

CITY OF OAKLAND



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Office of the Mayor
Jerry Brown
Mayor

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Letter of Nomination

November 15, 2005

The Honorable City Council
One City Hall Plaza, Second Floor
Oakland, CA 94612

Dear Councilmembers:

Upon nomination of the Mayor, the following person is hereby appointed as a member of the following Board or Commission:

Housing, Residential Rent and Relocation Board

Bob McClain, Mayoral appointment to serve the unexpired term beginning December 9, 2004 and ending December 8, 2007, filling the Landlord Representative position previously held by Ricardo Hunter. Having resigned as a Landlord Representative because he was no longer eligible, Mr. Hunter now up for appointment as a Neutral Representative on the board.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Jerry Brown".

JERRY BROWN
Mayor

OFFICE OF THE MAYOR
2005 NOV - 3 AM 10: 22

BOB MCCLAIN

OBJECTIVE Secure an Owner's Representative position on the Housing, Residential Rent & Relocation Board.

EXPERIENCE **PROJECT MANAGER**

Port of Oakland, Oakland, CA 2002-Present

- Develop documents required to identify projects and to determine project scope, budget and schedule. Coordinate input from multiple stakeholders (revenue divisions, Finance, Engineering) to obtain relevant information and project "buy-in".
- Monitor project costs by tracking current costs, forecasting remaining costs and investigating variances. Justify requests for additional project funds as needed.
- Monitor project status by participating in coordination, phasing and progress meetings.
- Review Port agreements to identify and confirm Port obligations and funding commitments.
- Miscellaneous Project Management deliverables, including government grant applications, developing a database of construction costs, and improving business processes.

FINANCIAL ANALYST

Maxim Integrated Products, Sunnyvale, CA 2000-2001

- Developed quarterly budgets; monitored actual expenditures versus budget; investigated variances.
- Initiated process and system improvements to reduce costs. Worked with various stakeholders to drive project progress and achieve savings goals.
- Performed cost, feasibility, and profitability analyses for existing and proposed products.
- Evaluated product demand forecasts for accuracy, researched large forecast changes.
- Developed annual long-range plan (revenue, new product launch and headcount goals).

BROKER / ANALYST

Morgan Stanley Online, San Francisco, CA 1997-1999

Franklin Templeton Group, San Mateo, CA 1995-1996

Prudential Securities, San Francisco, CA 1994

- Researched and analyzed stocks, bonds & mutual funds. Built models for forecasting cash flows and estimating asset values.
- Sold and marketed investment products and services. Reviewed and evaluated client objectives, preferences and constraints to develop appropriate investment recommendations and strategies. Strengthened client relationships by educating them about a wide range of investment and securities industry related topics.

EDUCATION MBA, Finance and Real Estate, The Anderson School of Business, UCLA, 1993

MS, Civil Engineering, UC Berkeley, 1988

BS, Civil Engineering, UC Berkeley, 1986

LICENSES

Licensed California Real Estate Agent.

Licensed California Professional Engineer (PE).

Hold Chartered Financial Analyst (CFA) designation.

ADDITIONAL

Owner of residential rental property in the City of Oakland (12 Wildwood Avenue).

Member, Rental Housing Association of Northern Alameda County (RHANAC).

City of Oakland resident for over 20 years.

Familiar with Oakland rent regulations via representing a property owner with several tenant appeals.

Eugene Burger Management Co. (Intern, 1992)– property manager specializing in Section 8 housing.

Western Council of Engineers, Vice-President, Port of Oakland, 2004-2005

Community Service includes Earth Day Clean-up, Port of Oakland and City of Berkeley; Portfest

Volunteer, Port of Oakland; California Trails Day, Lake Temescal; Habitat for Humanity Build-a-thon, Crockett, CA

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

RESOLUTION APPOINTING BOB MCCLAIN AS A MEMBER OF THE HOUSING, RESIDENTIAL RENT AND RELOCATION BOARD

WHEREAS, Chapter 8.22 Oakland Municipal Code creates the Housing, Residential Rent and Relocation Board whose members are nominated by the Mayor and approved by the City Council; and

WHEREAS, Chapter 8.22 Oakland Municipal Code specifies that members of the Housing, Residential Rent and Relocation Board are to serve three year terms, which are to be staggered so that some appointments will expire every year, and appointments to fill a term of office are only to be for the remainder of that term; now, therefore, be it

RESOLVED, that by the nomination of the Mayor, the following individual is hereby appointed to the term set forth below:

Bob McClain, to serve the term beginning December 9, 2004 and ending December 8, 2007, filling the landlord representative seat formerly held by Ricardo Hunter.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES- BRUNNER, KERNIGHAN, NADEL, QUAN, BROOKS, REID, CHANG,
AND PRESIDENT DE LA FUENTE

NOES-

ABSENT-

ABSTENTION-

ATTEST:

LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California