


CITY ATTORNEY'S OFFICE

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

RESOLUTION:

- 1. AUTHORIZING THE CITY ADMINISTRATOR TO APPLY FOR, ACCEPT AND APPROPRIATE HEAD START BASIC TRAINING AND TECHNICAL ASSISTANCE, EARLY HEAD START BASIC AND TRAINING AND TECHNICAL ASSISTANCE GRANTS FOR FISCAL YEAR (FY) 2024-2025 FROM THE US DEPARTMENT OF HEALTH AND HUMAN SERVICES, ADMINISTRATION FOR CHILDREN AND FAMILIES, OFFICE OF HEAD START (DHHS/ACF), IN AN ESTIMATED AMOUNT OF THIRTEEN MILLION FOUR HUNDRED EIGHTY-FOUR THOUSAND FIVE HUNDRED THIRTY-THREE DOLLARS (\$13,484,533), AND COMMITTING THE NECESSARY LOCAL MATCH; AND**
- 2. AUTHORIZING THE CITY ADMINISTRATOR TO APPLY FOR, ACCEPT AND APPROPRIATE A COST OF LIVING (COLA) ADJUSTMENT AND QUALITY IMPROVEMENT GRANT FROM DHHS/ACF IF AWARDED FOR THE HEAD START AND EARLY HEAD START PROGRAM FOR FY 2024-2025; AND**
- 3. SUBJECT TO FUNDING AVAILABILITY, AUTHORIZING THE ADDITION OF SEVEN FULL TIME EQUIVALENT (FTE) POSITIONS TO SERVE HOME-BASED PROGRAMMING, AND HEALTH AND SAFETY PRIORITIES; AND**
- 4. AUTHORIZING AN ESTIMATED OFFSET OF THREE MILLION TWO HUNDRED FORTY-THREE THOUSAND FOUR HUNDRED EIGHTY-SIX DOLLARS (\$3,243,486) FOR FY 2024-2025 CENTRAL SERVICES OVERHEAD CHARGES; AND**
- 5. AWARDING GRANT AGREEMENTS TO FUND COMPREHENSIVE EARLY CARE, EDUCATION AND FAMILY SERVICES TO COMMUNITY SERVICE PROVIDERS IDENTIFIED IN TABLE 3 FOR FY 2024-2025 FOR A TOTAL AMOUNT NOT TO EXCEED TWO MILLION SEVEN HUNDRED AND TWELVE THOUSAND SIX HUNDRED AND TWO DOLLARS (\$2,712,602); AND**

6. AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT AND APPROPRIATE ADDITIONAL FEDERAL HEAD START/EARLY HEAD START FUNDS IF THEY BECOME AVAILABLE WITHIN FY 2024-2025 AND AMEND THE GRANT AGREEMENTS WITHIN THE LIMITS OF THE FEDERAL AWARD.

WHEREAS, the City of Oakland desires to apply for, accept and appropriate the Head Start/Early Head Start grant in an estimated amount of \$13,484,533 from the US Department Of Health And Human Services, Administration For Children And Families, Office Of Head Start (DHHS/ACF) to fund a Head Start Program and Early Head Start Program from July 1, 2024, through June 30, 2025; and

WHEREAS, the total federal amount of \$13,484,533 is comprised of the following project accounts as stipulated in the DHHS/ACF funding guidelines: Head Start Basic, Head Start Training/Technical Assistance, Early Head Start Basic, and Early Head Start Training/Technical Assistance Grants, which includes the Early Head Start Expansion Grant; and

WHEREAS, the estimated sum of Thirteen Million Four Hundred Eighty-Four Thousand Five Hundred and Thirty-Three dollars (\$13,484,533) shall be appropriated to the Department of Health and Human Services Department Fund (2128), Head Start Classroom and Seasonal Organization (78231), Head Start FY24-25 Basic Project (1006668), and Early Head Start FY24-25 Basic Project (1006686), and Strengthening Children, Youth, & Families Program (YS13); and

WHEREAS, the Head Start/Early Head Start grants require a match of local in-kind contributions equal to twenty percent (20%) of the total program costs; and

WHEREAS, the City plans to appropriate Ten Million Five Hundred and Twenty-One Thousand Eight Hundred and Seventy-Five dollars (\$10,521,875) of the General Purpose Fund (1010) to Department of Health & Human Services Fund (2128), California Department of Education Fund (2138), HS Classroom & Seasonal Organization (78231), Head Start - Central Office Program (78232), HS Central Office Administration Program (78235), Head Start FY24-25 Basic Project (1006668), Head Start FY24-25 CSPP (1006674), Early Head Start FY24-25 CCTR (1006696), Early Head Start FY24-25 Basic Project (1006686), and Strengthening Children, Youth, & Families Program (YS13), to implement the program in accordance with both the federal grant; and

WHEREAS, Central Services Overhead charges associated with the DHHS/ACF grant will be offset by a contribution from the General-Purpose Fund in an estimated amount of three million two hundred forty-three thousand and four hundred eighty-six dollars (\$3,243,486), as has been done in all past years, due to the federal administrative cost caps; and

WHEREAS, the Head Start Program Performance Standards promote standards of best practice in supporting the optimal development of the whole child; preschool, kindergarten, and school readiness for children ages birth to five; and parent, family and community engagement; and

WHEREAS, the City of Oakland Head Start program will continue to prioritize Early Head Start as the State expands universal pre-kindergarten funding for preschool-age children through Assembly Bill 22; and

WHEREAS, the Head Start Program Performance Standards endeavor to further strengthen child outcomes and readiness for preschool, kindergarten, and school by expanding comprehensive services that Head Start and Early Head Start participants receive and increasing full-day, full-year program options; and

WHEREAS, the Head Start program will maintain its current program design of the center-based, family childcare partner and home-based service delivery using City and partner agencies combined offering 330 full-year Early Head Start slots, as reflected in Table 1 below; and

WHEREAS, the Head Start program will propose a shift of 46 slots between program options, moving 46 partner center slots to now be served by the home-base program which has reported full enrollment for the current program year, has successfully been full-staffed, and has healthy applicant pool of interested families; and

WHEREAS, the Head Start program will maintain its current program design of center-based and home-based service delivery using both City and partner agencies, including family child care partnership totaling 292 full-day Head Start slots as reflected in Table 1 below; and

Table 1: Grantee (City) and Partner Funded Slots

Early Head Start/ Head Start Grantee & Partners	Early Head Start (0 to 3) Slots	Head Start (3 to 5) Slots	Total OHS Funded Slots
Grantee			
City of Oakland	184	175	359
Partner Agencies			
Brighter Beginnings Home Based Program	120	20	140
Peralta Community College - Laney College Children's Center		48	48
Peralta Community College - Merritt College Children's Center		16	16
Bananas, Inc. Family Child Care Partnership	26	33	59
Subtotal Partner Funded Slots	146	117	263
Total Program Enrollment Proposed	330	292	622

WHEREAS, the Head Start and Early Head Start funding will provide comprehensive child development services to 622 Head Start and Early Head Start eligible children and families who have the most economic need, with ten percent (10%) of the enrollment consisting of children with special needs and, by new provisions enacted by the federal Office of Head Start, will expand enhanced outreach efforts to include homeless families and underserved populations; and

WHEREAS, if the City’s full application is approved as submitted, approval of this resolution will authorize the City Administrator to fund seven new Full Time Equivalent (FTE) positions to operate the 46 slots moving to the home base program option and two health and safety positions to meet the quality improvement goals of the grant. These positions include 4.00 FTE Family Advocates, 1.00 Head Start Coordinator, 1.00 FTE Program Operations Manager, and 1.00 FTE Supervising Case Manager; and

WHEREAS, the City wishes to also enter into the following Early Head Start/Head Start partnership grant agreements with local early care and education providers to provide comprehensive childcare and family services from July 1, 2024 through June 30, 2025 in the amounts and service numbers listed below in Table 2:

Table 2: Grantee (City) and Partner (Sub Grantees) Grant Agreement

Early Head Start/Head Start Grantee and Partner Agencies	Early Head Start Funded Slots	Head Start Funded Slots
Brighter Beginnings Home Based Program	120	20
Peralta Community College (Laney College Children’s Center and Merritt College Children’s Center)		64
Bananas, Inc. Family Child Care Partnership	26	33
Total	146	117

; and

WHEREAS, the City of Oakland desires to apply for, accept and appropriate a Cost Of Living (COLA) Adjustment and Quality Improvement Grant from DHHS/ACF to offset higher operating costs and make program quality improvements of the Head Start and Early Head Start Program if awarded by the Office of Head Start from July 1, 2024, through June 30, 2025; and

WHEREAS, the City wishes to pass on to partners (subgrantees) identified in Table 2, a portion of the COLA award that the City receives in addition to the base partnership grant agreements from July 1, 2024 through June 30, 2025 to support COLA and QI allowable costs outlined by the award for fiscal year 2024-2025; now, therefore, be it

RESOLVED: That the City Council hereby authorizes the City Administrator to apply for, accept, and appropriate the Head Start Basic, Head Start Training and Technical Assistance, Early Head Start Basic, and Early Head Start Training and Technical Assistance grants from DHHS/ACF in the estimated amount of \$13,484,533 for funding of a Head Start Program and Early Head Start Program from July 1, 2024, through June 30, 2025; and be it

FURTHER RESOLVED: That the estimated sum of Thirteen Million Four Hundred Eighty-Four Thousand Five Hundred Thirty-Three dollars (\$13,484,533) shall be appropriated in Biennial Budget to Department of Health and Human Services Fund (2128), HS Classroom & Seasonal Organization (78231), and Head Start FY24-25 Basic Project (1006668), Early Head Start FY24-25 Basic Project (1006686), and Strengthening Children, Youth, & Families Program (YS13); and be it

FURTHER RESOLVED: That the City Council commits to allocate funding for the required Head Start/Early Head Start match for local in-kind contributions equal or greater to twenty percent (20%) of the total program costs as part of the FY 2024-2025 Budget Process; and be it

FURTHER RESOLVED: The City plans to appropriate Ten Million Five Hundred and Twenty-One Thousand Eight Hundred and Seventy-Five dollars (\$10,521,875) of the General Purpose Fund (1010) to Department of Health & Human Services Fund (2128), California Department of Education Fund (2138), HS Classroom & Seasonal Organization (78231), Head Start - Central Office Program (78232), HS Central Office Administration Program (78235), Head Start FY24-25 Basic Project (1006668), Head Start FY24-25 CSPP (1006674), Early Head Start FY24-25 CCTR (1006696), Early Head Start FY24-25 Basic Project (1006686), and Strengthening Children, Youth, & Families Program (YS13), to implement the program in accordance with both the federal grant; and

FURTHER RESOLVED: That the City Council authorizes the addition of seven FTE positions, subject to funding availability from the Head Start grant, to serve the home-based program expansion and to meet health and safety priorities for the grant funding; and be it

FURTHER RESOLVED: That all Central Services overhead charges associated with this grant will be offset in an estimated amount of three million two hundred forty-three thousand and four hundred eighty-six dollars (\$3,243,486), as has been done in all past years, due to the federal administrative cost caps and the level of funding required to adequately run the program; and be it

FURTHER RESOLVED: That the City Council awards grant agreements with the service providers identified in Table 3 below for the amounts specified therein to provide comprehensive, coordinated Early Childhood Education Services from July 1, 2024, through June 30, 2025:

Table 3: Early Childhood Education Services Subgrantees

Head Start Partners (Subgrantees)	Total Base Grant Agreement Amounts
Brighter Beginnings Home Based Program	\$1,279,095
Peralta Community College (Laney College Children’s Center and Merritt College Children’s Center)	\$457,000
Bananas, Inc. Family Child Care Partnership	\$975,967
Total	\$2,712,062

; and be it

FURTHER RESOLVED: That the City Council hereby authorizes the City Administrator to apply for, accept, and appropriate a Cost of Living (COLA) Adjustment and Quality Improvement (QI) Grant from the DHHS/ACF if one is awarded for FY24-25 from July 1, 2024, through June 30, 2025; and be it

FURTHER RESOLVED: That the City shall pass on to partners identified in Table 3, a portion of the COLA/QI award that the City receives for July 1, 2024 through June 30, 2025; and be it

FURTHER RESOLVED: That if additional grant funding becomes available for the same purposes from DHHS/ACF, within FY 2024-2025, the City Administrator or his designee is authorized to accept and appropriate these funds to fund the Head Start/Early Head Start Program and amend the grant agreements within the limits of the award.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, JENKINS, KALB, KAPLAN, RAMACHANDRAN, REID, AND
PRESIDENT FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

3334540v3/MJM

ATTEST: _____
ASHA REED
City Clerk and Clerk of the Council of the
City of Oakland, California