



City of Oakland

Office of the City Clerk
Oakland City Hall
1 Frank H. Ogawa Plaza
Oakland, California 94612
LaTonda Simmons, City
Clerk

Meeting Minutes - FINAL

*Finance & Management Committee

Tuesday, September 24, 2019

9:30 AM

Sgt. Mark Dunakin Room - 1st Floor

Roll Call / Call To Order

The Oakland City Council Finance and Management Committee convened at 9:45 a.m, with Councilmember McElhaney presiding as Chairperson.

Present 4 - Nikki Bas, Dan Kalb, Sheng Thao, and Lynette McElhaney

- 3** Subject: The Chairperson's Report
From: Councilmember McElhaney
Recommendation: Receive An Informational Report And Discussion, "The Chairperson's Report", From Finance And Management Chair Lynette Gibson McElhaney As A Standing Item
[18-2095](#)

Attachments: [NO WRITTEN MATERIAL SUBMITTED](#)

This Informational Report be No Action Taken.

- 7** Subject: Vacant Property Tax Implementation Ordinance & Administration
From: Finance Department
Recommendation: Adopt An Ordinance Amending Oakland Municipal Code Title 4, Chapter 4.56 To Clarify And Further Define Various Sections Of The Oakland Vacant Property Tax And Establish A Method For Identifying Vacant Property
[18-2201](#)

Attachments: [View Report](#)
[View Supplemental Report 10/11/2019](#)
[View Supplemental Report 11/15/2019](#)
[13571 CMS](#)

*The committee continued this item to the pending list with no specific date
There were 79 speakers on this item.*

A motion was made that this matter be Continued to go before the *Finance & Management Committee. The motion carried by the following vote:

Excused 1 - Kalb
Aye 3 - Bas Thao, McElhaney
NO VOTE 0

2) A Resolution Authorizing The City Administrator, Or Designee, To Execute A First Amendment To An Agreement With Sci Consulting Group For The Implementation, Administration And Management Of The Vacant Property Tax For A Term Of Three Years Plus Two One-Year Options For A Grand Total Not To Exceed \$1,270,000 For All Five Years

[18-2202](#)

Attachments: [View Report](#)

[87917 CMS](#)

This City Resolution be Continued.to go before the *Finance & Management Committee to be heard 10/8/2019

4 The Item regarding the "Business Tax Exemption For Small Landlords" was removed at the Rules and Legislation Committee of September 19, 2019 and rescheduled to the Finance and Management Committee of October 8, 2019

5 Subject: Ordinance Amending Cannabis Business Tax Rates
From: Pro Tempore Kalb And Council President Kaplan
Recommendation: Adopt An Ordinance Amending Oakland Municipal Code Title 5, Chapter 5.04, Section 5.04.480 And Section 5.04.481, To Create A Tiered And Category Based Tax Structure For Cannabis Businesses, Merge Medical And Non-Medical Cannabis Business Classifications, And Reduce Tax Rates For Cannabis Businesses
[18-1900](#)

- Attachments:** [View City Administrator Report](#)
[View Supplemental Report 5/3/2019](#)
[View Supplemental Finance Report 5/3/2019](#)
[View Supplemental Finance Report 5/10/2019](#)
[View Supplemental Legislation 5/17/2019](#)
[View Supplemental Finance Report 5/17/2019](#)
[View Supplemental Report 7/3/2019](#)
[View Report](#)
[View Supplemental Report - Kalb 7/3/2019](#)
[View Supplemental Report - Kalb 7/12/2019](#)
[View Supplemental Report 9/12/2019](#)
[View Supplemental Report - Kalb 10/4/2019](#)
[View Supplemental Report - Taylor 10/4/2019](#)
[View Supplemental Finance Report - 10/4/2019](#)
[View Supplemental Report - Taylor 10/18/2019](#)
[View Supplemental Report - Kaplan 10/18/2019](#)
[View Supplemental Report 10/17/2019](#)
[View Supplemental Report 11/1/2019](#)
[View Supplemental Report - Thao & Kalb 11/1/2019](#)
[View Supplemental Report - Thao & Kalb 11/15/2019](#)
[View Supplemental Report 11/26/2019](#)

This Ordinance be Continued.to go before the *Finance & Management Committee to be heard 10/8/2019

Excused 1 - Kalb
Aye 3 - Bas Thao, McElhaney
NO VOTE 0

- 6 Subject: Equal Access Ordinance Annual Report
From: Human Resources Management Department
Recommendation: Receive An Informational Report Regarding The Annual Equal Access To Services Ordinance Compliance Report For Fiscal Year 2018-19
[18-2187](#)

Attachments: [View Report](#)
[View Report- Attachment A](#)
[View Supplemental Report 11/1/2019](#)

This Informational Report be Continued.to go before the *Finance & Management Committee to be heard 10/8/2019

Excused 1 - Kalb
Aye 3 - Bas Thao, McElhaney
NO VOTE 0

- 8 Subject: Business Tax Refunds Audit FY 2017-18
From: Office Of The City Auditor
Recommendation: Receive An Informational Report From The City Auditor On The Business Tax Refunds Audit FY 2017-18
[18-2210](#)

Attachments: [View Report](#)

This Informational Report be Continued.to go before the *Finance & Management Committee to be heard 10/8/2019

Excused 1 - Kalb
Aye 3 - Bas Thao, McElhaney
NO VOTE 0

- 1 Approval Of The Draft Minutes From The Committee Meeting Held On September 10, 2019
[18-2185](#)

Attachments: [View Report](#)

A motion was made by Sheng Thao, seconded by Nikki Bas, that this matter be Approved. The motion carried by the following vote:

Excused 1 - Kalb
Aye 3 - Bas Thao, McElhaney
NO VOTE 0

2 Determination Of Schedule Of Outstanding Committee Items
[18-2186](#)

Attachments: [View Report](#)
[View Supplemental Report 9/20/2019](#)

There was 1 speaker on this item.

A motion was made by Sheng Thao, seconded by Nikki Bas, that this matter be Accepted. The motion carried by the following vote:

Excused 1 - Kalb

Aye 3 - Bas Thao, McElhaney

NO VOTE 0

Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

Adjournment

There being no further business, and upon the motion duly made, the Oakland City Council Finance and Management Committee adjourned the meeting at 12:50 p.m.

* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

Americans With Disabilities Act

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MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.