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CITY OF OAKLAND



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CITY HALL • 1 FRANK H. OGAWA PLAZA, 3RD FLOOR • OAKLAND, CALIFORNIA 94612

Office of the Mayor  
Honorable Ronald V. Dellums  
Mayor

(510) 238-3141  
FAX (510) 238-4731  
TDD (510) 238-3254

Letter of Appointment

September 15, 2009

The Honorable City Council  
One City Hall Plaza, Second Floor  
Oakland, CA 94612

Dear President Brunner and members of the City Council:

Pursuant to City Charter section 601, the Mayor has appointed/reappointed the following persons as members of the following Board or Commission, subject to City Council confirmation:

**Mayor's Commission on Persons with Disabilities**

**Margarita Diaz**, Mayoral appointment to serve the term beginning September 3, 2008, and ending September 2, 2011, filling the seat previously held by Tamar Raine.

**Lateef McLeod**, Mayoral reappointment to serve the term beginning September 3, 2009 and ending September 2, 2012, retaining the seat he currently holds.

**Eugenie M. Barton**, Mayoral reappointment to serve the term beginning September 3, 2009 and ending September 2, 2012, retaining the seat she currently holds.

**Michael Moore**, Mayoral reappointment to serve the term beginning September 3, 2009 and ending September 2, 2012, retaining the seat he currently holds.

Thank you for your assistance in this matter.

Sincerely,

  
Ronald V. Dellums  
Mayor

# MARGARITA DIAZ

## OBJECTIVE

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To obtain a position in the Mayor's Commission on Persons with Disabilities

## EMPLOYMENT

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9/2006-Present Merritt Community College Oakland, CA

***Instructional Assistant in Preschool Practicum***

- Support student teachers learning and the lab school pedagogy
- Facilitate the children's education through a play-based curriculum
- Work closely with parents to ensure the best possible experience for the entire family

9/2006-Present Merritt Community College Oakland, CA

***Tutor for the Child Development Department***

- Provide one-on-one tutoring for students in Child Development
- Organize small group workshops for the department
- Assisted students build a relationship with the college

## EDUCATION

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9/2003-9/2005 Merritt Community College Oakland, CA

- Completed 25 units of course work in child development
- 3.71 GPA

5/2001 University of California, Berkeley Berkeley, CA

*Bachelors of Arts in Sociology*

8/1997 Skyline College San Bruno, CA

*Associates of Arts in Liberal Studies*

## OTHER EXPERIENCE & SKILLS

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- Organized Art and Dance workshops for children with community artists and professionals
- Fluent in Spanish

## REFERENCES

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Available Upon Request

# Lateef McLeod

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## OBJECTIVE

To be a Commissioner for MCPD.

## EDUCATION

May 2006

Mills College

Oakland, California

Master's of Fine Arts in Creative Writing, emphasis in Poetry

May 2003

University of California, Berkeley

Berkeley, California

Bachelor of Art, English

## RELATED WORK EXPERIENCE

01/2008 – Present

College Track

East Palo Alto, California  
Oakland, California

*After School Tutor*

- Tutor high school students in English and math in a after school program

08/2007 – Present

Dynavox Technologies Inc.

Pistburgh, Pennsylvania

*Consumer Consultant*

- Exhibit the use of Dynavox's augmentative and alternative communication devices to the public using the devices in presentations and tradeshow.

04/2007 – Present

AT Network, Alliance for Technology Access  
Telecommute.

Petaluma, California

*Contributing Writer*

- Write articles dealing with people successfully using assistive technology, which are published on the AT Network.

05/2006 – 09/2007

AAC-RERC Writers Brigade, Augmentative Communication, Inc.,  
Telecommute.

Monterey, California

*Technical writer*

- Write and publish articles for the purpose of disseminating the activities of the Rehabilitation Engineering Research Center on Communication Enhancement. Interpret technical information for diverse publications targeting a variety of audiences.

07/2005 – 05/2006

Small Press Distribution

Berkeley, California

*Intern*

- Wrote catalog copies for the books they had in their inventory which they posted on their website.

08/2003 – 05/2004

Grapevine Culture

[www.grapevineculture.com](http://www.grapevineculture.com)

*Contributing Reviewer*

- Assisted in facilitating lectures
- Reviewed recently released albums and songs in an online format

08/2002 – 05/2004

African American Studies Department, UC Berkeley

Berkeley, California

09/2006 – 05/2007

*Student Teacher, Poetry for the People*

- Guided poetry improvement discussions with groups of 15 students at a time
- Collaborated with other Student Teacher Poets in developing lectures and curricula
- Assisted in facilitating lectures

10/1998 – 06/2001

MESA (UC Berkeley)

Berkeley, California

*Math Tutor*

- Encouraged and tutored 8<sup>th</sup> graders in their algebra learning

## VOLUNTEERING

04/2008 – 06/2008

HEROES (Met West High School)

Oakland, California

*Volunteer*

- Assisting students revise their papers

## **PUBLISHED WORKS**

- Two poems featured on Poetry for the People (UC Berkeley's poetryforthepeople.com)
- Three poems featured on Poetry.com (poetry.com)
- Two reviews in Onyx Express (UC Berkeley Association) and The Grapevine Culture online
- 2<sup>ND</sup> place award at 2005 Inglis House Poetry Contest
- Self-published poetry book, *A Declaration of A Body of Love*

## **ORGANIZATIONS**

Kappa Alpha Psi, INC.—Berkeley Alumni Chapter

Bay area Outreach and Recreational Program

United States Power Soccer Association—Team Representative of the BORP Bay Earthquakes

United States Society of Augmentative and Alternative Communication—Co-Vice President of People Who Use AAC

# EUGENIE M. BARTON

## SUMMARY OF QUALIFICATIONS

- Over 20 years of work experience in both social service and customer service.
- Experience with disabilities, elder care and independent living skills issues.
- Ability to interface with people from diverse backgrounds.
- Solid organizational skills; ability to create activity programs that fit the needs of the frail elder.
- Highly proactive, taking the initiative and ownership of program and tasks.
- Ability to provide immediate supervision to employee(s), assigning and scheduling tasks.
- Understanding of the recreational and psychosocial therapies that assist in enhancing the quality of life of the frail elderly population.
- Strong collaboration with departments interdisciplinary team

## EDUCATION AND TRAINING

2003	<u>Community Education, LLC</u> State Approved Activity Leader Course Certificate	Hayward, Ca.
1994	<u>Cornell University</u> Direct Personnel Training Course Certificate	Portland, Or.
1993	<u>McKinnon School of Massage</u> Massage practitioner Certificate	Oakland, Ca.
1984	<u>Computer Learning Center</u> Certified Computer Operator	San Francisco, CA.
1976	<u>Columban Fathers College</u> Associate Secretarial Degree	Philippines

## PROFESSIONAL EXPERIENCE

2007 – 2008 Center For Elders Independence Oakland, Ca.

### Agency Receptionist

Responsible for daily incoming and transferring of calls to the designated four center sites. Ensure that critical calls from participants and families are screened and transferred to appropriate department or individual(s) in a timely manner. Handle all types of incoming calls such as emergency and doctor related inquiries by participants and screen for handling by appropriate staff. Responsible for fax sending of resumes and applications to my computer, data input and setting up for Human Resources Data Bank. Greet and provide customer service to visitors and applicants. Responsible for picture taking and the laminating process of employee badges. Distribute mail for agency and other three sites each day. Collaborate with the human resources department in setting up job listings on the job board and job binder at the front desk. Responsible for special projects for the human resources department such as mass copying and setting up employee benefit binders for all four sites and distributing in a timely manner. Assist with employee activity programs such as birthday lunches and holiday potlucks.

**2001 - 2007      Center For Elders Independence      Berkeley, Ca.**  
**Recreation Aid**

Assist in welcoming participants to the ADHC, providing identification badges and morning beverages. Inform and direct participants to appropriate scheduled departments. Ensure that the dignity of each participant is valued and respected.

Collaborate with supervisor and team members in reporting and documenting any changes in condition of a participant. Assist and supervise senior volunteers to understand the need in providing safe and accessible surroundings for participants and staff. Communicate to staff and supervisor the potential high-risk participants who require immediate assistance and follow through with appropriate departments. Maintain and distribute calendars in a central location that is visible and accessible to participants, family, staff and visitors.

Follow through on sudden changes and up dates surrounding activities. Contribute and prepare activity programs around cancelled programs. Engage participants in choice of van trips and in-house activity programs.

Facilitate and assist with In-house group arts and craft, clay work, cooking, current events, exercise, dancing, singing, bingo, reminiscing and community entertainment. Assist senior asset volunteers and encourage staff to join in daily activity programs at the ADHC. Maintain accurate time sheets for senior asset volunteers and fax in a timely manner. Document in M.S.R. book all daily activity attendance. . Contribute to in-service for disability and sensitivity awareness training.

**1996 - 1997      Center For Independent Living      Berkeley, Ca.**  
**Youth Peer/Independent Living Skills Counselor**

Provide intake, assessment, Independent Living Training and specialized services to 120 youths with Disabilities. Provide individualized and group training for 90% of youths with disabilities on Basic Life Skills necessary for independent living. Assisted youth and parents with self-advocacy through self-empowerment training. Provide individual and group peer counselling. Conduct disability awareness training for 250 non-disabled and disabled youths at various school systems. Assist supervisor with quarterly reports.

**1993 - 1996      Center For Independent Living      Berkeley, Ca.**  
**Housing Search Counselor**

Interviewed and screened clients for accessible housing. Provide resources of available housing options such as permanent, temporary and shelter basis. Educated landlords on disability and access issues. Follow-up on clients progress in housing search. Provide case management and maintain all client files And monthly statistics report. Supervised volunteers as needed.

**1992 - 1993      Matilda Browne Home      Oakland, Ca.**  
**Exercise Instructor**

Organized, created, directed and motivated 15 female senior residents through basic chair exercises enhancing their quality of assisted living. Provide bingo, arts and craft, garden projects and special events for social enrichment.



# Michael C. Moore

## ***EDUCATION***

**Roger Williams University School of Law**

Bristol, Rhode Island

*Juris Doctor, May 2004*

### Activities:

- Member of Phi Alpha Delta Law Fraternity, 2001-2005
- Member of Multicultural Law Students Association, 2001-2002
- Founding Member of the Alliance (LGBT) Law Students Association, 2001-2004
- Student Bar Association First Year Student Mentor, 2002-2004
- Admissions Ambassador Program, 2002-2004

### Delegate to:

- "Law Students with Disabilities in the 21<sup>st</sup> Century" American University College of Law, March 2004
- "Disability Law: Equality and Difference" University of Alabama School of Law, November 2003

**California Institute of the Arts**

Valencia, California

*Bachelor of Fine Arts, May 1988*

## **LEGAL WORK EXPERIENCE**

**Community Justice and Legal Assistance Clinic**

Providence, Rhode Island

*Student Attorney:*

Spring 2004

- Represented clients in Family Law matters under the supervision of professor Nancy Cook

**Street Law Program**

Providence, Rhode Island

*Student Teacher:*

Spring 2003

- Researched Rhode Island law to develop a companion Rhode Island textbook.
- Made high school class presentations on various areas of the law using the Street Law textbook.

## **THEATRICAL WORK EXPERIENCE**

*Costume Designer:*

- University of Findley Summer Stock, Findley Ohio 1997-1999
- *Angels in America: Millennium Approaches*, Catholic University of America, Washington D.C., 1996

*Assistant Costume Designer:*

- *Nomathemba*, Kennedy Center for the Performing Arts, Washington D.C., 1996
- *Big Mama en'em*, New York Shakespeare Festival Joseph Papp Public Theatre, New York, 1995

*Wardrobe Supervisor:*

- Macy's Thanksgiving Day Parade, New York, 1999
- *Mystery School*, Tyne Daly's one woman show, New York, 1999

## **AWARDS**

Jack & Louise Burnberg Family Foundation Award, Deans Academic Achievement Award



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APPROVED FOR FORM AND LEGALITY

*Vicki Paer*

CITY ATTORNEY

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OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

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**RESOLUTION APPOINTING MARGARITA DIAZ, AND REAPPOINTING LATEEF MCLEOD, EUGENIE BARTON, AND MICHAEL MOORE AS MEMBERS OF THE COMMISSION ON PERSONS WITH DISABILITIES**

**WHEREAS**, Ordinance No. 9968 C.M.S. creates the Commission on Persons with Disabilities, whose members are nominated by the Mayor and approved by the City Council; and

**WHEREAS**, Ordinance No. 11864 C.M.S. specifies that members of the Commission on Persons with Disabilities are to serve three year terms, which are to be staggered so that some appointments will expire every year, and appointments to fill a term of office are only to be for the remainder of that term; now, therefore, be it

**RESOLVED**, that by the nomination of the Mayor, the following individuals are hereby reappointed to the term set forth below:

**Margarita Diaz**, Mayoral appointment to serve the term beginning September 3, 2008, and ending September 2, 2011, filling the seat previously held by Tamar Raine.

**Lateef McLeod**, Mayoral reappointment to serve the term beginning September 3, 2009 and ending September 2, 2012, retaining the seat he currently holds.

**Eugenie M. Barton**, Mayoral reappointment to serve the term beginning September 3, 2009 and ending September 2, 2012, retaining the seat she currently holds.

**Michael Moore**, Mayoral reappointment to serve the term beginning September 3, 2009 and ending September 2, 2012, retaining the seat he currently holds.

IN COUNCIL, OAKLAND, CALIFORNIA,  
**PASSED BY THE FOLLOWING VOTE:**

Ayes- Kernighan, Nadel, Quan, De La Fuente, Brooks, Reid, Kaplan,  
and President Brunner

NOES-

ABSENT-

ABSTENTION-

ATTEST:

\_\_\_\_\_  
LATONDA SIMMONS  
City Clerk and Clerk of the Council  
of the City of Oakland, California