



# City of Oakland

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City  
Clerk

## Meeting Agenda - SUPPLEMENTAL \*Finance & Management Committee

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Tuesday, September 24, 2019

9:30 AM

Sgt. Mark Dunakin Room - 1st Floor

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### **DEFINITION OF TERMS:**

**Consent Item:** any action item that a subject matter Committee has forwarded to the full Council with unanimous recommendation for approval and is not controversial, and does not have a high level of public interest as determined by the Rules Committee.

**Non-Consent Item:** any action that a subject-matter Committee has forwarded to the full Council without unanimous recommendation for approval, or having a high level of public interest, or is controversial as determined by the Rules Committee.

**Action Item:** any resolution, ordinance, public hearing, motion, or recommendation requiring official vote and approval of the City Council to be effective.

**Informational Item:** an item of the agenda consisting only of an informational report that does not require or permit Council action.

Roll Call / Call To Order

### **COMMITTEE MEMBERSHIP:**

*Nikki Bas, District 2; Dan Kalb, District 1; Sheng Thao, District 4; Chairperson: Lynette McElhaney, District 3*

- 1 Approval Of The Draft Minutes From The Committee Meeting Held On September 10, 2019

[18-2185](#)

**Attachments:** [View Report](#)

- 2 Determination Of Schedule Of Outstanding Committee Items

[18-2186](#)

**Attachments:** [View Report](#)

[View Supplemental Report 9/20/2019](#)

**3** Subject: The Chairperson’s Report  
From: Councilmember McElhaney  
Recommendation: Receive An Informational Report And Discussion, “The Chairperson’s Report”, From Finance And Management Chair Lynette Gibson McElhaney As A Standing Item  
[18-2095](#)

**Attachments:** [NO WRITTEN MATERIAL SUBMITTED](#)

**Legislative History**

7/11/19 \*Rules & Legislation Scheduled to the \*Finance & Management Committee  
The Committee accepted a Title Change

*DUE TO THE PRESENCE OF VICE MAYOR REID, A QUORUM OF THE CITY COUNCIL WAS NOTED, AND A MOTION WAS MADE AND SECONDED TO ADJOURN THE MEETING OF THE RULES AND LEGISLATION COMMITTEE AND TO CONVENE AS A SPECIAL MEETING OF THE FULL COUNCIL AT 12:28 P.M.*

*THE SPECIAL MEETING OF THE CITY COUNCIL ADJOURNED AT 12:33 P.M. AND RECONVENED AS THE RULES AND LEGISLATION COMMITTEE*

**4 The Item regarding the "Business Tax Exemption For Small Landlords" was removed at the Rules and Legislation Committee of September 19, 2019 and rescheduled to the Finance and Management Committee of October 8, 2019**

**5** Subject: Ordinance Amending Cannabis Business Tax Rates  
 From: Pro Tempore Kalb And Council President Kaplan  
 Recommendation: Adopt An Ordinance Amending Oakland Municipal Code Title 5, Chapter 5.04, Section 5.04.480 And Section 5.04.481, To Create A Tiered And Category Based Tax Structure For Cannabis Businesses, Merge Medical And Non-Medical Cannabis Business Classifications, And Reduce Tax Rates For Cannabis Businesses  
[18-1900](#)

- Attachments:**
- [View Report](#)
  - [View City Administrator Report](#)
  - [View Supplemental Report 5/3/2019](#)
  - [View Supplemental Finance Report 5/3/2019](#)
  - [View Supplemental Finance Report 5/10/2019](#)
  - [View Supplemental Legislation 5/17/2019](#)
  - [View Supplemental Finance Report 5/17/2019](#)
  - [View Supplemental Report 7/3/2019](#)
  - [View Supplemental Report - Kalb 7/3/2019](#)
  - [View Supplemental Report - Kalb 7/12/2019](#)
  - [View Supplemental Report 9/12/2019](#)

**Legislative History**

5/23/19	*Rules & Legislation Committee	Rescheduled to the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council
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*This Item was withdrawn and rescheduled to the Council meeting of July 9, 2019*

7/9/19	Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council	Continued to the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council
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7/16/19	Special Concurrent Meeting of the Oakland Redevelopment Successor Agency/City Council	Continued to the *Finance & Management Committee
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*Upon the reading of Item 9.1 by the City Clerk, the Public Hearing was opened at 11:58 p.m.*

*23 individuals spoke on this item.*

*Councilmember Taylor made a motion, seconded by Councilmember McElhaney to close the Public Hearing, and Continue this item to the September 24, 2019 Finance And Management Committee, the motion passed by 7 Ayes: Taylor, Thao, Gallo, Bas, Kalb, McElhaney, President Kaplan and 1 Excused Reid*

**6** Subject: Equal Access Ordinance Annual Report  
 From: Human Resources Management Department  
 Recommendation: Receive An Informational Report Regarding The Annual Equal Access To Services Ordinance Compliance Report For Fiscal Year 2018-19  
[18-2187](#)

**Attachments:** [View Report](#)  
[View Report- Attachment A](#)

**7** Subject: Vacant Property Tax Implementation Ordinance & Administration  
 From: Finance Department  
 Recommendation: Adopt The Following Pieces Of Legislation:

1) An Ordinance Amending Oakland Municipal Code Title 4, Chapter 4.56 To Clarify And Further Define Various Sections Of The Oakland Vacant Property Tax And Establish A Method For Identifying Vacant Property; And  
[18-2201](#)

**Attachments:** [View Report](#)

**Legislative History**

9/12/19	*Rules & Legislation Committee	Scheduled to the *Finance & Management Committee
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2) A Resolution Authorizing The City Administrator, Or Designee, To Execute A First Amendment To An Agreement With Sci Consulting Group For The Implementation, Administration And Management Of The Vacant Property Tax For A Term Of Three Years Plus Two One-Year Options For A Grand Total Not To Exceed \$1,270,000 For All Five Years  
[18-2202](#)

**Attachments:** [View Report](#)

**Legislative History**

9/12/19	*Rules & Legislation Committee	Scheduled to the *Finance & Management Committee
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**8** Subject: Business Tax Refunds Audit FY 2017-18  
 From: Office Of The City Auditor  
 Recommendation: Receive An Informational Report From The City Auditor On The Business Tax Refunds Audit FY 2017-18  
[18-2210](#)

**Attachments:** [View Report](#)

**Legislative History**

9/12/19	*Rules & Legislation Committee	Scheduled to the *Finance & Management Committee
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**Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

**Adjournment**

\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

**Americans With Disabilities Act**

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**Office of the City Clerk - Agenda Management Unit**

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**MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.**