

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Ryan Russo
Director, DOT

SUBJECT: Authorities for Executing Caltrans
Funding Agreements

DATE: March 15, 2018

City Administrator Approval

Date:

3/29/18

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution To Authorize The City Administrator, Assistant City Administrator, Deputy City Administrator, Transportation Department Director, Assistant Transportation Department Director, And/Or Public Works Department Director To Execute Funding Agreements With The California Department Of Transportation For Transportation Infrastructure And/Or Planning Grants.

EXECUTIVE SUMMARY

Approval of this resolution updates the current titles and reporting authority with the City of Oakland regarding transportation infrastructure and/or planning grants and will replace Resolution No. 84913 C.M.S., dated March 13, 2014.

By adopting this resolution, the City Council will authorize the City Administrator, Assistant City Administrator, Deputy City Administrator, Transportation Department Director, Assistant Transportation Department Director, and/or Public Works Department Director, to execute all master agreements, program supplemental agreements, fund exchange agreements, fund transfer agreements, and any amendments thereto with the California Department of Transportation. Such agreements must still have associated Council action accepting and appropriating project funds, and therefore this resolution requires that prior to the time that City staff signs an agreement with Caltrans, a companion resolution that authorizes staff to apply for, accept, and appropriate project specific transportation grant funds will identify the fiscal impacts and will come to City Council for approval. This resolution merely establishes which staff can execute the pro-forma agreements authorized under these companion resolutions.

BACKGROUND / LEGISLATIVE HISTORY

The California Department of Transportation (Caltrans) requires all cities that receive grant funds administered by Caltrans to adopt a resolution that identifies specific staff authorized to execute funding agreements. The most recent resolution identifying specific staff authorized to execute funding agreements with Caltrans is Resolution No. 84913 C.M.S., dated March 13, 2014 (refer to **Attachment A**). This resolution replaces previous Resolution No. 84913 C.M.S.

Item: _____
Public Works Committee
April 10, 2018

This proposed resolution revises the 2014 Resolution by updating the City organization and titles of staff authorized to execute funding agreements with Caltrans.

ANALYSIS AND POLICY ALTERNATIVES

In 2016 the City of Oakland founded the Oakland Department of Transportation following City Council approval. In July of 2017 the Transportation Department became fully operational with a complete staff structure including a permanent Director and an Assistant Director. This resolution is necessary to update the authorized staff able to execute funding agreements with Caltrans and include new staff from the Oakland Department of Transportation.

FISCAL IMPACT

This resolution will allow the City of Oakland to efficiently accept Caltrans grant funds. There are no fiscal implications associated with this report.

PUBLIC OUTREACH / INTEREST

No outreach was deemed necessary for the proposed policy action beyond the standard City Council agenda noticing procedures.

COORDINATION

This report and resolution have been reviewed for form and legality by the Office of the City Attorney and reviewed by the Budget Bureau.

SUSTAINABLE OPPORTUNITIES

Economic: Federal grants administered by Caltrans require local agencies to comply with Disadvantaged Business Enterprise (DBE) requirements for advertising and award of contracts.

Environmental: Federal grants administered by Caltrans require local agencies to obtain National Environmental Policy Act (NEPA) approval.

Social Equity: Federal grants administered by Caltrans improve transportation infrastructure throughout Oakland.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council adopt the proposed resolution to Authorize the City Administrator, Assistant City Administrator, Deputy City Administrator, Transportation Department Director, Assistant Transportation Department Director, and/or Public Works Department Director to execute funding agreements with the California Department of Transportation for transportation infrastructure and/or planning grants.

For questions regarding this report, please contact Bruce Williams, Funding Program Manager, Strategic Planning and Administration Division at (510) 238-7229.

Respectfully submitted,



Ryan Russo, Director
Department of Transportation

Reviewed by:
Wladimir Wlassowsky, P.E.
Interim Assistant Director

Ariel Espiritu Santo, Division Manager
Strategic Planning and Administration Division

Prepared by:
Bruce Williams, Funding Program Manager
Strategic Planning and Administration Division

Attachments (1):
A: Resolution No. 84913 C.M.S.

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2014 MAR 13 PM 12:02

OAKLAND CITY COUNCIL

RESOLUTION No. 84913 C.M.S.

Approved as to Form and Legality


City Attorney

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ASSISTANT CITY ADMINISTRATOR, DEPUTY CITY ADMINISTRATOR, PUBLIC WORKS DIRECTOR, AND/OR ASSISTANT PUBLIC WORKS DIRECTOR TO EXECUTE FUNDING AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR TRANSPORTATION INFRASTRUCTURE AND/OR PLANNING GRANTS

WHEREAS, the City of Oakland is eligible to receive federal and state funding for transportation projects administered through the California Department of Transportation (Caltrans); and

WHEREAS, master agreements, program supplemental agreements, fund exchange agreements and fund transfer agreements need to be executed with the California Department of Transportation before such funds can be claimed; and

WHEREAS, this resolution is necessary in order to update current titles and reporting authority within the City of Oakland regarding transportation infrastructure and/or planning grants and hereby replaces Resolution No. 81284 C.M.S., dated May 20, 2008; and

WHEREAS, the City of Oakland wishes to delegate authorization to execute these agreements and any amendments thereto to the City Administrator, Assistant City Administrator, Deputy City Administrator, Public Works Director, and/or Assistant Public Works Director; now, therefore be it

RESOLVED: That the City of Oakland City Council, by adopting this resolution, does hereby authorize the City Administrator, Assistant City Administrator, Deputy City Administrator, Public Works Director, and/or Assistant Public Works Director, to execute all master agreements, program supplemental agreements, fund exchange agreements, fund transfer agreements and any amendments thereto with the California Department of Transportation; and be it

FURTHER RESOLVED: That prior to the time that City staff signs an agreement with Caltrans, a companion resolution that authorizes staff to apply for, accept, and appropriate project specific transportation grant funds will come to Council for approval; and be it

FURTHER RESOLVED: That a certified copy of this resolution shall be transmitted to the California Department of Transportation.

IN COUNCIL, OAKLAND, CALIFORNIA, APR 01 2014, 20

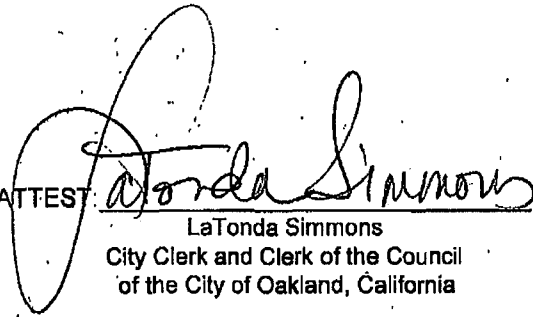
PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, GALLO, KALB, KAPLAN, GIBSON MCELHANEY, REID, SCHAAF, and
PRESIDENT KERNIGHAN - 8

NOES - 0

ABSENT - 0

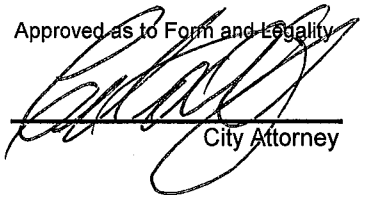
ABSTENTION - 0

ATTEST: 
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2018 MAR 29 PM 4:33

OAKLAND CITY COUNCIL

Approved as to Form and Legality

City Attorney

RESOLUTION No. _____ C.M.S.

Introduced by Councilmember _____

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ASSISTANT CITY ADMINISTRATOR, DEPUTY CITY ADMINISTRATOR, TRANSPORTATION DEPARTMENT DIRECTOR, ASSISTANT TRANSPORTATION DEPARTMENT DIRECTOR, AND/OR PUBLIC WORKS AGENCY DIRECTOR TO EXECUTE FUNDING AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR TRANSPORTATION INFRASTRUCTURE AND/OR PLANNING GRANTS

WHEREAS, the City of Oakland is eligible to receive federal and state funding for transportation projects administered through the California Department of Transportation (Caltrans); and

WHEREAS, master agreements, program supplemental agreements, fund exchange agreements and fund transfer agreements need to be executed with the California Department of Transportation before such funds can be claimed; and

WHEREAS, this resolution is necessary in order to update current titles and reporting authority within the City of Oakland regarding transportation infrastructure and/or planning grants and hereby replaces Resolution No. 84913 C.M.S., dated April 1, 2014; and

WHEREAS, the City of Oakland wishes to delegate authorization to execute these agreements and any amendments thereto to the City Administrator, Assistant City Administrator, Deputy City Administrator, Transportation Department Director, Assistant Transportation Department Director, and/or Public Works Agency Director; now, therefore be it

RESOLVED: That the City of Oakland City Council, by adopting this resolution, does hereby authorize the City Administrator, Assistant City Administrator, Deputy City Administrator, Transportation Department Director, Assistant Transportation Department Director, and/or Public Works Agency Director, to execute all master agreements, program supplemental agreements, fund exchange agreements, fund transfer agreements and any amendments thereto with the California Department of Transportation; and be it

FURTHER RESOLVED: That prior to the time that City staff signs an agreement with Caltrans, a companion resolution that authorizes staff to apply for, accept, and appropriate project specific transportation grant funds will come to Council for approval; and be it

FURTHER RESOLVED: That a certified copy of this resolution shall be transmitted to the California Department of Transportation.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN,
and PRESIDENT REID

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____

LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California