

**REDEVELOPMENT AGENCY
AND THE CITY OF OAKLAND
AGENDA REPORT**

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2008 JUL -2 PM 5:42

TO: Office of the City Administrator
ATTN: Dan Lindheim
FROM: Budget Office
DATE: July 15, 2008

RE: Resolution Amending the Mid-cycle Policy Budget for FY 2008-09, which the City Council Adopted Pursuant to Resolution No. 81403 C.M.S. on June 17, 2008
Resolution Amending the Mid-cycle Oakland Redevelopment Agency Budget for FY 2008-09, which the Redevelopment Agency Adopted Pursuant to Resolution No. 2008-0057 C.M.S. on June 17, 2008

SUMMARY

At the June 17, 2008 City Council meeting, Council adopted a balanced budget for FY 2008-09 (Resolution No. 81403 C.M.S.), but gave the City Administrator discretion to amend the list of vacant positions to be eliminated. Council requested staff to return on July 15, 2008 and provide a summary of those changes.

Attachment A provides a summary, by Department, of positions eliminated, as well as other changes, and the 0.2 percent reductions taken to balance the FY 2008-09 Mid-cycle Budget. Attachment B to this report provides the original list of positions proposed to be eliminated by Council and the outcome of whether or not the position was able to be eliminated. Also included are updated versions of the following Exhibits:

- A-1, Changes between FY 2008-09 Adopted and Midcycle Budget – Revenues
- A-2, GPF Revenue Projections – FY 2007-08 to FY 2008-09
- B-1, Changes between FY 2008-09 Adopted and Midcycle Budget – Expenditures
- B-2, Midcycle Amendments to FY 2008-09 Budget – General Purpose Fund Expenditures
- B-3, FY 2008-09 Non-Departmental Budget & Midcycle Changes
- C-1, Midcycle Amendments to FY 2008-09 Budget – Other (Non-GPF) Funds

Staff would like to highlight a few of the changes included in this balancing plan.

1. Eliminate \$150,000 from the Mayor's Pay-Go account to fund the one-time professional services that would perform a comprehensive assessment of all management and communication structures within the Office of the Mayor, the City Administrator's Office and other identified City Agencies/Departments. The primary goal is to conduct an assessment of the leadership of all City Agencies/Departments to determine their organizational alignment and reporting within the executive branch and assess national

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best practices for encouraging corporate, community and civic involvement, as well as improve the flow of information and accountability. This contract will also assist in the recruitment of a City Administrator.

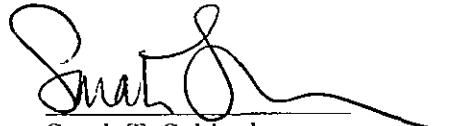
2. The Mayor is proposing to fund a Public Safety Director out of the City Administrator's Office. Funding would be split 50 percent from the General Purpose Fund (1010) by reducing the City/County Collaboration budget in Non-Departmental by \$100,000, and 50 percent from the Oakland Redevelopment Agency Project Fund (7780). The Mayor believes this position is essential to addressing the number one priority of the City – public safety. Since the incumbent's departure, the temporary use of a sworn officer in this role was never intended to be a long-term solution. It is imperative that the City demonstrate a commitment to ensure that this position is permanent and institutionalized to serve Oakland residents.
3. Finally, several positions listed on the original list of 26 positions to be eliminated could not be cut (see Attachment B), four of the five new Office of Personnel & Management (OPRM) positions that were slated for FY 2008-09 are eliminated in this balancing plan. The original FY 2007-09 Adopted budget included additional Human Resources Analysts (2.0 FTE in FY07-08, and an additional 2.0 FTE in FY08-09) and Human Resources Clerk (1.0 FTE in FY07-08, and an additional 1.0 FTE in FY08-09) to support city-wide recruitment efforts and succession planning; a Benefits Representative (1.0 FTE) to support the processing of benefit changes; and Human Resources Managers (1.0 FTE in FY07-08, and an additional 1.0 in FY08-09) and a Human Resources Technician (1.0 in FY08-09) to support internal training efforts. All positions scheduled to be created in FY 2008-09 are eliminated, except the Human Resources Technician. Given the (a) limited alternatives to balancing the General Purpose Fund (GPF); (b) the overall reduction in the number of positions Citywide; and (c) the approved increased attrition rate in the GPF – eliminating new OPRM positions was the preferred option.

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ACTION REQUESTED OF THE CITY COUNCIL

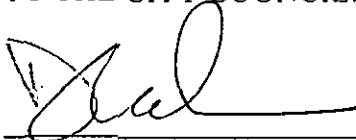
Staff recommends City Council adopt a Resolution amending the Midcycle Policy Budget for FY 2008-09, which the City Council adopted pursuant to Resolution No. 81403 C.M.S. on June 17, 2008.

Respectfully submitted,



Sarah T. Schlenk
Budget Office

APPROVED AND FORWARDED
TO THE CITY COUNCIL:



Office of the City Administrator

Attachments:

- A, Balancing Measures for FY 2008-09 Midcycle Budget
- B, Outcome of Positions Selected for Elimination by Council

Exhibits:

- A-1, Changes between FY 2008-09 Adopted and Midcycle Budget – Revenues
- A-2, GPF Revenue Projections – FY 2007-08 to FY 2008-09
- B-1, Changes between FY 2008-09 Adopted and Midcycle Budget – Expenditures
- B-2, Midcycle Amendments to FY 2008-09 Budget – General Purpose Fund Expenditures
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ELIMINATION OF POSITIONS AND OTHER CHANGES			
<u>Agency/Department</u>	<u>FTE</u>	<u>Division/Program</u>	<u>Amount</u>
City Administrator's Office			
Administrator Assistant I	(1.00)	Budget Office	(65,876)
Program Analyst I	(1.00)	Equal Access	(86,448)
Program Analyst I	(1.00)	Cultural Funding	(106,140)
Director of Public Safety *	0.50	Administration	95,592
City Clerk's Office			
Administrative Assistant II	(1.00)	Agenda Management	(79,728)
Reduce printing (agendas)	-	Agenda Management	(53,890)
Information Technology			
Operations Support Specialist	(1.00)	Customer Support	(86,978)
Finance & Management			
HR Systems Analyst, Sr.	(1.00)	Payroll	(132,600)
Parking Meter Repair Worker	(1.00)	Parking	(90,300)
Public Service Representative	(2.00)	Parking	(145,996)
HR Manager	(1.00)	Training	(207,132)
HR Analysts	(2.00)	Recruitment	(197,112)
HR Clerk	(1.00)	Recruitment	(66,696)
Parking O&M	-	Parking	(188,600)
Museum			
Museum Guard	(1.00)	Security	(76,308)
Library			
Librarian, Senior	(1.00)	Cataloging	(138,582)
Library Aide, PPT	(0.60)	Circulation	(29,593)
Stationery Engineer	(0.25)	AAMLO	(26,016)
Parks & Recreation			
Account Clerk II	(1.00)	Accounting	(64,253)
Recreation Leader II, PPT	(1.00)	Manzanita	(60,180)
Administrative Assistant II	(1.00)	Admin Services	(92,988)
Recreation Specialist II, PPT	(1.00)	Adult Sports	(67,812)

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ELIMINATION OF POSITIONS AND OTHER CHANGES			
<u>Agency/Department</u>	<u>FTE</u>	<u>Division/Program</u>	<u>Amount</u>
Human Services			
Office Assistant, PPT	(0.67)	Senior Programs	(40,018)
CEDA			
Real Estate O&M	-	Real Estate	(50,000)
Non-Departmental			
City/County Collaboration	-	Reduce to \$300k	(258,813)
Contingency Reserve	-	To balance	(62,423)
One-time Professional Services contract	-	Transition services	150,000
Capital			
Pay-Go	-	Mayor's Pay-Go	(150,000)
TOTAL	(20.02)		(2,378,890)
* Additional 50% funded through ORA.			

0.2% ACROSS THE BOARD REDUCTIONS			
<u>Agency/Department</u>		<u>Account</u>	<u>Amount</u>
Mayor's Office		Miscellaneous Services	(6,247)
City Council		Administration O&M	(7,368)
City Administrator's Office		Various O&M	(17,700)
City Attorney's Office		Miscellaneous Supplies	(17,353)
City Auditor's Office		Registration & Tuition	(2,685)
City Clerk's Office		Official Hospitality	(4,807)
Contracting & Purchasing		Administrative Supplies	(4,792)
Information Technology		Technology Supplies	(21,149)
Finance & Management		Parking O&M	(61,400)
Police Services		Various O&M	(384,815)
Fire Services		Various O&M	(216,504)
Museum		Miscellaneous Supplies	(12,766)
Library		Electronic Media	(24,641)
Parks & Recreation		Misc. Contract Services	(29,609)
Human Services		Head Start subsidy	(13,427)
Public Works		Custodial	(4,585)
CEDA		Business Development	(5,090)
Non-Departmental		City/County Collaboration	(116,187)
TOTAL			(951,125)

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Outcome of Positions Proposed for Elimination by Council on June 17, 2008

DEPT	JOB CLASSIFICATION TITLE	Fund	FTE	Outcome
CAO	Assistant Budget Analyst	1010	1.00	Reclassified to Admin Asst I; Eliminated Admin Asst I instead.
CAO	Program Analyst I	1010	2.00	Positions frozen to fund contract; Eliminated 1.0 FTE.
CAO	Program Analyst II	1010	1.00	Eliminated Program Analyst I from Cultural Funding.
CEDA	Program Analyst III	1010	1.00	Position tied to dedicated revenue; Reduced O&M instead.
City Attorney	Deputy City Attorney III	1010	1.00	Position already eliminated in proposed midcycle budget;
City Clerk	Administrative Analyst I	1010	1.00	Reclassified to Admin Asst II; Eliminated Admin Asst II instead.
City Clerk	Citywide Records Manager	1010	1.00	Position recently filled.
City Clerk	Legislative Recorder	1010	1.00	Position essential to City Clerk operations.
DHS	Administrative Assistant I	1010	1.00	Position essential to Senior Center operations.
DHS	Office Assistant II	1010	0.67	Position eliminated.
DIT	Operations Support Specialist	1010	1.00	Position eliminated.
FMA	Human Res Systems Analyst, Senior	1010	1.00	Position eliminated.
FMA	Parking Meter Repair Worker	1010	1.00	Position eliminated.
FMA	Public Service Representative	1010	2.00	Positions eliminated.
Library	Librarian, Senior	1010	1.00	Position eliminated.
Library	Library Aide	1010	1.00	Position recently filled; Library Aid, PPT Eliminated instead.
Library	Office Assistant II	1010	1.00	Position already eliminated in proposed midcycle budget.
Library	Payroll Personnel Clerk II	1010	1.00	Position essential to Library operations.
Library	Stationary Engineer	1010	0.25	Position eliminated.
Mayor	Project Manager III	1010	1.00	Position essential to Mayor's Office operations.
Museum	Museum Guard	1010	2.00	Two positions frozen to fund contract; Only eliminated 1.0 FTE.
Parks & Rec	Administrative Assistant II	1010	1.00	Position eliminated.
Parks & Rec	Executive Assistant	1010	1.00	Position essential to Parks operations; Eliminated Acct Clerk II instead.
Parks & Rec	Park Attendant, PPT	1010	1.00	Position essential to Parks & Rec; Eliminated Rec Leader II instead.
Parks & Rec	Recreation Specialist II, PPT	1010	1.00	Position eliminated.
		1010 Total	26.92	

Barbara J. Parker
City Attorney

FILED
OFFICE OF THE CITY CLERK
OAKLAND

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.
2008 JUL -2 PM 3:48

RESOLUTION AMENDING THE MID-CYCLE POLICY BUDGET FOR FY 2008-09 WHICH THE CITY COUNCIL ADOPTED PURSUANT TO RESOLUTION NO. 81403 C.M.S. ON JUNE 17, 2008

WHEREAS, the City Council adopted Resolution No. 81403 C.M.S. on June 17, 2008 amending the second year of the FY 2007-09 biennial budget, and appropriating certain funds to provide for the expenditures proposed by the said budget; and

WHEREAS, the City Council gave the City Administrator discretion to amend the list of vacant positions to eliminated; and

WHEREAS, the City Council requested that the City Administrator to return to Council on July 15, 2008 and provide a summary of the changes as necessary to the list of vacant positions proposed to be eliminated; now, therefore be it

RESOLVED: That the City's FY 2008-09 Midcycle Policy Budget is hereby amended to include adjustments presented in Attachments A and B to a staff report, titled "Resolution Amending the Midcycle Policy Budget for FY 2008-09, which the City Council Adopted Pursuant to Resolution No. 81403 C.M.S. on June 17, 2008" and dated July 15, 2008; and be it

FURTHER RESOLVED: That Exhibits A-1 through C-1 are hereby amended to include adjustments adopted by Council on June 17, 2008 and amendments presented in Attachments A and B to the staff report referenced above.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, and PRESIDENT DE LA FUENTE

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____

LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California

CHANGES BETWEEN FY 2008-09 ADOPTED AND MIDCYCLE BUDGET

Revenues

Revenue Type	<u>GENERAL PURPOSE FUND</u>			<u>ALL FUNDS</u>		
	FY 2008-09	FY 2008-09	Variance	FY 2008-09	FY 2008-09	Variance
	Adopted	Midcycle		Adopted	Midcycle	
PROPERTY TAX	\$ 128,809,899	\$ 136,310,070	\$ 7,500,171	\$ 216,389,089	\$ 223,889,260	\$ 7,500,171
SALES TAX	50,638,284	51,803,950	1,165,666	62,690,739	63,872,691	1,181,952
VEHICLE LICENSE FEE	3,204,458	1,951,300	(1,253,158)	3,204,458	1,951,300	(1,253,158)
GASOLINE TAX	-	-	-	8,070,680	8,070,680	-
BUSINESS LICENSE TAX	49,139,920	53,763,840	4,623,920	49,139,920	53,763,840	4,623,920
UTILITY CONSUMPTION TAX	52,803,640	54,004,463	1,200,823	52,803,640	54,004,463	1,200,823
REAL ESTATE TRANSFER TAX	70,578,270	44,863,000	(25,715,270)	70,578,270	44,863,000	(25,715,270)
TRANSIENT OCCUPANCY TAX	13,031,524	13,031,524	-	13,031,524	13,031,524	-
PARKING TAX	9,747,638	9,747,638	-	17,695,438	17,695,438	-
OTHER LOCAL TAXES	-	-	-	22,254,545	22,739,313	484,768
LANDSCAPING & LIGHTING ASSESSMENT	-	-	-	17,832,024	29,615,592	11,783,568
LICENSES & PERMITS	1,468,792	1,468,792	-	26,592,020	27,118,133	526,113
FINES & PENALTIES	27,745,850	27,331,850	(414,000)	29,427,159	29,043,159	(384,000)
INTEREST INCOME	-	2,000,000	2,000,000	9,346,848	11,436,886	2,090,038
SERVICE CHARGES	52,464,018	47,461,157	(5,002,861)	139,462,799	134,945,808	(4,516,991)
GRANTS & SUBSIDIES	-	-	-	90,418,765	91,225,056	806,291
INTERNAL SERVICE CHARGES	-	-	-	40,852,012	40,974,906	122,894
MISCELLANEOUS	1,514,245	1,814,245	300,000	41,173,092	39,435,971	(1,737,121)
FUND TRANSFERS	29,927,944	30,927,944	1,000,000	159,005,562	164,316,233	5,310,671
Total Revenues	\$ 491,074,482	\$ 476,479,773	\$ (14,594,709)	\$ 1,069,968,584	\$ 1,071,993,253	\$ 2,024,669

GPF REVENUE PROJECTIONS

FY 2007-08 to FY 2008-09

Revenue Type	FY 2007-08 Year-End Projection	FY 2008-09 Midcycle Estimate	Percent Growth	FY07-08 to FY08-09 Growth Assumptions
PROPERTY TAX	\$ 126,337,678	\$ 136,310,070	7.9%	Growth reflects increased assessed valuation within the City and new units entering the market. This projection is based on an average historical growth rate of 7.9%.
SALES TAX	\$ 48,964,036	\$ 51,803,950	5.8%	Growth of 5.8 percent reflects increased revenue from the continuing increase in gas prices, and anticipated retail growth. This projection is consistent with its historical average growth.
VEHICLE LICENSE FEE	\$ 1,890,000	\$ 1,951,300	3.2%	Growth of 3.2% is based on historical average growth.
BUSINESS LICENSE TAX	\$ 49,920,000	\$ 53,763,840	7.7%	Projected growth of 7.7 percent is based on an exceptionally productive revenue compliance and collection efforts during FY 2006-07.
UTILITY CONSUMPTION TAX	\$ 53,057,510	\$ 54,004,463	1.8%	Various growth factors applied to electric, natural gas, telecommunications and cable TV. Overall growth is 1.8 percent.
REAL ESTATE TRANSFER TAX	\$ 40,602,430	\$ 44,863,000	10.5%	Growth of 10.5 percent is based on developments that will create new housing units that will be sold.
TRANSIENT OCCUPANCY TAX	\$ 12,363,875	\$ 13,031,524	5.4%	Growth of 5.4 percent is projected, which is consistent with the historical average growth rate.
PARKING TAX	\$ 9,454,547	\$ 9,747,638	3.1%	Growth of 3.1 percent is projected, which is consistent with the historical averages growth rate.
LICENSES & PERMITS	\$ 1,231,192	\$ 1,468,792	19.3%	Based on projected revenue from fee increases.
FINES & PENALTIES	\$ 28,926,000	\$ 27,331,850	-5.5%	Fines & Penalties are expected to be flat for FY 2008-09, except for the removal of one-time budgeted revenue for various programs.
INTEREST INCOME	\$ 2,000,000	\$ 2,000,000	0.0%	Interest revenue projected to stay the same as the prior year, with no growth.
SERVICE CHARGES	\$ 46,576,000	\$ 47,461,157	1.9%	Based on projected revenue from new fees and increase in fees.
GRANTS & SUBSIDIES	\$ 3,787,879	\$ -	-100.0%	No State reimbursements anticipated.
MISCELLANEOUS	\$ 5,848,000	\$ 1,814,245	-69.0%	Loss of one-time revenues from land sales and other one-time proceeds.
FUND TRANSFERS	\$ 42,190,927	\$ 30,927,944	-26.7%	Includes transfers adopted in FY07-09 Budget & transfer fom Unclaimed Cash Fund; and does not include any transfers for LLAD payments or one-time loan proceeds.
Total	\$ 473,150,074	\$ 476,479,773	0.7%	

CHANGES BETWEEN FY 2008-09 ADOPTED AND MIDCYCLE BUDGET**Expenditures**

Agency / Department	<u>GENERAL PURPOSE FUND</u>			<u>ALL FUNDS</u>		
	FY 2008-09 Adopted	FY 2008-09 Midcycle	Variance	FY 2008-09 Adopted	FY 2008-09 Midcycle	Variance
MAYOR	\$ 3,225,516	\$ 2,985,829	\$ (239,687)	\$ 3,848,284	\$ 3,712,814	\$ (135,470)
CITY COUNCIL	3,791,503	3,760,983	(30,520)	5,288,363	5,250,033	(38,330)
CITY ADMINISTRATOR	9,359,876	8,829,706	(530,170)	14,305,176	14,097,210	(207,966)
CITY ATTORNEY	9,481,503	9,154,535	(326,968)	15,785,870	15,700,430	(85,440)
CITY AUDITOR	1,379,556	1,367,995	(11,561)	1,531,812	1,518,532	(13,280)
CITY CLERK	2,507,967	2,293,168	(214,799)	2,578,863	2,363,286	(215,577)
CONTRACTING AND PURCHASING	2,418,171	2,442,961	24,790	3,315,566	3,407,607	92,041
INFORMATION TECHNOLOGY	11,452,195	10,686,269	(765,926)	16,154,295	15,655,712	(498,583)
FINANCE & MANAGEMENT	32,103,089	30,038,157	(2,064,932)	47,260,509	48,646,112	1,385,603
POLICE SERVICES	196,093,007	192,352,013	(3,740,994)	216,113,943	213,427,169	(2,686,774)
FIRE SERVICES	111,470,994	108,072,807	(3,398,187)	123,711,281	119,874,993	(3,836,288)
MUSEUM	6,819,540	6,399,165	(420,375)	7,355,795	6,931,172	(424,623)
LIBRARY SERVICES	13,288,241	12,340,538	(947,703)	26,057,261	25,150,636	(906,625)
PARKS & RECREATION	15,237,205	14,708,017	(529,188)	21,240,534	20,885,831	(354,703)
HUMAN SERVICES	7,008,338	6,749,367	(258,971)	58,123,935	58,121,663	(2,272)
PUBLIC WORKS	2,427,861	2,674,501	246,640	118,701,366	116,508,315	(2,193,051)
COMM & ECON DEVELOPMENT	2,403,166	2,512,605	109,439	104,971,588	102,527,234	(2,444,354)
NON-DEPARTMENTAL	59,506,747	58,161,150	(1,345,597)	270,025,308	269,493,640	(531,668)
CAPITAL IMPROVEMENT PROGRAM	1,100,007	950,007	(150,000)	23,005,846	23,055,846	50,000
Total Expenditures	\$ 491,074,482	\$ 476,479,773	\$ (14,594,709)	\$ 1,079,375,595	\$ 1,066,328,235	\$ (13,047,360)

MIDCYCLE AMENDMENTS TO 2008-09 BUDGET

General Purpose Fund Expenditures

491,074,482 2,620.59 ORIGINAL ADOPTED TOTALS		
MAYOR'S OFFICE		
<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
5,952	-	Retirement rate change.
(10,752)	-	Downgrade two positions.
(191,388)	(1.00)	Eliminate Mayor's Director of Public Safety.
(37,252)	-	Holiday week shutdown of non-essential services.
(6,247)	-	0.2% Reduction in miscellaneous services.
(239,687)	(1.00)	Subtotal
CITY COUNCIL		
<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
10,500	-	Retirement rate change.
7,835	-	Council salary adjustment.
(41,487)	-	Holiday week shutdown of non-essential services.
(7,368)	-	0.2% Reduction in Administration O&M.
(30,520)	-	Subtotal
CITY ADMINISTRATOR'S OFFICE		
<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
26,244	-	Retirement rate change.
(84,490)	-	Multiple position reclassifications/downgrades.
(55,728)	(0.50)	Eliminate Part-time Executive Assistant position.
(78,360)	(0.50)	Transfer 0.50 FTE from the GPF to the Redevelopment Fund.
(46,424)	-	Reduce O&M.
(110,840)	-	Holiday week shutdown of non-essential services.
(17,700)	-	0.2% Reduction in various O&M accounts.
(65,876)	(1.00)	Eliminate Administrative Assistant I in the Budget Office.
(86,448)	(1.00)	Eliminate Program Analyst I in Equal Access.
(106,140)	(1.00)	Eliminate Program Analyst I in Cultural Funding.
95,592	0.50	Add Director of Public Safety (partially funded by ORA).
(530,170)	(3.50)	Subtotal

MIDCYCLE AMENDMENTS TO 2008-09 BUDGET
General Purpose Fund Expenditures

CITY ATTORNEY'S OFFICE		
<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
32,916	-	Retirement rate change.
(207,389)	-	Eliminate Vehicle Seizure Program (offset with a revenue reduction).
(284,430)	(1.35)	Net reduction of 1.35 Attorney FTEs.
293,800	1.37	Misdemeanor Violation Prosecution Program (partially funded by ORA).
(144,512)	-	Holiday week shutdown of non-essential services.
(17,353)	-	0.2% Reduction in miscellaneous supplies.
(326,968)	0.02	Subtotal
CITY AUDITOR'S OFFICE		
<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
3,624	-	Retirement rate change.
(12,500)	-	Holiday week shutdown of non-essential services.
(2,685)	-	0.2% Reduction in registration & tuition.
(11,561)		Subtotal
CITY CLERK		
<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
4,369	-	Retirement rate change.
(61,350)	-	Downgrade two positions and reduce O&M.
(19,393)	-	Holiday week shutdown of non-essential services.
(4,807)	-	0.2% Reduction in Official Hospitality.
(79,728)	(1.00)	Elimination Administrative Assistant II.
(53,890)	-	Reduce printing of agenda packets.
(214,799)	(1.00)	Subtotal

MIDCYCLE AMENDMENTS TO 2008-09 BUDGET

General Purpose Fund Expenditures

FINANCE & MANAGEMENT AGENCY

Expenditures	FTE	Description
75,196	-	Retirement rate change.
(42,433)	1.00	Multiple position changes, reclassifications and downgrades.
(86,281)	(1.15)	Transfer 1.15 FTEs to other funds.
(266,072)	-	Reduce O&M.
150,000	1.60	Revenue supported Jack London Residential Permit Parking program.
(805,506)	-	Holiday week shutdown of non-essential services; increase vacancy rate.
(61,400)	-	0.2% Reduction in parking O&M.
(188,600)	-	Additional reduction in parking O&M.
(132,600)	(1.00)	Eliminate HR Systems Analyst, Senior in Payroll.
(90,300)	(1.00)	Eliminate Parking Meter Repair Worker.
(145,996)	(2.00)	Eliminate Public Service Representative positions in Parking.
(207,132)	(1.00)	Eliminate HR Manager slated for creation in FY 2008-09.
(197,112)	(2.00)	Eliminate HR Analyst positions slated for creation in FY 2008-09.
(66,696)	(1.00)	Eliminate HR Clerk slated for creation in FY 2008-09.
(2,064,932)	(6.55)	Subtotal

CONTRACTING & PURCHASING

Expenditures	FTE	Description
5,474	-	Retirement rate change.
(73,438)	-	Hold two positions vacant for six months.
132,060	1.00	Add position for Prompt Payment Policy.
(34,514)	-	Holiday week shutdown of non-essential services.
(4,792)	-	0.2% Reduction in supplies.
24,790	1.00	Subtotal

INFORMATION TECHNOLOGY

Expenditures	FTE	Description
34,527	-	Retirement rate change.
170,912	1.60	Net result from several position reclassifications.
(136,770)	(2.00)	Transfer two positions to the Office of Parks & Recreation.
(414,864)	(3.00)	Eliminate three vacant positions.
30,000	-	Ongoing operating cost for 311 system.
(341,604)	-	Holiday week shutdown of non-essential services; increase vacancy rate.
(21,149)	-	0.2% Reduction in technology supplies.
(86,978)	(1.00)	Eliminate Operations Support Specialist.
(765,926)	(4.40)	Subtotal

MIDCYCLE AMENDMENTS TO 2008-09 BUDGET

General Purpose Fund Expenditures

POLICE SERVICES		
<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
646,917	-	Retirement rate change.
91,896	1.00	Add position for Red Light Camera Program.
78,288	1.00	Add two part-time Animal Control positions.
(2,859,299)	(14.00)	Transfer positions from Port to ORA (revenue from Port also eliminated).
(207,389)	-	Eliminate Vehicle Seizure Program (offset with a revenue reduction).
2,582,454	-	Move COLA from Jan '09 to Jul '08 per outcome of arbitration.
(2,580,000)	-	Reduce booking fees (partially offset with a revenue reduction).
(1,109,046)	-	Non-sworn holiday week shutdown; increase non-sworn vacancy rate.
(384,815)	-	0.2% Reduction in miscellaneous O&M accounts.
(3,740,994)	(12.00)	Subtotal
FIRE SERVICES		
<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
467,905	-	Retirement rate change.
(56,472)	-	Net result from several position reclassifications/downgrades.
(3,356,443)	-	Reduction of various personnel and O&M accounts.
(236,673)	-	Non-sworn holiday week shutdown; increase non-sworn vacancy rate.
(216,504)	-	0.2% Reduction in miscellaneous O&M accounts.
(3,398,187)	-	Subtotal
MUSEUM		
<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
16,357	-	Retirement rate change.
(82,296)	(1.00)	Eliminate one vacant position.
(28,104)	(0.56)	Reduce custodial staff.
(74,166)	-	Hold one position vacant for ten months.
(163,092)	-	Holiday week shutdown of non-essential services; increase vacancy rate.
(12,766)	-	0.2% Reduction in miscellaneous supplies.
(76,308)	(1.00)	Eliminate Museum Security Guard.
(420,375)	(2.56)	Subtotal

MIDCYCLE AMENDMENTS TO 2008-09 BUDGET

General Purpose Fund Expenditures

LIBRARY SERVICES

<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
37,104	-	Retirement rate change.
(262,746)	(3.95)	Eliminate 3.95 vacant FTEs
(124,217)	-	Reduction in electronic media budget.
(379,012)	-	Holiday week shutdown of non-essential services; increase vacancy rate.
(24,641)	-	0.2% Reduction in electronic media budget.
(138,582)	(1.00)	Eliminate Senior Librarian.
(29,593)	(0.60)	Eliminate Library Aide, PPT.
(26,016)	(0.25)	Eliminate Stationery Engineer, PPT.
(947,703)	(5.80)	Subtotal

PARKS & RECREATION

<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
23,407	-	Retirement rate change.
136,770	2.00	Transfer two positions from Information Technology.
55,931	(0.23)	Multiple position changes and reclassifications.
(40,000)	-	Reduce O&M.
(390,454)	-	Holiday week shutdown of non-essential services; increase vacancy rate.
(29,609)	-	0.2% Reduction in miscellaneous contract services.
(64,253)	(1.00)	Eliminate Account Clerk II.
(60,180)	(1.00)	Eliminate Recreation Leader II, PPT at Manzanita.
(92,988)	(1.00)	Eliminate Administrative Assistant II.
(67,812)	(1.00)	Eliminate Recreation Specialist II, PPT in the Adult Sports program.
(529,188)	(2.23)	Subtotal

DEPARTMENT OF HUMAN SERVICES

<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
10,683	-	Retirement rate change.
(200,000)	-	Reduce contracts for Pathways to Change and career academies.
(12,632)	-	Re-class/downgrade one position.
92,085	-	Restore Mayor's Hunger Program.
(95,662)	-	Holiday week shutdown of non-essential services; increase vacancy rate.
(13,427)	-	0.2% Reduction from Head Start subsidy.
(40,018)	(0.67)	Eliminate Office Assistant, PPT.
(258,971)	(0.67)	Subtotal

MIDCYCLE AMENDMENTS TO 2008-09 BUDGET

General Purpose Fund Expenditures

PUBLIC WORKS AGENCY		
<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
4,596	-	Retirement rate change.
(79,297)	(1.50)	Eliminate 1.5 vacant FTEs.
42,532	0.50	Add 0.50 FTE and O&M for Goose Management.
(66,606)	-	Holiday week shutdown of non-essential services; increase vacancy rate.
(4,585)	-	0.2% Reduction in custodial supplies.
350,000	-	Increase contract services for Mandela Parkway maintenance.
246,640	(1.00)	Subtotal
COMMUNITY & ECONOMIC DEVELOPMENT AGENCY		
<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
3,638	-	Retirement rate change.
352,172	1.00	Rent arbitration expenditures from mid-year fee increase.
(139,694)	-	Reduce O&M.
(51,587)	-	Holiday week shutdown of non-essential services; increase vacancy rate.
(5,090)	-	0.2% Reduction in Business Development O&M.
(50,000)	-	Reduce Real Estate O&M
109,439	1.00	Subtotal
NON-DEPARTMENTAL		
<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
(18,649)	-	Overhead recovery adjustments.
380,420	-	Increase transfer to Kids First Fund for true-up and 08-09 adjustment.
(200,000)	-	Eliminate set-aside for OPD arbitration.
(1,000,000)	-	Eliminate Seismic Retrofit program.
140,000	-	BID Assessments.
140,000	-	Mayor's Summer Job Program.
(562,368)	-	Reduce contingency reserve.
150,000	-	Professional Services for planning and transition for CAO and Mayor.
(375,000)	-	Reduce City/County Collaboration funding.
(1,345,597)		Subtotal

MIDCYCLE AMENDMENTS TO 2008-09 BUDGET
General Purpose Fund Expenditures

CAPITAL		
<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
(150,000)	-	Eliminate Mayor's Pay-Go to fund professional services contract.
(150,000)		Subtotal
\$476,479,773	2,581.90	TOTAL PROPOSED GPF BUDGET
(\$14,594,709)	(38.69)	NET INCREASE/(DECREASE)

FY 2008-09 NON-DEPARTMENTAL BUDGET & MIDCYCLE CHANGES			
General Purpose Fund (1010)			
Program Description	Adopted FY 2008-09	Proposed Change	Midcycle Budget
Raider's Surcharge - Transfer to OPR	160,000	0	160,000
Sister Cities	20,000	0	20,000
Employee Recognition	35,000	0	35,000
Band	9,000	0	9,000
Chorus	7,500	0	7,500
Clean Water Program	410,000	0	410,000
City Physician	250,000	0	250,000
Safe Passages Subsidy	150,000	0	150,000
Training & Community Development	227,250	0	227,250
Federal Lobbyist	125,000	0	125,000
State Lobbyist	120,000	0	120,000
Marketing & Special Events	145,000	0	145,000
MOU Negotiations	200,000	0	200,000
OPD Arbitration	200,000	(200,000)	0
City Memberships (League, ABAG, etc.)	155,000	0	155,000
Art Gallery Common Area (Facilities Maint)	27,050	0	27,050
Mayor's Summer Jobs Program	0	140,000	140,000
One-time professional services	0	150,000	150,000
City/County Collaboration on Children & Youth	675,000	(375,000)	300,000
Human Rights Commission	50,000	0	50,000
AIDS Prevention and Education Initiative	100,000	0	100,000
Chabot Space & Science Subsidy	595,000	0	595,000
Vietnamese Senior Services	60,000	0	60,000
Cypress-Mandela Training Center	280,000	0	280,000
Hacienda Peralta	180,000	0	180,000
Oakland Asian Cultural Center	100,000	0	100,000
Women's Business Initiative	150,000	0	150,000
Symphony in the Schools Program	100,000	0	100,000
School of the Arts	350,000	0	350,000
Seismic Retrofit Incentive Program	1,000,000	(1,000,000)	0
Expand 211 Help	100,000	0	100,000
IP50 CITYWIDE ACTIVITIES SUBTOTAL	5,980,800	(1,285,000)	4,695,800
Oakland CVB	650,000	0	650,000
Parades/Runs/Street Festivals	215,000	0	215,000
Art Grants	1,144,835	0	1,144,835
CE04 COMMUNITY PROMOTION SUBTOTAL	2,009,835	0	2,009,835

Exhibit B-3

Program Description	Adopted FY 2008-09	Proposed Change	Midcycle Budget
Land/Bldg Rental/JPA Budget	750,000	0	750,000
City's Share of Coliseum Subsidy	10,000,000	0	10,000,000
Museum Debt Payment	3,681,125	0	3,681,125
Oakland Convention Center DS	13,938,813	0	13,938,813
Eastmont Precinct	611,055	0	611,055
Eastmont Precinct	341,843	0	341,843
Admin Building DS (CABS 1996)	7,596,000	0	7,596,000
IN09 DEBT SERVICE SUBTOTAL	36,918,836	0	36,918,836
DHS Overhead Waivers	1,735,378	0	1,735,378
Insurance & Bonding	1,854,000	0	1,854,000
Kid's First 2.5% Mandated Transfer	10,661,200	380,420	11,041,620
Self Insurance Transfer (base amount)	7,188,000	0	7,188,000
Transfer to Comp Clean-up Fund (1720)	1,100,000	0	1,100,000
Transfer to Negative Funds per 10-yr Plan			
Self Insurance Fund (1100)	7,793,000	0	7,793,000
Kaiser Convention Center Fund (1730)	631,640	0	631,640
Telecommunications Fund (1760)	491,490	0	491,490
Contract Compliance Fund (1790)	630,020	0	630,020
Scotlan Convention Center	720,000	0	720,000
Wildfire Prevention District (City's Assessment)	148,000	0	148,000
BID Assessments	0	140,000	140,000
Emergency Contingency Reserve	200,000	0	200,000
Salary Increase Contingency	730,000	0	730,000
Contingency Reserves	900,000	(562,368)	337,632
Recoveries	(20,185,450)	(18,651)	(20,204,101)
IP51 FISCAL MANAGEMENT SUBTOTAL	14,597,278	(60,599)	14,536,679
TOTAL NON-DEPARTMENTAL	59,506,749	(1,345,599)	58,161,150
Other Subsidies (budget within OPR)			
Oakland Zoo	1,120,028	0	1,120,028
Children's Fairyland	182,000	0	182,000
PARKS & RECREATION TOTAL	1,302,028	0	1,302,028

MIDCYCLE AMENDMENTS TO 2008-09 BUDGET

Other (Non-General Purpose) Fund

			ORIGINAL ADOPTED TOTAL
578.89	588.30	1,797.59	
Self Insurance Fund (1100)			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
0	(1.24)	-	Reduce expenditures per the Phoenix Model.
0	(1.24)		Subtotal
Telecommunications Fund (1760)			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
0.06	0.06	0.40	Add allocation for Project Manager for Cable Franchise; supported by franchise fee revenue.
0.00	0.00	0.30	Downgrade a Library position; increase FTE - no net cost.
(0.02)	(0.02)	-	Holiday week shutdown of non-essential services.
0.04	0.04	0.70	Subtotal
Telecommunications Land Use Fund (1770)			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
0.09	0.09	1.00	Add one position to support Real Estate division; supported by revenue from lease of cell tower space.
(0.00)	(0.00)	-	Holiday week shutdown of non-essential services.
0.09	0.09	1.00	Subtotal
Kids First! Oakland Children's Fund (1780)			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
0.38	0.38	-	Increase in the transfer from GPF from true-up; increase in third party contracts/grants.
0.38	0.38		Subtotal

HUD-CDBG Fund (2108)			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
(1.82)	(1.82)	(0.90)	Reduction in grant/program revenue; mostly offset using one-time carryforward budgets.
(1.82)	(1.82)	(0.90)	Subtotal
HUD-Home Fund (2109)			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
(0.67)	(0.67)	-	Reduction in grant/program revenue; mostly offset using one-time carryforward budgets.
(0.67)	(0.67)		Subtotal
Department of Justice Fund (2112)			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
0.15	0.15	-	Weed & Seed grant to support program costs.
0.24	0.24	-	One-time Radical Roving Grant to support program costs.
0.39	0.39		Subtotal
U.S. Department of Homeland Security Grant Fund (2123) & FEMA Grant Fund (2124) *			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
0.00	0.00	4.75	Grant-funded positions for the Fire Services Agency.
0.00	0.00	4.75	Subtotal
COPS Grant Fund (2158) *			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
0.00	0.00	3.00	Grant-funded positions for the COPS program.
0.00	0.00	3.00	Subtotal
County of Alameda Grants Fund (2160)			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
(0.09)	(0.09)	-	Reduction in Alameda Co First Responder Advanced Life Support contract.
0.00	0.00	1.00	Add one position for Fire; offset by an O&M reduction.
0.02	0.02	0.27	Add a part-time Library position supported by a small County grant.
(0.08)	(0.08)	1.27	Subtotal

Workforce Investment Act Grant Fund (2195)			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
(0.50)	(0.50)	-	Decrease in the grant and third party contract budget.
0.03	0.03	0.28	Increase EZ Voucher fees to cover cost of the program.
(0.47)	(0.47)	0.28	Subtotal
Measure Y Fund (2251) *			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
0.00	0.00	1.70	City/County Neighborhood Initiative positions added that were previously funded via contract.
0.00	0.00	1.00	Re-Entry Specialist added using DHS one-time reserve funds.
0.00	0.00	5.00	Continue funding HR staff for accelerated police recruitment project (one-year only).
0.00	0.00	7.70	Subtotal
Landscape and Lighting Assessment District (LLAD) Fund (2310)			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
11.78	0.32	-	The LLAD parcel tax assessment increase passed to raise revenues by almost \$12 million; additional expenditures include program evaluation/audit and GPS systems for vehicles (partially one-time).
0.00	(0.16)	-	Holiday week shutdown of non-essential services.
11.78	0.16		Subtotal
Development Services Fund (2415)			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
0.49	0.49	(6.50)	Net increase due to budgeting for prior year permit refunds (\$1.5M), which offsets a \$1M decrease in permit revenues due to decrease in demand, which results in a reduction of vacant positions.
0.00	(0.45)	-	Holiday week shutdown of non-essential services.
0.49	0.04	(6.50)	Subtotal
Excess Litter Fee Fund (2417)			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
0.07	0.07	1.00	Transfer in of one position previously subsidized by the GPF; supported by ongoing Litter Fee revenue.
0.07	0.07	1.00	Subtotal

Sewer Service Fund (3100)			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
0.16	0.00	-	New fees to recover cost of surveying and engineering review of development projects.
0.00	(0.33)	-	Holiday week shutdown of non-essential services.
0.16	(0.33)	-	Subtotal
Police & Fire Retirement System Fund (7100)			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
3.18	3.18	-	Budget for Investment Consulting fees.
3.18	3.18	-	Subtotal
Unclaimed Cash Fund (7440)			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
1.00	1.00	-	Budget a one-time transfer to the GPF (from fund balance).
1.00	1.00	-	Subtotal
Grant Clearing Fund (7760) **			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
0.00	0.00	2.00	Two CEDA positions transferred from other funds.
0.00	0.00	2.00	Two architectural associate positions added for PWA for specific projects (one-year only).
0.00	0.00	1.00	One position added for CEDA IT support.
0.00	0.00	5.00	Subtotal
Oakland Redevelopment Agency Project Fund (7780)			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
0.76	0.76	9.32	Add several positions within CEDA for redev. project support; eliminate completed project balances.
0.10	0.10	-	ORA's share of entitlement fee.
0.00	0.00	14.00	Transfer Police positions from the GPF to ORA (funding already in place).
0.20	0.20	-	Set-aside funds for CIP project support.
0.32	0.32	0.50	Other miscellaneous changes including retirement rate change.
(0.36)	(0.36)	-	Holiday week shutdown of non-essential services.
0.29	0.29	1.63	Misdemeanor Violation Prosecution Program (other half GPF).
0.10	0.10	0.50	Add Public Safety Director (partially funded in GPF).
1.41	1.41	25.95	Subtotal

Exhibit C-1

All Other Funds			
<u>Revenues</u>	<u>Expenditures</u>	<u>FTE</u>	<u>Description</u>
0.67	(0.58)	3.05	Other minor miscellaneous changes.
0.67	(0.58)	3.05	Subtotal
\$595.51	\$589.85	1,843.89	TOTAL PROPOSED OTHER FUNDS BUDGET
\$16.62	\$1.55	46.30	NET CHANGE
* Positions are funded through existing project appropriations.			
** Positions are funded through overhead charges and recoveries from other funds.			

[Signature]
Agency Counsel

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2008 JUL -2 PM 5:43

REDEVELOPMENT AGENCY OF THE CITY OF OAKLAND

RESOLUTION No. _____ C.M.S.

RESOLUTION AMENDING THE MID-CYCLE OAKLAND REDEVELOPMENT AGENCY BUDGET FOR FY 2008-09 WHICH THE REDEVELOPMENT AGENCY ADOPTED PURSUANT TO RESOLUTION NO. 2008-0057 C.M.S. ON JUNE 17, 2008

WHEREAS, the Redevelopment Agency adopted Resolution No. 2008-0057 C.M.S. on June 17, 2008 amending the second year of the FY 2007-09 biennial budget, and appropriating certain funds to provide for the expenditures proposed by the said budget; and

WHEREAS, the Redevelopment Agency requested the City Administrator return on July 15, 2008 and provide a summary of the changes; now, therefore be it

RESOLVED: That the Agency Administrator is hereby authorized to expend, in accordance with the laws of the State of California and the City of Oakland on behalf of the Agency, appropriations as approved in the City budget within the Redevelopment Agency Project Fund (7780).

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, BRUNNER, CHANG, KERNIGHAN, NADEL, QUAN, REID, and
CHAIRPERSON DE LA FUENTE

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____

LaTonda Simmons
Secretary of the Redevelopment Agency
of the City of Oakland, California