

**CITY OF OAKLAND  
MEMORANDUM**

Am3  
FILED  
OFFICE OF THE CITY CLERK  
OAKLAND  
2003 SEP 24 PM 3:48

**TO:** Rules & Legislation Committee  
**ATTN:** Assistant to the City Manager  
**FROM:** Name Jackie Campbell – 238-7293  
250 Frank H. Ogawa Pl., Suite 5313  
CEDA – Housing & Community Development Division  
**DATE:** September 22, 2003

**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

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**TITLE: RESOLUTION AUTHORIZING THE CITY MANAGER TO APPLY TO THE THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD) FOR FUNDING FROM THE CAL HOME PROGRAM IN AN AMOUNT NOT TO EXCEED \$1 MILLION FOR FIRST TIME HOMEBUYER MORTGAGE ASSISTANCE PROGRAMS AND TO APPROVE OTHER RELATED ACTIONS**

**SCHEDULING RECOMMENDATION:**

A. Committee \_\_\_\_\_  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)

City Council \_\_\_\_\_ Redevelopment Agency  
(Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)

B. Meeting Date: October 7, 2003

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested?

What is the fiscal impact on the City/Agency?

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

\_\_\_ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)

\_\_\_ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:

\_\_\_ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;

\_\_\_ Item requires immediate action relating to federal or state legislation;

\_\_\_ Item requires immediate action relating to eligibility for a grant or gift; OR

\_\_\_ Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda: