

CITY OF OAKLAND
MEMORANDUM

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OAKLAND

2004 MAR 31 AM 10:01

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name Joann Pavlinec
Phone No. 510-238-6344
Address/Agency/Dept Community and Economic Development Agency
DATE: March 16, 2004

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: An ordinance designating the Victorian Legal Center-Law Offices of Warren B. Wilson (historic name: Mason-Elsey-Wilson House) at 653 11th Street as a Landmark pursuant to Section 17.102.030 of the Oakland Planning Code.

SCHEDULING RECOMMENDATION:

- A. Committee _____
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
- City Council _____ Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)

B. Meeting Date: May 4, 2004 (during Preservation Week)

Is there a statutory, regulatory, financial or grant deadline? Specify: No

Is a staff report required/requested? Yes

What is the fiscal impact on the City/Agency? None

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- Item requires immediate action relating to federal or state legislation;
- Item requires immediate action relating to eligibility for a grant or gift; OR
- Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by **6:00 P.M.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting. Attach any supporting documentation.

04-0267