

  
CITY ATTORNEY'S OFFICE

## OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C.M.S.

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**RESOLUTION AUTHORIZING A CONTRACT WITH CENTRO LEGAL DE LA RAZA FOR PROVISION OF REPRESENTATION SERVICES TO LOW- AND MODERATE-INCOME TENANTS AT RENT ADJUSTMENT PROGRAM PETITION PROCEEDINGS AND HOUSING, RESIDENTIAL RENT AND RELOCATION BOARD APPEAL PROCEEDINGS IN THE AMOUNT OF \$250,000 FROM OCTOBER 1, 2023, THROUGH SEPTEMBER 24, 2024, RENEWABLE AT THE CITY ADMINISTRATOR'S OPTION FOR ONE ADDITIONAL ONE-YEAR TERM NOT TO EXCEED \$250,000**

**WHEREAS**, on November 1, 2022, the City Council approved Resolution No. 89483 C.M.S., authorizing the City Administrator to contract with Centro Legal de la Raza (CLR). The contract was for services to be provided from November 1, 2022 through June 30, 2023; and

**WHEREAS**, on June 9, 2023, staff released a Request for Proposals (RFP) for representation services of low- and moderate-income tenants pursuant to the City's contracting procedures for a period of twelve months and for a contract amount of \$250,000, renewable at the City's option for another year not to exceed \$250,000. CLR responded and submitted a proposal that met the RFP requirements; and

**WHEREAS**, on August 7, 2023, while going through the formal RFP process, the City, under the City Administrator's procurement process authority, after an informal request for proposals, signed a short-term contract with CLR for an amount not to exceed \$49,999 to cover the gap in services between July 1, 2023 and September 30, 2023; and

**WHEREAS**, upon the RFP review, staff determined that CLR should be awarded a contract for these services for the term between October 1, 2023, and September 30, 2024 for a total amount of \$250,000; and

**WHEREAS**, the total \$500,000 funds for this contract (including a second-year extension at the City's option, not to exceed \$250,000) are available in the Rent Adjustment Program (Fund 2413, Project 1001110, Org. 89969, Account No. 54912). These funds are restricted to use by the Rent Adjustment Program by Ordinance No. 21517 C.M.S.; and

**WHEREAS**, this action is exempt from the California Environmental Quality Act (CEQA) under the following, each as separate and in dependent basis, including but not limited to, the

following: CEQA Guidelines: Section 15378 (regulatory actions), Section 15062(b)(3) (no significant environmental impact), and Section 15183 (actions consistent with the general plan and zoning); now, therefore, be it

**RESOLVED:** That this action is exempt from the California Environmental Quality Act (CEQA) under the following, each as separate and in dependent basis, including but not limited to, the following: CEQA Guidelines: Section 15378 (regulatory actions), Section 15062(b)(3) (no significant environmental impact), and Section 15183 (actions consistent with the general plan and zoning); and be it

**FURTHER RESOLVED:** That the City Administrator is authorized to enter into a contract with CLR for provision of representation services to low- and moderate-income tenants at RAP petition proceedings and HRRRB appeal proceedings in the amount of \$250,000 from October 1, 2023, through September 30, 2024; and be it

**FURTHER RESOLVED:** That the City Administrator is authorized, at the City's option, to extend this contract for an additional 12-month period in the amount not to exceed \$250,000 from October 1, 2024, through September 30, 2025.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, JENKINS, KALB, KAPLAN, RAMACHANDRAN, REID, AND  
PRESIDENT FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

ATTEST: \_\_\_\_\_

ASHA REED  
City Clerk and Clerk of the Council of the  
City of Oakland, California