

**CITY OF OAKLAND
COUNCIL AGENDA REPORT**

FILED
OFFICE OF THE CITY CLERK
OAKLAND
2004 JUN 10 PM 6:33

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Department of Health and Human Services
DATE: June 15, 2004

**RE: A SUPPLEMENTAL REPORT TO INCORPORATE CLARIFYING
INFORMATION TO A REPORT REQUESTING A RESOLUTION
AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO
AGREEMENTS WITH HOMELESS SERVICES AND EMERGENCY
SHELTER PROVIDERS FOR THE 2004-06 FISCAL YEARS**

This report addresses additional information requested by the members of the Life Enrichment Committee at the June 8, 2004 meeting regarding the 2004-06 recommendations for funding emergency shelter and services providers.

FISCAL IMPACT

No additional fiscal impacts will be realized as a result of this report. Full discussion of the fiscal impacts is in the primary report.

KEY ISSUES AND IMPACTS

The committee directed staff to incorporate information identifying the location of shelters being recommended for funding for the 2004-06 fiscal years. The chart below will identify the shelter location, number of beds and the district the shelter is located in. It should also be noted that the City of Oakland provides physical bednight space through the use of shelter beds and hotel/motel vouchers to local hotels. The chart will also include the number of vouchers provided and the location of the agency distributing those vouchers. Hotel/motel vouchers are used throughout all of Oakland's districts and serve homeless clients throughout the city of Oakland.

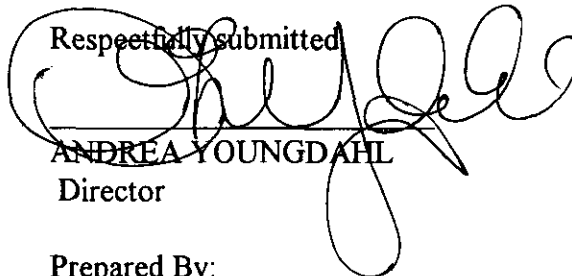
AGENCY	# OF BEDS	DISTRICT	LOCATION
East Oakland Community Project	105 beds	6	5725 International Blvd
Family Violence Law Center	168 vouchers	3	Undisclosed
St. Mary's Center	25 beds	3	635 - 22 nd Street
Alameda County Health Care for The Homeless	863 vouchers	5	1900 Fruitvale Avenue
Travelers Aid Society	2,026 vouchers	3	520 - 16 th Street
Ark of Refuge/Walker House	64 vouchers	7	9702 International Blvd
Oakland Army Base	100 beds	3	1145 Midway
Covenant House	25 beds	3	2781 Telegraph
Phoenix Programs, Inc.	33 beds	3	559 - 16 th Street

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See attached map for visual depiction of the information noted in the above chart.

The committee also directed staff to provide information regarding usage and occupancy of shelter beds and hotel/motel vouchers. Currently staff collects data on annual usage but does not collect information on utilization rate. Report data that charts utilization rate will be added to the data collection template henceforward. The same is true for occupancy rate. Staff will develop methodology for measuring and reporting on overall occupancy rate and frequency of use.

There is information available, albeit anecdotal, regarding overall trends in usage and frequency. Our collected data indicate that hotel/motel vouchers are allocated and expended significantly sooner than end of year for which they are allocated. Some service providers choose to use a 1/12th formula for their vouchers in order to have some vouchers available all year long. Other providers expend them as needed and find the vouchers fully expended by the end of the first quarter. Further, the Oakland Army Base shelter serves primarily as an overflow shelter for the winter months. The occupancy for that shelter remained fairly constant at 96% for the entire period. This circumstance indicates that shelters throughout Oakland remained at capacity during this past winter and that the overflow occupancy shelter capacity remained consistently high.

Respectfully submitted

ANDREA YOUNGDAHL
Director

Prepared By:
Susan R. Shelton, Supervisor
Hunger and Homeless Programs
Reviewed by:
Rae Mary, Manager
Community Housing Services Division

APPROVED AND FORWARDED TO
THE CITY COUNCIL:


Office of the City Administrator

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Homeless Shelter and Voucher Providers Oakland, June 2004

