

# CITY OF OAKLAND

## AGENDA REPORT

2010 DEC -2 PM 12: 58

TO: Office of the City Administrator  
ATTN: Dan Lindheim  
FROM: Department of Human Services  
DATE: December 14, 2010

RE: **An Annual Report From The Department Of Human Services Oakland Community Action Partnership (OCAP) And Resolution Authorizing The City Administrator To 1) Accept And Appropriate A Renewal Grant In An Anticipated Amount Of \$718,453 Annually In Community Services Block Grant (CSBG) Funds For Calendar Year 2011 From The State Of California Department Of Community Services And Development (CSD) And Any Additional CSBG Funding That May Become Available; And 2) Negotiate, Execute, And Amend Grant Agreements/Contracts With Service Providers For A Second Year Of Funding In Alignment With The City's 2010-2011 State Approved Community Action Plan Without Returning To Council**

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### SUMMARY

This report provides City Council with an annual update on the activities and accomplishments of the Oakland Community Action Partnership (OCAP) Program in its efforts to eliminate poverty and a resolution authorizing the City Administrator to accept and appropriate the Community Services Block Grant (CSBG) funds in an anticipated amount of \$718,453 for calendar year 2011 and any additional CSBG funding that may become available; and to negotiate, execute, and amend grant agreements/contracts with service providers in alignment with OCAP's two-year funding cycle and the City's 2010-2011 State approved Community Action Plan.

### FISCAL IMPACT

Approval of the proposed resolution will authorize the acceptance and appropriation of the Community Services Block Grant for calendar year 2011. The Department's CSBG grant is included in the City's two-year adopted budget, which is appropriated in the State of California – Other Fund (2159), DHS Administration Unit Organization (78111), CAP/CSBG 2010 Project (G3584) and no local match is required for the grant. In the past, departmental overhead charges associated with salary and wages based on a 9.01% calculation rate have been covered by the grant, however, the central services overhead rate has not been charged and therefore CSBG is requesting a waiver to offset the anticipated amount of approximately \$58,480. Failure to accept and appropriate CSBG renewal funds would result in a decrease of an estimated \$718,453 annually in revenues for support and services to Oakland's low-income families.

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## BACKGROUND

In 1964, President Lyndon Johnson declared “war on poverty” and signed into law the Economic Opportunity Act. The purpose of the statute was to eliminate the causes and consequences of poverty in the United States. The Act established the federal Office of Economic Opportunity, formed state Economic Opportunity Offices, and created new community based agencies called Community Action Agencies. The Act created funding for Job Corps, Volunteers in Service to America (VISTA), Head Start, Legal Aid, and Neighborhood Health Centers. Subsequently in 1981, the federal Omnibus Budget Reconciliation Act restructured the allocation of funds to Community Action Agencies by establishing the Community Services Block Grant (CSBG) program. In 1971, the City of Oakland, through its Governing Board (City Council) received designation as a public Community Action Agency authorized to receive federal funding from the Community Services Block Grant (CSBG) to administer various anti-poverty programs and services in an effort to address poverty within Oakland’s low-income communities.

The federal Community Services Block Grant funds are administered and managed by the State’s Department of Community Services & Development (CSD). The CSBG formula for local funding distribution is based on the number of residents living below the federal poverty level as captured in the decennial (every 10 years) census data. Oakland’s CSBG grant is administered by the Department of Human Services through the Oakland Community Action Partnership’s Tripartite Administering Board. Unlike other funding governance structures, federal regulations mandate that a public “entity shall administer the Community Services Block Grant program through a *tripartite board* that fully participates in the development, planning, implementation, and evaluation of the program(s) to serve low-income communities” (Public Law 105-285, SEC. 676B).

Under OCAP’s 2001 City Council approved bylaws under Article IV pages 4-6, the Oakland Community Action Partnership’s 15 member Tripartite Administering Board is comprised of one-third community members who are democratically elected through the Community Development District Boards by the community for a total of seven members (7), five (5) City of Oakland elected officials, which consist of the Mayor, the At-Large Councilmember, and three (3) other Oakland City Council members selected by the City Council or their designees, and three (3) members who represent other groups and interests that serve Oakland’s low-income community. The Oakland Community Action Partnership is part of a national network of over 1000 Community Action Agencies located throughout the United States that have been helping people change their lives for over forty-six years.

## KEY ISSUES AND IMPACTS

### Poverty in Oakland

According to 2000 Census, 76,489 (19.4%) of Oakland’s residents are living at or below the federal poverty level, which is \$10,830 for a single adult, and \$22,050 for a family of four with two children. One of the most alarming statistics is the high incidence of child poverty with 26.2% of Oakland’s population under the age of 18 documented as living below the federal poverty level - this translates into one out of every four children living in poverty. A recent report from the East Bay Alliance for a Sustainable Economy entitled 2010 Census Data Summary, reports that Oakland’s poverty rate has **decreased to 17.2%** however, the rate of poverty amongst children remains constant at 26%. In addition,

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despite the current recession, data shows there has been a decline in those who live in poverty but work full or part-time known as the “working poor” from 41% to 38%. Although the statistical indicators of poverty appear to be improving, it is worth noting that the staggering unemployment rate in Oakland as of September 2010 is currently 17.3%, compared to 11.6% for Alameda County and 12.2% statewide.

Table 1 below shows federal poverty guidelines for 2010

| 2010 HHS POVERTY GUIDELINES   |                |                           |
|---|----------------|---------------------------|
| Size of Family Unit   | Monthly Income | Annual Poverty Guidelines |
| 1   | \$902.50       | \$10,830                  |
| 2   | \$1214.20      | \$14,570                  |
| 3   | \$1525.83      | \$18,310                  |
| 4   | \$1837.50      | \$22,050                  |
| 5   | \$2149.20      | \$25,790                  |
| 6   | \$2460.83      | \$29,530                  |
| 7   | \$2772.50      | \$33,270                  |
| 8   | \$3084.20      | \$37,010                  |
| For family units with more than 8 persons, add \$3,740 for each additional person |                |                           |

[Table 1 Source: State of California, Department of Community Services and Development (CSD), 2010]

Unfortunately, the issue of poverty continues to remain a persistent and complex problem often rooted in societal conditions. Research shows that poverty is directly correlated with income, unemployment and low wages, inadequate or unaffordable housing, poor health, food security, inadequate access to medical and social services, lower quality schools, low educational attainment, and victimization by crime.

• **OAKLAND’S COMMUNITY ACTION PARTNERSHIP (OCAP) ANNUAL UPDATE**

Since 1971, the Oakland Community Action Agency has been working to eliminate the causes and consequences of poverty within the Oakland community. Oakland’s Community Action Partnership (OCAP), through its tripartite administering board, continuously works with its community partners to identify existing and emerging needs through activities such as community surveys, focus groups, civic engagement, monthly public meetings, and community forums. Through these processes of constantly assessing the community’s needs, OCAP is able to identify and address issues, barriers, lack of access, and gaps in services that directly impact and hinder Oakland’s low-income families from becoming self-sufficient. OCAP believes that its strategy of constantly gathering information about the community’s

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needs and its resources is key to ensuring that OCAP's programs and services continues to meet the diverse needs of Oakland's low-income population.

As a part of the Administering Board's assessment of Oakland's low-income communities' needs and its 2010-2014 strategic planning process, the following priority areas are the focus of all programming and services: **Job Training/Education/Employment; Community Development; Supportive Services; Community Engagement/Advocacy; and Capacity Building**. For calendar year 2010, the City received a total CSBG allocation of \$718,453 to address and eradicate poverty amongst the 76,489 individuals documented as living below the federal poverty level -this translates into the City receiving approximately \$9.39 per person. Of the \$718,453, *four hundred and forty-five thousand dollars* (\$445,000), 62% was directly allocated to help over **8,000** of Oakland's low-income residents make ends meet.

For calendar year 2010, OCAP provided direct financial support to the following anti-poverty programs in its efforts to address and eradicate poverty within the City of Oakland:

| <b>2010-2011 OAKLAND COMMUNITY ACTION PARTNERSHIP PROGRAMS AND SERVICES</b> |  |               |  |  |  |   |
|---|--|---------------|--|--|--|---|
| <b>Organization</b>   | <b>Program</b>   | <b>Amount</b> | <b>Services</b>  | <b>Goals</b>   | <b>Outcomes</b>  | <b>Status as of September 2010</b>  |
| Bay Area Legal Aid  | Oakland Legal Safety Net Project   | \$48,750      | Increase self-sufficiency by providing access to free legal services for people living in poverty throughout Oakland                   | Provide legal services <b>650</b> projected to be served | <b>650</b> low-income households obtain free legal assistance; <b>275</b> housing; <b>94</b> of the cases receive advice for domestic violence or sexual assaults; and <b>56</b> healthcare related case advice  | Monitoring visit conducted on Sept. 28; Grantee in compliance<br><br><b>613 served; 388</b> housing; <b>72</b> domestic violence; <b>46</b> healthcare    |
| Catholic Charities of the East Bay  | Oakland Housing Plus   | \$48,750      | Serve low-income household across Oakland to assist with emergency rent and mortgage payments; security deposits, and utility payments | <b>186</b> projected household served                    | <b>186</b> receive housing services; <b>35</b> households maintain stable housing for 6-months; <b>35</b> households increase their economic assets; <b>35</b> households increase their personal assets   | Monitoring visit conducted on Sept. 17; Grantee in compliance<br><br><b>175 Served; 26</b> stable housing for 6 months; <b>28</b> increased assets        |
| Convent House California  | Job Training/Education and Employment for Transitional Age, Homeless Youth | \$48,750      | Education and Employment need of homeless youth  | <b>120</b> projected to be served                        | Provide <b>120</b> basic needs and counseling; <b>56</b> move to a transitional living program. <b>42</b> will increase basic skills by one grade. <b>53</b> completing the job prep and job or internship. <b>34</b> served through Rights of Passage | Monitoring Visit conducted on Oct. 5; Grantee in compliance<br><br><b>77 Served; 16</b> transitional housing; <b>9</b> shared housing; <b>29</b> employed |

| 2010-2011 OAKLAND COMMUNITY ACTION PARTNERSHIP PROGRAMS AND SERVICES |   |          |   |  |  |   |
|--|---|----------|---|--|--|---|
| Organization   | Program   | Amount   | Services  | Goals  | Outcomes   | Status as of September 2010   |
| Housing and Economic Rights Advocates (HERA)                         | Low Income Homeowners Home Preservation (LIHHP) | \$48,750 | Protect vulnerable homeowners from foreclosure  | 150 low-income Oakland homeowners served   | Serve 150; counsel 50 over the phone; 40 individuals receive foreclosure prevention homeowner services; and 60 attend homeowner's workshops  | Monitoring Visit conducted on Sept. 14; Grantee in compliance<br><br>86 Served; 32 homeowners; 29 workshop attendees; 25 phone counseling |
| Mandela MarketPlace, Inc. (MMP)                                      | Mandela Food Enterprise Incubator               | \$48,750 | Build MMP capacity to provide food-related business development to low-income residents for business creation                                       | Increase financial self-sufficiency for 12 low-income residents through creation of 4 food-related microenterprises. | 12 low-income residents apply for business services; 4-8 organizations develop food ventures; 4 low-income residents of West Oakland receive comprehensive business development services to improve convenient access to healthy, fresh, and sustainably food                              | Monitoring Visit conducted on Oct. 1; Grantee in compliance<br><br>13 Served; 8 applied for services; 6 people acquired businesses        |
| Men of Valor Academy   | Pathways out of Poverty                         | \$48,750 | Residential Life Transformative Training Program that includes: education enhancement, cognitive training, vocational training, and case management | 30 participants served   | Enroll 30 participants; 20 gain employment over 12-months; 20 retain employment after 6-month period   | Monitoring Visit conducted on Oct. 7; Grantee in compliance<br><br>20 Served; 20 unemployed and obtained a job                            |
| Society of St. Vincent de Paul                                       | Kitchen of Champions Culinary Training Academy  | \$48,750 | Train for careers in the food industry  | 64 participants enroll in a 12 week training program   | Enroll 64 participants; 42 participants complete the 12-week training and 31 or more will gain employment  | Monitoring Visit conducted on Oct. 8; Grantee in compliance<br><br>66 Served; 45 graduated; 31 employed                                   |
| St. Mary's Center  | Senior Homeless Program                         | \$48,750 | Provide homeless and at-risk seniors with services to increase stability and find permanent housing   | 120 served receive housing services  | 120 seniors receive housing; At least 80 seniors receive temporary shelter, food, and benefits related assistance; 70 receive comprehensive services; 50-increase income; 40 obtain housing; 40 improve their physical health; 50 stabilize their mental health and reduce substance abuse | Monitoring Visit conducted on Sept. 30; Grantee in compliance<br><br>114 Served; 81 winter shelter; 33 obtained housing                   |

| <b>2010-2011 OAKLAND COMMUNITY ACTION PARTNERSHIP PROGRAMS AND SERVICES</b> |   |                  |   |  |   |   |
|---|---|------------------|---|--|---|---|
| <b>Organization</b>   | <b>Program</b>                                | <b>Amount</b>    | <b>Services</b>   | <b>Goals</b>   | <b>Outcomes</b>   | <b>Status as of September 2010</b>  |
| OCAP IDA  | Families Building Wealth                      | \$20,000         | A pilot city-wide Individual Development Account (IDA) 2:1 match saving program   | 106 projected IDA accounts over 4 years for Oakland's low-income residents | 106 accounts open to save for homeownership, post secondary education, and microenterprises opportunities | 65 accounts open; Over \$37,000 saved   |
| United Way of Bay Area  | Oakland's EITC Campaign                       | \$15,000         | Free tax preparation to low-income residents  | 5,000 EITC and financial services  | 15 VITA and 8 AARP sites to prepared 5,000 tax returns  | 17 VITA and 9 AARP sites prepared 7,659 tax returns capturing over \$9 million  |
| DHS Community Housing Services Hunger Program                               | Oakland's Annual Thanksgiving Dinner          | \$10,000         | Co-sponsor the City's Annual Thanksgiving Dinner  | 2,000 projected to be served   | 2000 nutritional dinners, warm coats, and information to homeless and low-income individuals              | Event Pending: November 23, 2010  |
| OCAP General Programming  | Annual Walk to End Poverty and Community Fair | \$10,000         | Educate, inform and respond to the low-income community/ partners about important issues; Support OCAP's Community Engagement, Capacity Building, and Marketing | 400 expected to attend   | 400 participants to participate in Walk to End Poverty Community Fair at Lake Merritt                     | May 22, 2010 600 participants participated in Walk to End Poverty Community Fair at Lake Merritt, 20 plus Service Providers, and over 450 lbs of food collected and donated to the Alameda County Community Food Bank |
| <b>TOTAL:</b>   |   | <b>\$445,000</b> |   |  | <b>TOTAL PROJECTED TO BE SERVED: 8,838</b>  | <b>TOTAL SERVED TO DATE: 9,488</b>  |

In addition, On July 21-23, 2010, the State Department of Community Services and Development conducted its on-site monitoring visit and found OCAP to be in compliance with the terms and conditions of the its contract/grant. As outlined above, the Oakland Community Action Partnership and its partners are also on target to meet and exceed its projected outcomes for Calendar year 2010. Therefore, based on these findings, OCAP's Administering Board is recommending to approve and continue program funding for calendar year 2011.

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**OCAP 2009/2010 AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)**

In July 2009, the City of Oakland Community Action Partnership received an ARRA allocation of **\$1,212,697** to help expand its existing training, education, and employment opportunities by piloting an intensive training and transitional employment program designed to create employment opportunities for Oakland’s hard to serve low-income residents. To support this strategy, OCAP allocated \$130,697 to cover the cost of grant administration, staffing, and training, and \$1,082,000 was directly allocated to programs. Although program implementation was to occur over the course of 15 months, the City was not able to fully implement its programming until January 2010 due to numerous delays by the State. However, given these obstacles, OCAP through its ARRA funding was able to create 75.62 Full-Time Employment (FTE’s) opportunities. The following is a list of the employment-training partners and the types of employment opportunities created or maintained as of September 30, 2010:

| Grantee/Program Description   | Grantee Staff (FTE) | Program Participant (FTE) | Total | Grantee Staff JOB POSITIONS  | Program JOB POSITIONS            | #FTE by Position |
|---|---------------------|---------------------------|-------|--|----------------------------------|------------------|
| <b>Volunteers of America Bay Area:</b> provides stipends employment training, and subsidized and unsubsidized training employment placement and retention services in partnership with America Works.   | 1.25                | 27                        | 28.25 | Counselor (.88 FTE); Admin Asst. (.37 FTE)   | Oil Changer                      | 1                |
|   |                     |                           |       |  | Clerical                         | 2                |
|   |                     |                           |       |  | Labor                            | 6                |
|   |                     |                           |       |  | Security                         | 2                |
|   |                     |                           |       |  | Food Service                     | 4                |
|   |                     |                           |       |  | Telemarketing                    | 3                |
|   |                     |                           |       |  | Warehouse                        | 7                |
|   |                     |                           |       |  | City Job                         | 1                |
| <b>The Workforce Collaborative (ATLAS):</b> Provides self-sufficiency/career planning assessment, education, and employment training (in conjunction with the College of Alameda), job placement (subsidized and unsubsidized), and job retention services.   | 2                   | 31.5                      | 33.5  | Career Advocate (1.0 FTE); Job Developer/ Account Specialist (1.0 FTE)                     | Warehouse                        | 26.5             |
|   |                     |                           |       |  | Food Service                     | 2                |
|   |                     |                           |       |  | Janitor                          | 1                |
|   |                     |                           |       |  | Construction                     | 2                |
| <b>Laney College/Peralta Community College District</b><br>The Oakland Green Job Corps (OGJC)/ Bridge to Weatherization curriculum and training. The program prepares clients for employment as customer service, energy auditors, and energy efficiency installers for low-income families and provides on-the-job training and job placement. | 2.4                 | 9.5                       | 11.9  | Instruction, curriculum development, job development, program mgt. and case mgt. (2.4 FTE) | Internships in energy efficiency | .25              |
|   |                     |                           |       |  | Energy Efficiencies              | 8.25             |
|   |                     |                           |       |  | Construction                     | 1                |
| <b>Oakland Paratransit for the Elderly and Disabled</b><br>Provides door-to-door bus transportation for the elderly and disabled.   | 1.25                | 0                         | 1.25  | Driver (1), Admin Asst (.25)   | N/A                              |                  |

| Grantee/Program Description                                | Grantee Staff (FTE) | Program Participant (FTE) | Total        | Grantee Staff JOB POSITIONS                     | Program JOB POSITIONS | #FTE by Position |
|--|---------------------|---------------------------|--------------|---|-----------------------|------------------|
| Oakland Community Action Partnership (OCAP) and Consultant | .75                 | 0                         | .75          | Program Analyst (.25 FTE); Consultant (.50 FTE) | N/A                   |                  |
| <b>TOTAL</b>   | <b>7.65</b>         | <b>68</b>                 | <b>75.65</b> |   |                       |                  |

• **THE PROMISE OF COMMUNITY ACTION**

The Oakland Community Action Partnership and its Board remains committed to addressing the needs of the low-income community by ensuring access to training, education, employment, housing, and enrichment opportunities to improve the lives of Oakland’s 76,489 individuals who live in poverty. In support of this strategy and as a follow-up to the Life Enrichment Committee’s July 13, 2010 meeting, the Oakland Community Action Administering Board, at its October 18, 2010 board meeting, modified its previous submitted CSBG program recommendations to include the following:

| <b>PROGRAM RECOMMENDATIONS</b>  | <b>TIMELINE</b>   |
|---|---|
| Conduct joint meeting/retreat/site visits with Governing Board (City Council/LEC Council) and OCAP Administering Board once a year to ensure alignment of its strategic plan with overall city goals;   | Spring 2011 (In alignment with 2012-2013 Community Action Plan)                     |
| Modify OCAP’s grantee bi-annual progress report to track clients/areas served by zip code   | January 2011 (In alignment with new program year)                                   |
| Explore using a system for tracking program performance and client outcome specific data over a longer time period (e.g. length employment) for inclusion into annual OCAP City Council Report  | Fall 2011 (City Span)   |
| Modify OCAP’s 2012-2013 Request for Proposal (RFP) process to include a broader process that includes identifying price points/cost per unit versus national averages and expand the rubric process to rank quality of programs, set better goals, and ensure stronger program outcomes | Summer 2011 (In alignment with 2012-2013 RFP May Release)                           |
| Review current OCAP funding allocations to explore increasing overall community impact (ex. Thanksgiving Dinner, Walk to End Poverty, etc...); and  | Fall 2011 (In alignment with 2012-2013 OCAP budget)                                 |
| Work to improve CSBG administration/program funding ratio.  | Fall 2011 (Work with State Association for agency comparison and analysis of wages) |

In addition, throughout the course of the year, OCAP has played an instrumental role in helping the City of Oakland to secure over \$4 million in ARRA Weatherization funding for Oakland’s low-income



community and continues to provide support on other initiatives such as United Way of the Bay Area's Spark Point Initiative, a collaboration among several non-profit agencies to provide wrap around services to Oakland's low-income population; Safe Passages Elev8, a collaboration with the City, County and OUSD to increase opportunities for families and youth at 5 middle schools throughout Oakland; and Bank on Oakland, an initiative to bank 8,000 unbanked Oakland residents annually.

As OCAP continues to move forward, the board remain conscious to the reality that its charge is not only to addressing the symptoms of poverty but also get at the root causes of poverty in an attempt to bring about real change in an individual's life. For over thirty-nine years, the City of Oakland's Community Action Partnership has had a track record in making a difference in the lives of thousands of Oaklanders by "*helping people, changing lives.*"

### **SUSTAINABLE OPPORTUNITIES**

**Economic:** OCAP programs and services directly impact the employability of Oakland's low-income residents by providing access to education, training, and job opportunities designed to help families achieve an increased level of self-sufficiency.

**Environmental:** The creation of the Bridge to Weatherization curriculum training at Laney College in the green jobs industry and the City's new ARRA Weatherization funding will directly decrease the overall carbon footprint within Oakland's low-income communities.

**Social Equity:** OCAP will continue to focus its efforts to support the City goal of social equity for all of Oakland's low-income residents. OCAP will continue to collaborate and partner with other entities such as the Workforce Investment Board (WIB), Community Development Block Grant (CDBG), Oakland's Community Housing( Hunger and Homeless Program), Head Start, the County of Alameda, Alameda County Community Food Bank, the United Way of the Bay Area, Oakland Housing Authority, and other anti-poverty fighting programs to ensure that all efforts to eliminate poverty and its effects on the Oakland community are supported and that a sustainable infrastructure is in place to help low-income families move toward a higher level of self- sufficiency.

### **DISABILITY AND SENIOR CITIZEN ACCESS**

The Oakland Community Action Partnership programs and services are accessible to person with disabilities and senior citizens.

### **RECOMMENDATION AND RATIONALE**

The Department of Human Services Oakland Community Action Partnership requests that the City Council accept this report and approve a resolution authorizing the City Administrator to accept and appropriate an anticipated amount of \$718,453 for calendar year 2011 and to negotiate, execute, and amend grant agreements/contracts for a second year of funding with Bay Area Legal Aid in an amount not exceed \$50,000, Catholic Charities of the East Bay in an amount not exceed \$50,000; Covenant House


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California in an amount not exceed \$50,000; Housing and Economic Rights Advocates in an amount not exceed \$50,000; Mandela Marketplace in an amount not exceed \$50,000; Men of Valor Academy in an amount not exceed \$50,000; St. Mary's Center in an amount not exceed \$50,000; Society of St. Vincent de Paul in an amount not exceed \$50,000; EARN in an amount not exceed \$20,000; and the United Way of the Bay Area in an amount not exceed \$20,000.

**ACTION REQUESTED OF THE CITY COUNCIL**

The Department of Human Services Oakland Community Action Partnership requests that the City Council accept this report and approve a resolution authorizing the City Administrator to 1) Accept and Appropriate a Renewal Grant in an Anticipated Amount of \$718,453 for Calendar Year 2011 in Community Services Block Grant (CSBG) Funds from the State of California Department of Community Services and Development (CSD) and any additional funding that may become available and waive the central services overhead fee estimated at \$58,480 for calendar year 2011; and 2) Negotiate, Execute, and Amend Grant Agreements/Contracts for a Second year of Funding with Service Providers in Alignment with the City's 2010-2011 State Approved Community Action Plan Without Returning to Council.

Respectfully submitted,

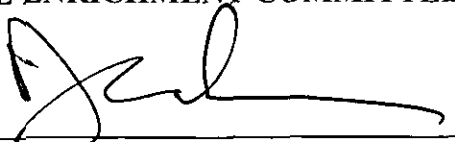


**ANDREA YOUNGDAHL, Director**  
**Department of Human Services**

Reviewed by: Sara Bedford, Manager  
Policy and Planning Division

Prepared by: Estelle Clemons, Manager  
Oakland Community Action Partnership

**APPROVED AND FORWARDED TO THE  
LIFE ENRICHMENT COMMITTEE:**



Office of the City Administrator

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*M. Morodoni*  
Oakland City Attorney's Office

## OAKLAND CITY COUNCIL

Resolution No. \_\_\_\_\_ C.M.S.

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**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO 1) ACCEPT AND APPROPRIATE A RENEWAL GRANT IN AN ANTICIPATED AMOUNT OF \$718,453 ANNUALLY IN COMMUNITY SERVICES BLOCK GRANT (CSBG) FUNDS FOR CALENDAR YEAR 2011 FROM THE STATE OF CALIFORNIA DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT (CSD) AND ANY ADDITIONAL CSBG FUNDING THAT MAY BECOME AVAILABLE; AND 2) NEGOTIATE, EXECUTE, AND AMEND GRANT AGREEMENTS/CONTRACTS WITH SERVICE PROVIDERS FOR A SECOND YEAR OF FUNDING IN ALIGNMENT WITH THE CITY'S 2010-2011 STATE APPROVED COMMUNITY ACTION PLAN WITHOUT RETURNING TO COUNCIL**

**WHEREAS**, the City of Oakland Community Action Partnership (OCAP) will receive a renewal grant in an anticipated amount of \$718,453 from the Federal Community Services Block Grant (CSBG) program from the State of California Department of Community Services and Development (CSD) for 2011 programming; and

**WHEREAS**, the City of Oakland, on behalf of OCAP, is willing to accept and appropriate the aforementioned grant in an anticipated amount of \$718,453 and offset city revenues in the amount of an anticipated \$718,453 for the program year January 1, 2011 through December 30, 2011, under provisions of the Community Services Block Grant; and

**WHEREAS**, the City's two-year adopted budget appropriates said funds in the State of California - other Fund (2159), DHS Administration Unit Organization (78111), CAP/CSBG Project (G3584); and

**WHEREAS**, in the past, departmental overhead charges associated with salary and wages based on a 9.01% calculation rate have been covered by the grant, however, the central services overhead rate has not been charged and therefore CSBG is requesting a waiver to offset the anticipated amount of approximately \$58,480; and

**WHEREAS**, these funds will be used to provide support and services to Oakland's low-income citizens to help them become self sufficient as outlined in the State approved 2010-2011 City of Oakland Community Action Plan; and

**WHEREAS**, services provided will be in accordance with both Federal and State subcontractor provisions, regulations, and guidelines for eligible activities under the Community Services Block Grant; and

**WHEREAS**, Oakland's Community Action Partnership would like to amend and extend its existing grant agreements and contracts with the following providers, contingent upon funding availability and annual performance; now, therefore, be it

| <b>2010-2011<br/>OCAP CONTRACTS</b>             | <b>PROGRAM TITLE</b>  | <b>AMOUNT<br/>NOT TO<br/>EXCEED</b> |
|---|---|-------------------------------------|
| Bay Area Legal Aid                              | Oakland Legal Safety Net Project  | \$50,000                            |
| Catholic Charities of the East Bay              | Oakland Housing Plus  | \$50,000                            |
| Covenant House California (CHC)                 | Job Training/Education and Employment for<br>Transitional aged Homeless Youth | \$50,000                            |
| Housing and Economic Rights Advocates<br>(HERA) | Low Income Homeowners Home Preservation<br>(LIHHP)                            | \$50,000                            |
| Mandela Marketplace                             | Mandela Food Enterprise Incubator   | \$50,000                            |
| Men of Valor Academy (MOVA)                     | Pathways out of Poverty: A Life<br>Transformative Training Program            | \$50,000                            |
| St. Mary's Center                               | Senior Homeless Program   | \$50,000                            |
| Society of St. Vincent de Paul                  | Kitchen of Champions  | \$50,000                            |
| EARN  | Oakland's Families Building Wealth IDA  | \$20,000                            |
| United Way of the Bay Area                      | Oakland EITC Campaign   | \$20,000                            |
| <b>TOTAL</b>                                    |   | <b>\$440,000</b>                    |

**RESOLVED:** That the City Administrator or his designee is hereby authorized to accept and appropriate a renewal grant in an anticipated amount of \$718,453 in Community Services Block Grant funds, any additional CSBG funding that may become available, and waive the central services overhead rate without returning to council, and offset city revenues in the aforementioned amount for the purpose described above for calendar year 2011; and be it

**FURTHER RESOLVED:** That the City Council hereby authorizes the City Administrator or his designee, as an agent for the City, to negotiate, execute, and amend grant agreements/contracts for calendar year 2011 with service providers and in alignment with the State approved Community Action Plan; and to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, contracts, amendments, modifications, payment requests, terminations and related actions which may be necessary; and be it

**FURTHER RESOLVED:** That said grant agreements shall be approved as to form and legality by the Office of the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_ 2010

**PASSED BY THE FOLLOWING VOTE:**

AYES - BROOKS, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, QUAN, REID, AND  
PRESIDENT BRUNNER

NOES -  
ABSENT -  
ABSTENTION -

ATTEST:

\_\_\_\_\_  
LATONDA SIMMONS  
City Clerk and Clerk of the Council of  
the City of Oakland, California