

**CITY OF OAKLAND
AGENDA REPORT**

FILED
OFFICE OF THE CITY CLERK
OAKLAND
2004 JUL -1 PM 2:06

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Department of Human Services
DATE: July 13, 2004

RE: A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO ACCEPT DONATIONS UP TO \$5,000 AND GRANTS UP TO \$20,000 ON BEHALF OF THE OAKLAND YOUTH COMMISSION WITHOUT FURTHER CITY COUNCIL APPROVAL OF THESE FUTURE DONATIONS AND GRANTS; AND TO APPLY FOR, ACCEPT AND APPROPRIATE A GRANT OF \$5,000 FROM THE ARC FOUNDATION FOR YOUTH IN CIVIC ENGAGEMENT ACTIVITIES

SUMMARY

The City of Oakland Youth Commission (OYC) is a dynamic and diverse group of 25 young people, ages 13 to 21, who are appointed by the Mayor and City Council to advise City officials about youth issues in Oakland. The OYC strives to be the voice of youth citywide. The Youth Commission works with the City's Youth Leadership & Development Office to empower youth to enter the public arena and make a contribution to the City of Oakland.

The City Charter mandates that donations or grants to the City of Oakland must be approved by the Oakland City Council. Insofar as donations and grants received by the Youth Commission come into the program in both small and moderately large amounts throughout the year, it would be impractical to seek authorization from the Council on each and every donation or grant. Therefore, the attached resolution seeks blanket authorization from the Council for the City Administrator to accept donations on behalf of the City of Oakland Youth Commission and Youth Leadership & Development program of up to \$5,000 and to apply for, accept, and appropriate grant revenues of up to \$20,000 to Fund 2190. The resolution also seeks authorization to allocate donations and/or funds to cover the expenses of the Youth Commission in implementing special projects and other related Youth Leadership Development activities.

This report also seeks authorization for the City Administrator to accept and appropriate a grant of \$5,000 from the Arc Foundation for the Oakland Youth Commission and the Youth Leadership & Development program. The Youth Commission will use these funds to carry out youth in civic engagement activities.

Item: 13
Life Enrichment Committee
July 13, 2004

FISCAL IMPACTS

The attached resolution seeks authorization to accept outside donations or grant revenues and allocate said revenues to Youth Commission programs and projects. As such, the resolution is budgetarily neutral, with no net gain or loss to the City of Oakland budget as a result of donation or grant transactions. Approval of the resolution will authorize the City Administrator to accept donation and grant revenues, and allocate said revenues to Youth Commission programs and activities in Fund 2190. Donation and grant revenues, including grant revenues of \$5,000 from the Arc Foundation, will be appropriated to Fund 2190 Organization 78251. A project will be created for administration of the private grants and revenues in Fund 2190.

BACKGROUND

The City of Oakland Youth Commission was initially approved by the City Council in 1983 and operated under various departments until 1997 when the Youth Leadership & Development (YLD) unit within the Life Enrichment Agency was established to provide dedicated adult staff to coordinate and support the Youth Commission. In 2000, the YLD unit was integrated in the Department of Human Services, as a part of the Children and Youth Services Division. The Youth Commission has a history of supporting the youth agenda with conferences, forums, debates, and a number of other activities and projects. Most recently, the Youth Commission's mural project resulted in citywide attention, and the Youth Commission began receiving donations or grants for the project to keep billboards up throughout the city.

KEY ISSUES AND IMPACTS

The East Bay Community Foundation (EBCF) served as the fiscal receiver of YLD's previous youth in civic engagement grant over a three year period that ended in 2003. This spring, EBCF's Fiscal Manager notified YLD that the foundation will not be able to serve as a fiscal sponsor for future YLD grants.

By authorizing the City Administrator to accept donations up to \$5,000 annually and small grant revenues up to \$20,000, the Youth Commission will be able to greatly enhance its civic engagement projects. Most recently, donations have been contributed to enable the Youth Commission to continue to display the Youth Commission's mural on billboards throughout the city, which communicates a message of violence prevention through public art conceived and produced by Oakland youth.

In addition, the Youth Commission will have the opportunity to receive youth-to-youth grants, which are typically not more than \$5,000. Youth-to-youth grants are awarded to youth for specific projects consistent with the goals of youth in civic engagement and community building but are accepted by an organizational sponsor that provides guidance to youth receiving the grant. All Youth Commission projects are consistent with the goals of positive youth development and the objectives of violence prevention and community building. The Youth Commission and YLD Program will report annually on the activities and outcomes made

possible by grants and donations in the Oakland Youth Commission's annual report to the Life Enrichment Committee.

PROGRAM DESCRIPTION

YLD was selected to receive a \$5,000 grant from the Arc Foundation to carry out *youth in civic engagement* activities. The Youth Commission tackles important issues to youth such as health and safety, jobs, multi-purpose teen centers, and justice. Working as a team, the Youth Commission encourages their peers to represent and advocate for youth needs in the hope of creating change in their community. The \$5,000 will pay for retreats, trainings and other *youth in civic engagement* activities. This particular grant is an example of future funding opportunities YLD will seek to support its ongoing work.

SUSTAINABLE OPPORTUNITIES

Economic: The Youth Commission projects and activities for youth and young adults provide a viable outlet for positive youth engagement in the civic process and in their own personal decisions, which may indirectly enhance long term economic opportunities for youth. Donations help to sustain these projects through community and grassroots support.

Environmental: Donations assist in maintaining the presence of the Youth Commission mural on billboards throughout neighborhoods that have a high incidence of youth violence. The presence of the mural provides a positive message for the community to think about making the right choices and stopping the violence while enhancing the physical environment through public art.

Social Equity: The Youth Commission promotes youth leadership and awareness of youth issues toward the goals of youth empowerment and social equity.

DISABILITY AND SENIOR ACCESS

The Youth Commission is open to all youth ages 13 to 21. Special recruitment efforts are made to recruit youths with disabilities and special needs.

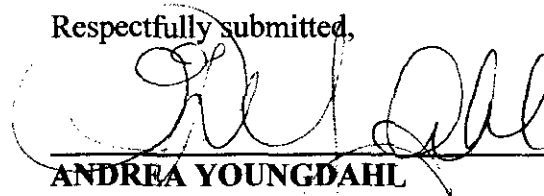
RECOMMENDATION(S) AND RATIONALE

Staff recommends the approval of the resolution to enable the City Administrator to accept donations and small grants on behalf of the Oakland Youth Commission and the Youth Leadership Development program. This authority will be enhance the activities of the Commission and remove barriers to community support for Commission and YLD objectives, by reducing the administrative workload associated with receiving small donations and grants.

ACTION REQUESTED OF THE CITY COUNCIL

That a resolution be approved by the City Council to provide blanket authorization to the City Administrator or his or her designee to accept donations of up to \$5,000 and grants of up to \$20,000 from agencies, foundations and the public to support the Youth Commission, and allocate those resources to the Youth Commission projects and activities (Fund 2190, Organization 78251), and to apply for, accept, and appropriate a grant of \$5,000 from the Arc Foundation for additional youth engagement activities.

Respectfully submitted,

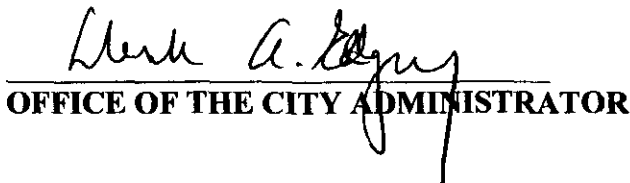


ANDREA YOUNGDAHL
Director
Department of Human Services

Reviewed by:
Sandra Taylor, Manager
Children & Youth Services

Prepared by:
Macheo Payne, Coordinator
Youth Leadership & Development

APPROVED AND FORWARDED TO THE
LIFE ENRICHMENT COMMITTEE



OFFICE OF THE CITY ADMINISTRATOR

OAKLAND CITY COUNCIL

OFFICE OF THE CITY CLERK
OAKLAND, CALIF.
City Attorney

RESOLUTION No. _____

2004 JUL
C.M.S.:1 PM 2:06

A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO ACCEPT DONATIONS UP TO \$5,000 AND GRANTS UP TO \$20,000 ON BEHALF OF THE OAKLAND YOUTH COMMISSION WITHOUT FURTHER CITY COUNCIL APPROVAL OF THESE FUTURE DONATIONS AND GRANTS; AND TO APPLY FOR, ACCEPT AND APPROPRIATE A GRANT OF \$5,000 FROM THE ARC FOUNDATION FOR YOUTH IN CIVIC ENGAGEMENT ACTIVITIES

WHEREAS, the City of Oakland Youth Commission advocates for youth and has annual events to raise money for its community projects; and

WHEREAS, all of the money raised goes directly towards violence prevention efforts by the Youth Commission and services derived from these efforts; and

WHEREAS, the estimated annual amount of donation revenues is approximately \$1,000 to \$5000 and the estimated grant revenue is approximately \$5000 to \$20,000; and

WHEREAS, the East Bay Community Foundation was formerly used as a fiscal agent for the grants and donations accepted by the Youth Leadership & Development unit and is no longer available for that purpose; and

WHEREAS, the Oakland City Charter mandates that donations and grants to the City of Oakland must be approved by the City Council; and

WHEREAS, the City of Oakland wishes to accept donations and grants up to \$20,000 including grants received on behalf of youth members for youth led projects in the future to support the Oakland Youth Commission and the other projects of the Youth Leadership & Development (YLD) office;

WHEREAS, the City YLD office wishes to apply for, accept and appropriate a Youth in Civic Engagement Grant for \$5,000 from the Arc Foundation; now therefore, be it

RESOLVED: That the City Administrator or his or her designee is hereby authorized to accept donation revenues up to \$5,000 and grant revenues up to \$20,000 without further Council approval for the Oakland Youth Commission and the Youth Leadership & Development program into the General Purpose Fund in the Department of Human Services, (Fund 2190, Organization 78251); and be it

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FURTHER RESOLVED: That the City Administrator or his or her designee is hereby authorized to allocate donation revenues up to \$5,000 and grant revenues up to \$20,000 without further Council approval to expenses incurred by the Oakland Youth Commission and Youth Leadership & Development program in support of the violence prevention and youth advocacy efforts; and be it

FURTHER RESOLVED: That the City Administrator or his or her designee as agent of the City of Oakland is hereby authorized and directed to submit on behalf of the City of Oakland an application to the Arc Foundation for funding for the *Youth In Civic Engagement* Project and to execute and submit all documents, including but not limited to agreements, amendments, and payment requests which may be necessary to obtain funds to operate such a program and to accept said funds; and, be it

FURTHER RESOLVED: That the City Administrator or his or her designee is hereby authorized and directed to appropriate any additional funding which may become available from this grant; and be it

FURTHER RESOLVED: That the sum of \$5,000 and offsetting revenue shall be appropriated to Fund 2190, Organization 78251, and a project to be established for the purpose of implementing the Youth in Civic Engagement Project; and be it

FURTHER RESOLVED: That the City Administrator or his or her designee is authorized to take whatever action is necessary with respect to the Oakland Youth Commission and the Youth Leadership & Development program consistent with this resolution and its basic purposes.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES- BROOKS, BRUNNER, CHANG, NADEL, QUAN, REID, WAN and PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____
CEDA FLOYD
City Clerk and Clerk of the Council
of the City of Oakland, California

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JUL 13 2004