

**CITY OF OAKLAND**  
**AGENDA REPORT**

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

2009 OCT 15 PM 6:43

**To:** Office of the City Administrator  
**Attn:** Dan Lindheim  
**From:** Police Department  
**Date:** October 27, 2009

**Re:** **A Report and Proposed Resolution Authorizing the City Administrator, on Behalf of the City of Oakland, to Accept and Appropriate Grant Funds in An Amount Not to Exceed Three Hundred Thousand Dollars (\$300,000) From the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS), FY 2009 Safe Schools Initiative Grant Program, for Enactment of the Oakland Police Cadet Program, and Appropriate Said Funds to the Police Department**

---

**SUMMARY**

A resolution has been prepared authorizing the City Administrator, on behalf of the City of Oakland, to accept and appropriate grant funds in an amount not to exceed \$300,000 from the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS), FY 2009 Safe Schools Initiative grant program. The proposed program period is October 1, 2009 through September 30, 2011.

**FISCAL IMPACT**

It is anticipated that the U.S. Department of Justice, Office of Community Oriented Policing Services, will approve the Police Department's FY 2009 Safe Schools Initiative application and award the City of Oakland \$300,000 in Federal grant funds. Revenues and appropriations will be allocated in the Federal Grant Fund (2112), Training Division Org. (103430), Training Division Program (PS09), in a Project Account to be determined. The program will be managed by the Training Division Commander. There is no match requirement. Expense allocations are as follows:

Use of Funds	Cost
Police Cadets (\$13.50/hr x 78/hrs/mo x 24/mos x 11/persons)	\$277,992
Supplies and Printing	\$10,008
Cadet Uniforms	\$12,000
<b>TOTAL</b>	<b>\$300,000</b>

Item: \_\_\_\_\_  
Public Safety Comte.  
October 27, 2009

Central Services Overhead (CSO) charges associated with the \$277,992 for salary and wages equals \$37,918, based on a 13.64% calculation rate. However, the granting agency specifically disallows CSO charges. Therefore, the Department requests a waiver for applicable Central Services Overhead charges. Approval of this waiver request will require the General Purpose Fund to absorb this cost.

## **BACKGROUND**

The Oakland Police Cadet Program is designed for hardworking, ambitious young men and women who desire to explore and develop careers in the field of law enforcement while completing their high school and college degrees. Cadets are hourly, part-time employees who receive training and experience in various aspects of police services. Cadets may be rotated through a variety of assignments designed to stimulate their interest in professional police service. Intensive supervision, counseling, training, and evaluation shall develop their leadership qualities and prepares them for careers in law enforcement.

## **KEY ISSUES AND IMPACTS**

### Application and Selection Requirements

Applicants for the Oakland Police Cadet Program must adhere to the following criteria:

- √ Be at least 17-1/2 (Must be between 18 and 20-1/2 at the time of appointment.)
- √ Attend an accredited college or university, or be a high school senior who plans to attend an accredited college or university the next regular quarter or semester following graduation from high school. High school seniors must be registered at, or accepted for admittance to, an accredited college or university by the time of appointment to the program.
- √ Possess a valid, unrestricted California driver's license or be eligible to receive one by the date of appointment.
- √ Meet medical criteria established for the Police Officer Trainee position.
- √ Be a United States citizen or be eligible to apply for citizenship by the date of transition from a cadet to a Police Officer Trainee.
- √ Have no felony conviction.

### Academic Requirements

Except for the summer break, individuals enrolled in the Oakland Police Cadet Program are expected to be enrolled in at least six units of college courses that are academic in nature. Sports classes and craft-type classes do not satisfy this requirement. Police Cadets are likewise required

Item: \_\_\_\_\_  
Public Safety Comte.  
October 27, 2009

to maintain an overall “C” (2.0) grade point average in all college studies. Failure to maintain a “C” average may result in termination from the program.

### Assignment of Duties

Youths enrolled in the Oakland Police Cadet Program are not sworn law enforcement officers, and do not have any peace officer powers. The following is an overview of the duties to be assigned to a cadet by a supervising Police Officer:

- Assist with the completion of felony reports involving crimes against property; e.g. bicycle theft, auto theft, or auto burglary
- Completion of misdemeanor reports not requiring a Police Officer; cadets shall not take reports involving injuries or crimes against person, but may assist a Police Officer during these investigations
- Marking and towing of abandoned vehicles
- Pedestrian and traffic control
- Completion of found property reports
- Outside agency reports, e.g. reports involving policing beat hazards such as litter or abandoned buildings constituting an eyesore
- Routine transportation and notification assignments
- Record-keeping and information retrieval; provided that the cadet completes mandatory requisite training for the same
- Crime prevention details
- Investigative assistance with the approval of the Cadet Unit Coordinator.

## **SUSTAINABLE OPPORTUNITIES**

### Economic

Violence prevention activities enhance the Police Department’s efforts to reduce crime and provide a climate in which economic development can flourish.

Item: \_\_\_\_\_  
Public Safety Comte.  
October 27, 2009

**Environmental**

No environmental opportunities are anticipated.

**Equity**

Implementation of the Oakland Police Cadet Program will enhance public safety and violence prevention efforts, as well as facilitate future economic growth in Oakland.


**DISABILITY AND SENIOR CITIZEN ACCESS**

There are no ADA or senior citizen access issues contained in this report.

**RECOMMENDATION**


The Oakland Police Department recommends that the City Council adopt the resolution and authorize the City Administrator to accept grant funds in an amount not to exceed \$300,000 from the U.S. Department of Justice, Office of Community Oriented Policing Services, and appropriate said funds to the Police Department.

Respectfully submitted,

  
Howard Jordan  
Acting Chief of Police

Prepared by: Candice Jessie  
Fiscal Services Division  
Office of the Chief of Police

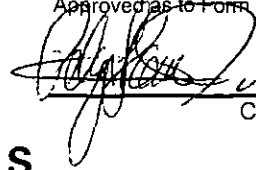
APPROVED AND FORWARDED TO  
THE PUBLIC SAFETY COMMITTEE:

  
\_\_\_\_\_  
Office of the City Administrator

Item: \_\_\_\_\_  
Public Safety Comte.  
October 27, 2009

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND  
2009 OCT 15 PM 6:02

# OAKLAND CITY COUNCIL

  
City Attorney

RESOLUTION No. \_\_\_\_\_ C.M.S.

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO ACCEPT AND APPROPRIATE GRANT FUNDS IN AN AMOUNT NOT TO EXCEED THREE HUNDRED THOUSAND DOLLARS (\$300,000) FROM THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF COMMUNITY ORIENTED POLICING SERVICES (COPS), FY 2009 SAFE SCHOOLS INITIATIVE GRANT PROGRAM, FOR ENACTMENT OF THE OAKLAND POLICE CADET PROGRAM, AND APPROPRIATE SAID FUNDS TO THE POLICE DEPARTMENT**

**WHEREAS**, it is anticipated that grant funds in the amount of \$300,000 will be awarded by the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS), FY 2009 Safe Schools Initiative Grant Program, for implementation of the Oakland Police Cadet Program within the Police Department; and

**WHEREAS**, these federal grant funds are earmarked to recruit, train, and hire additional Police Officers from within the Oakland community; and

**WHEREAS**, the Oakland Police Cadet Program is designed as a means by which men and women can explore and develop careers in the field of law enforcement while completing their high school and college degrees; and

**WHEREAS**, enactment of the Oakland Police Cadet Program will assist in the Police Department's goal of decreasing incidents of youth-based violence and other delinquency activities; and

**WHEREAS**, the proposed grant does not allow for indirect costs (Central Services Overhead) charges in the amount of \$37,918, and the Department has requested a waiver of said charges; now, therefore be it

**RESOLVED:** That the City Council hereby authorizes the City Administrator or his designee to accept grant funds in an amount not to exceed \$300,000 from the U.S. Department of Justice, Office of Community Oriented Policing Services, and to increase revenues and appropriate said budget to the Police Department; and be it

**FURTHER RESOLVED:** That grant funds shall be maintained in the Federal Grant Fund (2112), Training Division Org. (103430), Training Division Program (PS09); in a Project Number to be established; and be it

**FURTHER RESOLVED:** That Central Services Overhead costs of \$37,918 (13.64%) are hereby waived; and be it

**FURTHER RESOLVED:** That the City Administrator or his designee is hereby authorized to complete all required negotiations, certifications, assurances and documentation required to accept, modify, extend and/or amend the grant award.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 20\_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

AYES- BROOKS, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, QUAN, REID, and PRESIDENT BRUNNER

NOES-

ABSENT-

ABSTENTION-

ATTEST: \_\_\_\_\_

LaTonda Simmons  
City Clerk and Clerk of the  
Council of the City of Oakland, California