



City Attorney

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

2014 APR 17 AM 11:17

## OAKLAND CITY COUNCIL

RESOLUTION No. 84958 C.M.S.

**RESOLUTION: (1) AUTHORIZING THE CITY ADMINISTRATOR OR DESIGNEE TO ENTER INTO A SERVICES AGREEMENT WITH WESTNET INFORMATION SYSTEMS, LTD., DOING BUSINESS AS ONE STEP INFORMATION SYSTEMS LTD., TO UPDATE END USER SOFTWARE LICENSING, AND FOR DATABASE SYSTEM MAINTENANCE FROM MAY 1, 2014 TO APRIL 30, 2015, IN AN AMOUNT NOT TO EXCEED TWENTY ONE THOUSAND ONE HUNDRED AND FIFTY TWO DOLLARS (\$21,152) WITH AN OPTION TO EXTEND THE AGREEMENT WITHOUT RETURNING TO COUNCIL FOR TWO YEARS IN THE AMOUNT OF TWENTY ONE THOUSAND ONE HUNDRED AND FIFTY TWO DOLLARS (\$21,152) EACH YEAR, FOR A TOTAL AMOUNT NOT EXCEEDING SIXTY THREE THOUSAND FOUR HUNDRED AND FIFTY SIX DOLLARS (\$63,456.00); AND (2) WAIVING THE COMPETITIVE REQUEST FOR PROPOSAL/QUALIFICATIONS (RFP/Q) PROCESS AND THE LOCAL ADVERTISING AND BIDDING REQUIREMENTS FOR THE PROPOSED AGREEMENT WITH ONE STEP INFORMATION SYSTEMS LTD.**

**WHEREAS**, in 2006, the Oakland Fire Department (OFD) purchased a database system developed and installed by One Step Information Systems Ltd. (One Step), for two of its four inspection services units to conduct specialized inspections throughout Oakland, including: Commercial, and Fire Code inspections, and

**WHEREAS**, OFD currently uses the One Step Database system as its primary data management system for recording information associated with public and private vegetation management, and commercial fire code inspections; and

**WHEREAS**, the One Step data management system is proprietary and must be updated and maintained by the developer. One step has proprietary rights to this system. As such, the OFD requires periodic updating of end-user software licensing, and continued database system maintenance in support of the proprietary database which only One Step can provide; and

**WHEREAS**, Oakland Municipal Code section 2.04.051.B permits the Council to waive the request for proposal/qualifications ("RFP/Q") requirements upon a finding that it is in the best interest of the City to do so; and

**WHEREAS**, Oakland Municipal Code section 2.04.050.I.5 permits the Council to waive the advertising and bidding requirements upon a finding that it is in the best interest of the City to do so; and

**WHEREAS**, staff recommends it is in the best interest of the City to waive the RFP/Q requirements and the advertising and bidding requirements since One Step has sole proprietary rights to the one step software and no other vendor can access and provide the necessary periodic support and maintenance for this software; and

**WHEREAS**, One Step is prepared to provide the necessary standard maintenance, on-line and



on-site support, end-user training services, and end-user software licensing upgrades for the current database; now, therefore be it

**RESOLVED,** That the City Administrator or designee to enter into a professional services agreement with WestNet Information Systems, Ltd., Doing Business As (dba): One Step Information Systems Ltd., for the purpose of updating end user software licensing, and providing continued database system maintenance for a one (1) year period beginning May 1, 2014 through April 30, 2015, in an amount not to exceed twenty one thousand one hundred and fifty two dollars (\$21, 152) with two one-year options to extend the contract, without returning to Council, in the amount of twenty one thousand one hundred and fifty two dollars (\$21,152 ) each year , for total contact amount not exceeding sixty three thousand four hundred and fifty six dollars (\$63,456), and be it

**FURTHER RESOLVED:** That the Council finds that pursuant to Oakland Municipal Code sections 2.04.050.I.5 and 2.04.051.B, for the reasons stated above and in the City Administrator’s report accompanying this resolution, that it is in the best interests of the City to waive the advertising and bidding requirements and the request for proposal/qualifications (RFP/Q) process for the services to be purchased under the proposed agreement and so waives the requirements; and be it

**FURTHER RESOLVED,** Funding for the proposed professional services contract shall be drawn from general purpose funding code 1.1010.20311.54919.0000000.PS23; and be it

**FURTHER RESOLVED:** That the City Administrator or his designee is hereby authorized to complete all required negotiations, certifications, assurances, and documentation required to accept, modify, extend and/or amend this agreement; and be it

**FURTHER RESOLVED:** That the City Attorney shall review and approve said agreement as to form and legality and copies of said agreement shall be filed with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA,           MAY 6 2014          , 20          


**PASSED BY THE FOLLOWING VOTE:**

BROOKS, GALLO, KALB, KAPLAN, MCELHANEY, REID, SCHAAF and PRESIDENT KERNIGHAN - 6

NOES- 0

ABSENT- REID, GIBSON McelHaney

ABSTENTION- 0

ATTEST:   
LaTonda Simmons  
City Clerk and Clerk of the  
Council of the City of Oakland, California