CITY OF OAKLAND

AGENDA REPORT

TO:	Sabrina B. Landreth City Administrator	**FROM:**	Sean Whent Chief of Police
SUBJECT:	Crossroads Traffic Collision Software Supplemental Report	**DATE:**	November 10, 2015

City Administrator Approval _____   Date: _____

RECOMMENDATION

Staff recommends that the City Council:

Adopt A Resolution Authorizing The City Administrator To 1) Waive The Advertising/Bidding And The Request For Proposal/Qualifications Requirements, And 2) Award A Professional Services Contract To Crossroads Software, Inc. For The Online Sales Of Traffic Collision Reports And Technical And Records Management Support For The City's Traffic Collision Database For Three Years, Plus Two Discretionary One-Year Extensions, For A Fee Of Twenty Thousand Dollars ($20,000) Per Year And A Total Contract Amount Not To Exceed One Hundred Thousand Dollars ($100,000).

REASON FOR THE SUPPLEMENTAL

The Resolution approved by the Public Safety Committee (PSC) misstated the Oakland Department of Public Works (DPW) funding code from which funds to support this contract will be utilized. Additionally, the report approved by the PSC incorrectly listed the current fee for online traffic collision report requests.

There are two errors in the Crossroads Contract Resolution adopted by the PSC on November 10, 2015, which is repeated in the corresponding report. The final resolution (attached to this report) notes that the $20,000 annual fee for the Crossroads shall be split evenly between the DPW Transportation Services Division and OPD/Traffic Operations Section, and incorrectly states that the DPW funds will come from Fund 1750. The Resolution corrected here now shows correctly that the funding comes from Fund 2216.

Fund Source	Organization	Account	Project	Program	Amount
2216	30261	54011	C491110	NB33	$10,000/yr.
1010	107510	54919	0000000	PS14	$10,000/yr.
Total Expenditure					**$20,000/yr.**

The Crossroads Contract report incorrectly lists the current fee for online traffic collision report applications at $24.50; the correct amount for current online traffic collision report applications is $23.00.
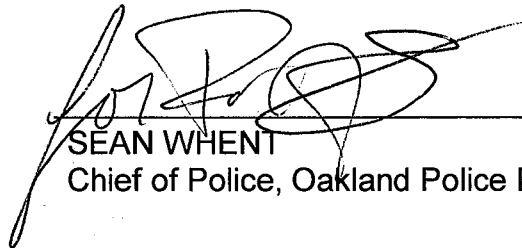
Item: _____
City Council
November 17, 2015

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that the City Council Adopt A Resolution Authorizing The City Administrator To 1) Waive The Advertising/Bidding And The Request For Proposal/Qualifications Requirements, And 2) Award A Professional Services Contract To Crossroads Software, Inc. For The Online Sales Of Traffic Collision Reports And Technical And Records Management Support For The City's Traffic Collision Database For Three Years, Plus Two Discretionary One-Year Extensions, For A Fee Of Twenty Thousand Dollars ($20,000) Per Year And A Total Contract Amount Not To Exceed One Hundred Thousand Dollars ($100,000).

For questions regarding this report, please contact David Elzey, Traffic Operations Section Lieutenant of Police, at (510) 777-8637.

Respectfully submitted,

SEAN WHENT
Chief of Police, Oakland Police Department

Reviewed by:
D. Nell Taylor, Police Services Manager I
Fiscal Services, OPD

David Elzey, Lieutenant
Traffic Operations Section, OPD

Joe Wang, Supervising Traffic Safety Engineer
Transportation Services, Public Works

Prepared by:
Bruce Stoffmacher, Legislative Manager
Research and Planning, OPD

OAKLAND CITY COUNCIL

(AS AMENDED AT 11/10/15 PUBLIC SAFETY)

RESOLUTION NO._____C.M.S.

INTRODUCED BY COUNCILMEMBER

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, OR DESIGNEE, TO 1) WAIVE THE ADVERTISING/BIDDING AND THE REQUEST FOR PROPOSAL/QUALIFICATIONS REQUIREMENTS, AND 2) AWARD A PROFESSIONAL SERVICES CONTRACT TO CROSSROADS SOFTWARE, INC. FOR THE ONLINE SALES OF TRAFFIC COLLISION REPORTS AND TECHNICAL AND RECORDS MANAGEMENT SUPPORT FOR THE CITY'S TRAFFIC COLLISION DATABASE FOR THREE YEARS, PLUS TWO DISCRETIONARY ONE-YEAR EXTENSIONS, FOR A FEE OF TWENTY THOUSAND DOLLARS ($20,000) PER YEAR AND A TOTAL CONTRACT AMOUNT NOT TO EXCEED ONE HUNDRED THOUSAND DOLLARS ($100,000)

WHEREAS, on November 13, 2012, the City Council passed Resolution No. 84081 C.M.S. waiving the competitive and bidding contract requirements and authorizing entry into a contract with Crossroads Software, Inc. to provide online public access to traffic collision reports and technical and records management support to the City; and

WHEREAS, the City has a duty to provide traffic collision reports to authorized members of the public and recognizes that providing access to these reports online is convenient for the public and helps the Oakland Police Department reduce administrative staff time; and

WHEREAS, Crossroads has been providing online public access to traffic collision reports for other local jurisdictions in California and has demonstrated the ability to provide the same effective service to the City of Oakland; and

WHEREAS, Crossroads can provide the software and record management services that the City needs for staff to have access to more detailed, accurate, and up-to-date traffic collision data which will enhance the City's engineering and enforcement of traffic on City streets; and

WHEREAS, Crossroads will install and license software, provide training and ongoing support, and create and maintain a traffic collisions database based on traffic collision reports generated by the Oakland Police Department; and

WHEREAS, City staff contacted potential product and service providers prior to proposing the previous Resolution and, again, prior to proposing this Resolution, and

found that there are no other companies that offer the combination of products and services that Crossroads can provide; and

WHEREAS, Oakland Municipal Code (OMC) Section 2.04.050.I.5 authorizes the City Council to waive the advertising and competitive bidding requirements of OMC Section 2.04.050 after a finding and determination that it is in the best interest of the City to do so; and

WHEREAS, OMC Section 2.04.051.B authorizes the City Council to waive the request for proposals/qualifications process in OMC Section 2.04.051 after a finding and determination that it is in the best interest of the City to do so; and

WHEREAS, staff recommends that the City Council make a finding and a determination that it is in the best interest of the City to waive the advertising and bidding and the request for proposals/qualifications processes because there are no other companies that offer the combination of products and services that Crossroads is offering; now, therefore, be it

RESOLVED: That the City Council finds that pursuant to OMC sections 2.04.050.I.5 and 2.04.051.B, for the reasons stated above and in the City Administrator's report accompanying this resolution, that it is in the best interest of the City to waive advertising and bidding and the request for proposals/qualifications processes for the products and services to be purchased under the proposed contract and so waives the requirements; and be it

FURTHER RESOLVED: That Crossroads shall charge online requesters the fee listed in the Master Fee Schedule for "Screened Traffic Accident Report" plus an additional $5.00 for Crossroads to produce the report and Crossroads shall reimburse the City the amount listed in the Master Fee Schedule for each report; and be it

FURTHER RESOLVED: That the City shall pay Crossroads $20,000 per year to install, maintain, and upgrade software that performs traffic collision history analysis, provide training and support to staff, and create and maintain an electronic traffic collision database; and be it

FURTHER RESOLVED: That the contract shall have an initial term of three years with no more than two one-year extensions upon staff's evaluation of satisfactory performance; and be it

FURTHER RESOLVED: That the City Administrator, or designee, is authorized to enter into a sole-source contract with Crossroads Software, Inc. and complete all required negotiations, certifications, assurances and documentation required to accept, modify, extend and/or amend this agreement for services, except for any increases in the Agreement Cap set forth herein, without returning to City Council; and be it

FURTHER RESOLVED: That the City Administrator or her designee shall place a copy of the fully executed Crossroads Agreement on file with the Offices of the City Clerk; and be it

FURTHER RESOLVED: That the $20,000 annual fee for Crossroads shall split evenly between the Department of Public Works Transportation Services Division and OPD/Traffic Operations Section. For the Public Works Agency: Fund 2216, Org.: 30261; Account 54011. For OPD: Fund 1010; Org 107510; Account 54919; and be it

THEREFORE RESOLVED: That the City Attorney shall approve the Agreement and contract terms as to form and legality.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, CAMPBELL WASHINGTON, GALLO, GUILLEN, KALB, KAPLAN, REID, and PRESIDENT GIBSON MCELHANEY

NOES -

ABSENT -

ABSTENTION -

ATTEST:_____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California