental report: 1) the City Attorney's Annual Report (Chart of Legal Cost Breakdown); 2) a detailed explanation of the large jumps in outside council categories (i.e., Contract Construction, Labor and Employment, Other Conflicts); 3) City Attorney recommendation on In House capacity and what positions should be brought back; 4) City Attorney suggestions on optimal staffing that would minimize overall cost (types of attorneys needed); 5) What are other funds that contribute to city attorney office other than General Purpose Fund; 6) Proposed policy changes from council members and how often they will save the city money.

The following individual spoke on this item:

- Council President Brunner

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- 11 Subject: Revenue & Expenditures for Fiscal Year 2010-2011
 From: Budget Office
 Recommendation: Discussion and Possible Action On A Report On: (a) Fiscal Year 2010-2011
 First Quarter Revenue & Expenditure Results & Year-End Projections For General Purpose
 Fund (1010), Landscaping And Lighting Assessment District Fund (2310), Equipment Fund
 (4100) And City Facilities Fund (4400); (b) Preliminary Analysis of November 2nd General
 Election Budget Impacts; And (c) Status Of Implementing The Fiscal Year 2010-2011
 Amended Budget

[10-0162](#)

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Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

Adjournment

There being no further business, and upon the motion duly made, the Oakland City Council Finance and Management Committee adjourned the meeting at 2:01 p.m.

* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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